

# Kenai Peninsula Borough

## Grants Administration

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### MEMORANDUM

**TO:** Peter A. Micciche, Mayor

**FROM:** Elizabeth Hardie, Grants Administrator & Community Liaison

**DATE:** January 25, 2024

**RE:** FY24 - 2<sup>nd</sup> Quarter Senior Center Grant Reports (Oct 1 – Dec 31)

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The following senior grant reports have been submitted for FY24 - 2Q:

**Anchor Point Senior Citizens**  
**Cooper Landing Senior Citizens**  
**Forget-Me-Not Center**  
**Homer Senior Center**  
**Kenai Senior Citizens**  
**Nikiski Senior Citizens**  
**Ninilchik Senior Citizens**  
**Seldovia Senior Center**  
**Seward Senior Citizens**  
**Soldotna Area Senior Citizens**  
**Sterling Area Senior Citizens**

**Homer Friendship Center** expended all funds in the 1<sup>st</sup> quarter and provided a final report.  
**Native Village of Tyonek** has not provided a 2<sup>nd</sup> quarter report. The administrative contact has responded to requests for the report and it is expected to be forthcoming. No funds have been expended from this account.



## Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

**From:** ANCSR **Award Amount:** \$58,731  
**Account:** 100.62110.00000.43011 **2023/2024** **Senior Grant Program**

Quarterly reports due on the 10th of each month following the quarter period end.

**Submit Report To:** Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance covered by this report:**  
**Start Date:** October 1st, 2023  
**End Date:** December 31st, 2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Payroll	\$ 40,000.00	\$ 13,750.73	\$ 11,328.85	\$ 25,079.58	\$ 14,920.42
Insurance	\$ 11,000.00	\$ 3,265.32	\$ 2,229.34	\$ 5,494.66	\$ 5,505.34
Utilities	\$ 7,731.00	\$ 2,189.91	\$ 3,418.69	\$ 5,608.60	\$ 2,122.40
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 58,731.00</b>	<b>19,205.96</b>	<b>\$ 16,976.88</b>	<b>\$ 36,182.84</b>	<b>\$ 22,548.16</b>

Expenditures this period to be reimbursed >>> \$ 16,976.88

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	8	0
Meals delivered through pickup	8	1200+500 (two added KPFP drops)
Meals delivered through drop-off	8	neighbor to neighbor
Transportation	8	personal vehicles

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Anchor Point Senior Center just wrapped up a wonderful holiday season with many community events that were very well attended. The Annual Fish Fry, Holiday Bazaar, Kid Shopping Days, Winter Food Drive, Volunteer Luncheon, and Free Christmas Dinner really brought people in the community out and created a festive and fun atmosphere. Many thanks to the Kenai Borough for its continued support in our everyday endeavors. Happy 2024

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: *Roberta Ness* Date: 1-3-2024  
 Printed Name and Title: Roberta Ness, ARSCE Treasurer BOD





# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: ~~XXXX~~ **CLSEN** Award Amount: \$20,532  
 Account: 100.62115.00000.43011 2023/2024 Senior Grant Program

Quarterly reports due on the 10th of each month following the quarter period end.

Submit Report To: Grants Administrator [grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance covered by this report:  
 Start Date: 1-Oct-23  
 End Date: 12/31/23

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Utilities	\$ 2,500.00	\$ 664.73	\$ 670.69	\$ 1,335.42	\$ 1,164.58
Contractual Services	\$ 11,000.00	\$ 2,641.00	\$ 2,935.78	\$ 5,576.78	\$ 5,423.22
Supplies	\$ 850.00	\$ -	\$ 204.00	\$ 204.00	\$ 646.00
Insurance	\$ 6,182.00	\$ -	\$ -	\$ -	\$ 6,182.00
<b>TOTALS</b>	<b>\$ 20,532.00</b>	<b>3,305.73</b>	<b>\$ 3,810.47</b>	<b>\$ 7,116.20</b>	<b>\$ 13,415.80</b>

Expenditures this period to be reimbursed >>> \$ 7,116.20

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	0	0
Meals delivered through pickup	0	0
Meals delivered through drop-off	0	0
Transportation	SDDC	78

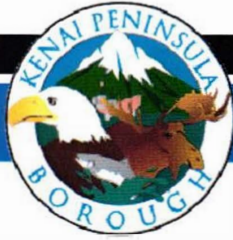
**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Maintenance cleaned all gutters on Eagles View and Ravens View apartments Oct 4. On Oct 23, Kenai Peninsula Food Bank delivered turkeys. Nov 4 was Holiday Open House for the community. Funds raised for setting up donated greenhouse in spring. Dec. 4 combo quarterly membership & monthly board meeting and potluck dinner. Dec 5 heat problem in Eagles View temp. fixed with Michael DeAngelis and William Casey on phone with Bill Ireland. Ireland came next day repaired and checked all boilers. Want ad for new office administrator sent to Community Crier, etc.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: *Mona Painter* Jan. 10, 2024 \_\_\_\_\_  
 Printed Name and Title Mona Painter Administrator





# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: FNTCO Award Amount: \$39,910  
 Account: 100.62195.00000.43011 2023/2024 Senior Grant Program

**Quarterly reports due on the 10th of each month following the quarter period end.**

**Submit Report To:**

Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)

Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance covered by this report:**

Start Date: 10/1/2023  
 End Date: 12/31/2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Program Manager	\$ 26,500.00	\$ 4,553.34	\$ 6,474.88	\$ 11,028.22	\$ 15,471.78
Transportation	\$ 8,000.00	\$ 2,221.32	\$ 7,004.72	\$ 9,226.04	\$ (1,226.04)
Supplies	\$ 2,410.00	\$ 827.74	\$ 297.18	\$ 1,124.92	\$ 1,285.08
Recruitment	\$ 3,000.00	\$ -	\$ 16.00	\$ 16.00	\$ 2,984.00
<b>TOTALS</b>	<b>\$ 39,910.00</b>	<b>7,602.40</b>	<b>\$ 13,792.78</b>	<b>\$ 21,395.18</b>	<b>\$ 18,514.82</b>

Expenditures this period to be reimbursed >>> \$ 13,792.78

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally		<b>During the second quarter we provided 14 individuals with 1264.75 hours of adult day services.</b>
Meals delivered through pickup		
Meals delivered through drop-off		
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Forget-Me-Not (FMN) Adult Day center continues to provide a highly energetic and stimulating active day program with the elders expressing their enjoyment in attending. The FMN Program Manager continues to implement strategies and theories centered on providing the best possible care for clients living with ADRD diagnoses. With the Adult Day Program, we are fulfilling the mission of Frontier Community Services by providing an environment that allows each elder the freedom to make day-to-day choices in their daily life with dignity, satisfaction, and opportunities for growth. During this quarter we did lose a staff, but was able to increase the hours of remaining staff and the Program Manager has stepped in as second staff as ratios and program needs require one.

- In October, the FMN elders and staff enjoyed participating in activities such as Halloween and history trivia, bingo, and halloween themed crafts. The Elders have made the center their own with handcrafted decorations they enjoy displaying throughout the center, and are building friendships and routines they find fulfilling with the support of staff.

- In November, the FMN elders enjoyed reminiscing about their favorite Thanksgiving memories and personal traditions. The elders and the staff spent the afternoons in November playing active games with Balloon Bat being the crowd favorite and Music in Motion a close second.

- In December, the FMN elders celebrated the joy and excitement of the Christmas Holidays. They also enjoyed crafts themed around Christmas. The Elders also opted to participate in the Senior Giving Tree sponsored by Frontier Community Services and relived childhood joy when the gifts were delivered the Friday before the Christmas weekend.

- Each month the FMN staff took time to talk with the elders about what activities they would like to see more of, and what activities they did not find enjoyable. **During the second quarter we provided 14 individuals with 1264.75 hours of adult day services.**

In Quarter two, the Kenai Peninsula Borough Grant assisted the FMN program with purchasing snacks, center supplies, transportation for elders, and activity/craft supplies. With the assistance of the information shared at the Elder Counsel meetings, we will be better prepared to provide an environment filled with cues and memory supports that treat everyone with respect and dignity and honor their right to choose activities in alignment with their input while maintaining current activities of daily living. Additionally, FMN administrative staff has continued outreach efforts and continues to attend the Care Coordinator Meetings to increase our awareness of Senior Services available in the community, and share the services offered to elders at Forget-

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: David R Carey Date: Jan 11, 2024  
Printed Name and Title DAVID R CAREY, Board President



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: HOMSR - Senior Ctr      Award Amount: \$146,172  
 Account: 100.62120.00000.43011      2023/2024      Senior Grant Program

Quarterly reports due on the 10th of each month following the quarter period end.

Submit Report To:  
 Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)

Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance covered by this report:

Start Date: 10/1/2023  
 End Date: 12/31/2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 48,800.00		\$ 12,701.31	\$ 25,410.92	\$ 23,389.08
Supplies	\$ 97,372.00		\$ 23,854.40	\$ 48,196.85	\$ 49,175.15
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 146,172.00</b>	<b>-</b>	<b>\$ 36,555.71</b>	<b>\$ 73,607.77</b>	<b>\$ 72,564.23</b>

Expenditures this period to be reimbursed >>> \$ 36,555.71

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	Southern Kenai Pen District	3,501
Meals delivered through pickup	Southern Kenai Pen District	995
Meals delivered through drop-off	Southern Kenai Pen District	
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Provided wages for Food Services Department. Meals were served to the senior population and Home Delivered Meals program. We serve quality meals that are home cooked. We served 951 meals in our Congregate Meal program, which included community members that came to eat in the dining room or Pick Up a daily lunch, and our Adult Day Services program. The weather is colder after the holidays, but many of the seniors are still feeling more comfortable about getting out in public places. We served 3,501 Home Delivered Meals, which includes delivery to home bound seniors, those who live in our Assisted Living Facility, and those seniors still not comfortable leaving their home because of COVID-19. Together we were able to serve 4,496 meals for the quarter. We continue to market our program to the community in our newsletter and flyers.

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: Connie Ball Date: 1/10/2020

Printed Name and Title Connie Ball, Finance Manager



## Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

**From:** KENSR **Award Amount:** \$186,143  
**Account:** 100.62130.00000.43011 **2023/2024** Senior Grant Program

**Quarterly reports due on the 15th of each month following the quarter period end.**

**Submit Report To:** Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance covered by this report:**  
**Start Date:** 10/1/2023  
**End Date:** 12/31/2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 107,962.00	\$ 53,981.00	\$ 53,981.00	\$ 107,962.00	\$ -
Contractual	\$ 31,646.00	\$ 10,804.00	\$ 10,804.00	\$ 21,608.00	\$ 10,038.00
Supplies	\$ 46,535.00	\$ 11,634.00	\$ 11,634.00	\$ 23,268.00	\$ 23,267.00
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 186,143.00</b>	<b>76,419.00</b>	<b>\$ 76,419.00</b>	<b>\$ 152,838.00</b>	<b>\$ 33,305.00</b>

Expenditures this period to be reimbursed >>> \$ 76,419.00

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally		
Meals delivered through pickup		
Meals delivered through drop-off		
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Please see attached.  
 From October to December, we served 6,495 home-delivered meals, 4,187 congregate (in-house) meals, and provided 614 rides. The events signed in through MySeniorCenter totaled 5,790 with 250 unduplicated clients.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 1.15.2024

Printed Name and Title Kathy Romain, Director



Kenai Senior Services  
Borough Quarterly Progress Report  
2nd Quarter FY24 Ending December 31, 2023

October signified the transition from Summer/Fall to the unofficial start of the winter season. Volunteers closed up the Center's greenhouse and helped prep the flowerbeds for the long winter ahead. Our kitchen enjoyed a plethora of vegetables from the greenhouse this fall and it wouldn't have happened without the tremendous support of our "green-thumbed" volunteers. Our volunteer hours over this last quarter totaled 759 provided by 37 individuals.

A few of the highlights from the quarter included:

**Trick or Treating at the Senior Center** – Seniors welcomed children of all ages for costumes and treats at various tables hosted by seniors throughout our dining room. Over 300 children attended this event (with parents in tow) for treats and free library books for kids. Larry the Balloon Clown was also in attendance delighting kids with his balloon animals.

**Waffles with a Cop** – On the last Friday of each month, we serve waffles and juice from 8 – 10 am. In October we made it more community-minded by inviting the Kenai Police Department to join in the fun. Seniors were able to have breakfast with an officer who provided information on safety and answering any questions they may have.

**2<sup>nd</sup> Annual Vintage Collectibles & Craft Show** – We find that many of our senior crafters cannot afford to join in the area wide craft shows in November. Our program offered tables for \$10-15 and the response again this year was tremendous. This event is growing and a welcome treat for seniors who would not otherwise be able to display their wares.

**Area Wide Senior Thanksgiving Luncheon** – Hilcorp, Alaska generously donates funds to provide a senior luncheon around Thanksgiving each year. This was initially started by UNOCAL and passed on through Agrium, Marathon, and now Hilcorp follows the lead. Around 200 seniors come for a meal of turkey, mashed potatoes, stuffing, and all of the trimmings. We were also able to deliver the meal to our home meal clients. A treat for all!

**Cheese Tasting** – Rounding out the month of November a final highlight was a "cheese tasting" at Lucy's Market. Seniors had fun learning about the origins of cheese as well as experiencing samples of different cheeses.

**Breakfast with Santa** – This time-honored tradition is on the first Monday of the Christmas Break from school. Participants of all ages, from seniors to tots, relished a delightful breakfast with Santa. These intergenerational events allow seniors to bring their own children/grandchildren or for those who do not have family close by, this gives them an opportunity to interact with the little ones. This year's Santa was recommended by the gentleman who usually plays our Santa. The "new" Santa was overjoyed by being able to play Santa and he said it made his Christmas so very special.

**Walking Tour of Bethlehem** – A cherished highlight was a road to Bethlehem provided by one of the local churches.

**Holiday Fondue Party** - Breaking away from our usual Christmas Tea, a delightful addition this year was a fondue party. Attendees indulged in a variety of items both savory and sweet, dipped in delicious fondue.

**(Early) New Year's Eve Brunch and Talent Show** – To conclude the quarter, seniors gathered for a celebratory lunch and entertaining talent show. The festivities continued into the afternoon with games, making a joyful time for all.

From October to December, we served 6,495 home-delivered meals, 4,187 congregate (in-house) meals, and provided 614 rides. The events signed in through *MySeniorCenter* totaled 5,790 with 250 unduplicated clients.

This last quarter we said goodbye to a long-time employee, our Kitchen Assistant. This young man has worked alongside our Cook for 10 years and was a valued employee. One of our part-time drivers decided to apply for the position and now serves in this capacity. Little did we know one of his talents included cooking. We were very blessed in gaining someone with seasoned experience who could step right into the position with very little challenges.

One challenge for us continues to be getting folks to sign in for activities, meals, or volunteering. We have tried incentives and reminders and there are just some who don't want to or seem to always forget to sign in. This is one area we will be working on throughout this new year.

We remain grateful and appreciate the support we receive from the Kenai Peninsula Borough. In this economy, we are ever mindful of how vital these dollars continue to be.

<b>Type of Service</b>	<b>Census District Precinct (CDP)</b>	<b>Number of Individuals</b>	
<b>Home Delivered Meals</b>	Kalifornsky West	3	
	Kalifornsky East	6	
	Kasilof (East of Sterling Highway)	4	
	Kasilof (West of Sterling Highway)	2	
	Kenai	74	
	Ridgeway	1	
	Nikiski	5	
	Salamatof	4	
	Soldotna	4	
<b>Pickup Meals (at Center)</b>	Kasilof East	0	
	Kasilof West	2	
	Kenai	21	
	Nikiski	3	
	Ridgeway	0	
	Salamatof	2	
	Soldotna	2	
<b>Information and Assistance</b>	Kalifornsky East	9	
	Kalifornsky West	1	
	Kasilof (East of Sterling Highway)	0	
	Kasilof (West of Sterling Highway)	2	
	Kenai	203	
	Ridgeway	2	
	Nikiski	8	
	Salamatof	6	
	Sterling	2	
	Soldotna	55	
	Out of the Area	10	
	<b>Exercise Classes</b>	Cohoe	1
Kalifornsky West		0	
Kalifornsky East		2	
Kenai		140	



	Kasilof West	5
	Kasilof East	1
	Nikiski	1
	Ridgeway	1
	Salamatof	4
	Soldotna	7
	Unknown Voter District	86
<b>Outreach</b>	Kalifornsky West	1
	Kalifornsky East	0
	Nikiski	2
	Kasilof E	1
	Ridgeway	1
	Kenai	225
	Soldotna	23
	Salmantof	3
<b>Shopping Assistance</b>	Kenai	20
	Kalifornsky East	1
	Salmantof	5
	Soldotna	4
<b>Transportation</b>	Kenai	21
	Kalifornsky East	1
	Kalifornsky West	2
	Nikiski	0
	Salamatof	5
	Soldotna	3
<b>Congregate Meals</b>	Cohoe	3
	Funny River	1
	Kenai	104
	Kalifornsky East	5
	Kalifornsky West	7
	Kasilof West	1

	Kasilof East	0
	Nikiski	9
	Sterling	2
	Ridgeway	2
	Salamatof	12
	Soldotna	22
	Unknown Voter District	174
<b>Activities (Coffee/Paper, Games, Music Night)</b>	Funny River	1
	Kalifornsky East	10
	Kalifornsky West	10
	Kasilof West	3
	Kasilof East	1
	Kenai	169
	Nikiski	10
	Out of Area	2
	Salamatof	13
	Soldotna	13
	Sterling Hwy SE	0
	Sterling	2
	Ridgeway	1
	Cohoe	1
	Unknown Voter District	155



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: NIKSR Award Amount: \$59,851  
 Account: 100.63190.00000.43011 2023/2024 Senior Grant Program

**Quarterly reports due on the 10th of each month following the quarter period end.**

Submit Report To: Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance covered by this report:  
 Start Date: 1-Oct-23  
 End Date: 31-Dec-23

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 59,851.00	\$ 14,962.75	\$ 14,962.75	\$ 29,925.50	\$ 29,925.50
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 59,851.00</b>	<b>14,962.75</b>	<b>\$ 14,962.75</b>	<b>\$ 29,925.50</b>	<b>\$ 29,925.50</b>

Expenditures this period to be reimbursed >>> \$ 14,962.75

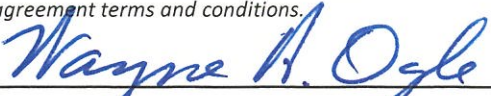
The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	Nikiski CDP	2,062
Meals delivered through pickup	Nikiski CDP	107
Meals delivered through drop-off	Nikiski CDP	1,215
Transportation	Nikiski CDP	42

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Our meals have continued a slight winter and holiday drop. We served three free meals during the quarter, Veterans Day, Thanksgiving, and Christmas. Prices have stayed this same for this quarter @ \$7.00. This amount does not cover the increase in food costs and wages. New to the program we are adding soup and salad options to our pick up and drop off. We are continuing to offer transportation to our clients.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 10/15/2024  
 Printed Name and Title Wayne Ogle, President





# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: SELSR Award Amount: \$11,847  
 Account: 100.62160.00000.43011 2023/2024 Senior Grant Program

Quarterly reports due on the 10th of each month following the quarter period end.

Submit Report To: Grants Administrator grants@kpb.us Kenai Peninsula Borough 144 N. Binkley St., Soldotna, AK 99669  
 Period of Performance covered by this report:  
 Start Date: 10/1/2023  
 End Date: 12/31/2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Supplies	\$ 11,847.00	\$ 207.94	\$ 1,877.69	\$ 2,085.63	\$ 9,761.37
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 11,847.00</b>	<b>207.94</b>	<b>\$ 1,877.69</b>	<b>\$ 2,085.63</b>	<b>\$ 9,761.37</b>

Expenditures this period to be reimbursed >>> \$ 1,877.69

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	351	30
Meals delivered through pickup	416	19
Meals delivered through drop-off	54	3
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

We hired an assistant cook to fill the position through the winter months and have someone lined up for the position this summer, as well as a substitute assistant cook. Funding cuts from the State of Alaska NTS grant program have been offset for this year with other one-time funding but we are concerned about being able to maintain our level of service going forward.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Jan Yaeger Date: 1/5/2024

Printed Name and Title Jan Yaeger, Finance Officer





# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

**From:** NINSR **Award Amount:** \$33,175  
**Account:** 100.62140.00000.43011 **2023/2024** **Senior Grant Program**

**Quarterly reports due on the 10th of each month following the quarter period end.**

**Submit Report To:** Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance covered by this report:**  
**Start Date:** 10/1/2023  
**End Date:** 12/31/2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 33,175.00	\$ 9,000.00	\$ 10,000.00	\$ 19,000.00	\$ 14,175.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 33,175.00</b>	<b>9,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 19,000.00</b>	<b>\$ 14,175.00</b>

Expenditures this period to be reimbursed >>> \$ 10,000.00

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	Ninilchik	120
Meals delivered through pickup	Ninilchik	49
Meals delivered through drop-off	Ninilchik	30
Transportation	Ninilchik	13


**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

FY24 Q2 for Ninilchik Senior Center was pretty much business as usual. With our "snowbirds" gone, we have noticed a definite drop in the number of people coming in for congregate dining. We have also seen a number of people pass away this quarter here in our small community, both home delivered and congregate meal clients. Our biggest challenge this quarter continues to be our water system. We have been having random pockets of bacteria show up in the system and continue to work with DEC to figure out where it's

coming from. Our source water tests bacteria free each time so we know it's somewhere in our system. We have steadily been replacing components of the water system in trying to deal with said bacteria. This quarter we replaced our entire water softener system and installed a better sand filter. We are hopeful this will solve the ongoing bacteria issue we've been seeing. Another challenge we continue to face is the cost of food. We are seeing food costs higher than we've ever seen them before. With the economy the way it is, we are also seeing more and more of our seniors not being able to pay for meals. Of the 30 people we deliver meals to, 3 are paid for by Medicaid and 2 of the remaining 27 are able to contribute at least something towards the cost of meals, which means 83% of our home delivered meal clients are unable to afford to pay for their meals. This is a substantial increase from previous reporting periods. All of this adds up to lots of concern for small non profits such as ourselves. Fortunately this FY we received additional ARPA funds through the NTS grant, however, these funds are now gone and will not be available next FY, according to our grant coordinator.

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature:  Date: 1/10/2024

Printed Name and Title  Julie Otto, Executive Director





# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

**From:** SEWSR **Award Amount:** \$51,962  
**Account:** 100.62150.00000.43011 **2023/2024** **Senior Grant Program**

Quarterly reports due on the 10th of each month following the quarter period end.

**Submit Report To:** Grants Administrator  
 grants@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance covered by this report:**  
**Start Date:** October 1st, 2023 (2nd Qtr Report)  
**End Date:** December 31st, 2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
	\$ 51,962.00	\$ 12,990.50	\$ 12,990.50	\$ 25,981.00	\$ 25,981.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 51,962.00</b>	<b>12,990.50</b>	<b>\$ 12,990.50</b>	<b>\$ 25,981.00</b>	<b>\$ 25,981.00</b>

Expenditures this period to be reimbursed >>> **\$ 12,990.50**

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally	2594 (dining room)	68
Meals delivered through pickup		
Meals delivered through drop-off	1625 (meals on wheels)	28
Transportation	80 (unassisted)	8

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Seward Senior Center is serving more older Alaskans every year, as they move into aging disabilities, a lower income and living through the loss of loved ones. Growing old is not a simple task as you experience unexpected losses, that come in many forms. This is why senior center are so very essential in any size community as they are inclusive and help fill in the gaps when family move away or pass away. *Continue on page 2*

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: *Dana Paperman* Date: January 3, 2024  
 Printed Name and Title Dana Paperman

The nutrition services provide the cornerstone of healthy aging, as we serve whole and nutritious meals fit for kings and queens, helping older Alaskans stay strong and maintain their activities of daily living. They brag about finally gaining weight, feeling better about themselves and have a stronger purpose in life as they attend the center five days a week. Some seniors become volunteers at the center, to be able to give back as their income is not great enough to contribute to their daily meals. We strive to make older Alaskans feel welcome without the pressure of donating towards their meal.

Meals on wheels volunteers deliver hot meals out into the community of Seward and Moose Pass, as Cooper Landing Senior Center does not provide this level of services to the community of Moose Pass. We would with volunteer drivers who live in Moose Pass and work in Seward, so they can deliver meals to older Alaskans in Moose Pass on their way home from work. Meals on wheels provide individuals and couples with good nutrition that relieves them of the tasks that come with a hot meal; shopping, cooking and cleaning which can be exhausting for an elder. Recently a wife signed up her husband who suffered from a stroke in the spring, as she needed the support as she was diagnosed with stage 4 cancer and not expected to live into 2024. She stated that this was essential as she was spending more time in cancer treatment located in Anchorage, which he could not travel with her to her appointments.

The center's support services turned into emergency services this fall, as the State of Alaska fell 90 days behind in Medicaid applications and eligibility for older Alaskans. Our staff provided the necessary phone support to move the application process more quickly, as this system is attached to Medicare and seniors on Medicaid were getting bills for Medicare premiums at \$174.50 a month. Social Security is also running 90 days behind as well, so we were pressed to pick up the phone and speak with SSA supervisors to expedite retirement benefits in a timelier manner, as seniors went without income for 60 days and being threatened with eviction notices in low-income housing complexes.

The CSFP food box program, a USDA monthly distribution grew by 25% during the 2<sup>nd</sup> quarter, as low-income seniors didn't have enough funds to purchase the food that they need on a daily basis. The center also handed out SAFE-D food bags for the past 8 months, a State of Alaska Legislative earmark of 1.6 million dollars in food supplies for food banks across the state, as Food Stamps ran 120 days behind in allocations, leaving many older Alaskans with food insecurities.

In November 2023, the senior center partnered with Seward Community Foundation and Aunt Mays Taxi and Tours to provide free round-trip rides to the center, to access any of the daily offerings.

The funds that the Kenai Peninsula Borough assembly allocates to senior services cannot be underestimated, as it can negatively impact the health and well being of older Alaskan; those that once served as teachers, assembly members, longshoremen, fishermen, housekeepers, grocery clerks and heavy equipment operators. Blue collar workers paved this state and senior centers are here to ensure them that they are not alone but included as an essential community member in their retirement years.

Together we can do more for a healthier community and a resilient livelihood for Elders. That is what makes us Alaskans!

*Thank you!*  
*Dana Papernan*



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377 Fax

Mayor Peter A. Micciche

From: SOLSR Award Amount: \$134,373  
 Account: 100.62170.00000.43011 2023/2024 Senior Grant Program

**Quarterly reports due on the 10th of each month following the quarter period end.**

Submit Report To: Grants Administrator  
[grants@kpb.us](mailto:grants@kpb.us)  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance covered by this report:  
 Start Date: Oct 01 2023  
 End Date: Dec 31 2023

**FINAL REPORT IS DUE BEFORE 07/08/24**

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 111,084.00	\$ 31,270.00	\$ 29,857.00	\$ 61,127.00	\$ 49,957.00
Utilities	\$ 14,876.00	\$ 1,929.00	\$ 2,159.00	\$ 4,088.00	\$ 10,788.00
Communication	\$ 8,040.00	\$ 392.00	\$ 2,367.00	\$ 2,759.00	\$ 5,281.00
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 134,000.00</b>	<b>33,591.00</b>	<b>\$ 34,383.00</b>	<b>\$ 67,974.00</b>	<b>\$ 66,026.00</b>

Expenditures this period to be reimbursed >>> \$ 34,383.00

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDP's as necessary:

Type of Service	Census District Precinct	Number of Individuals
Meals delivered traditionally		32 @ day
Meals delivered through pickup		3 @ week
Meals delivered through drop-off		0
Transportation		3

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

It came to my attention in July that we could use this funding to cover 100% of wages for kitchen staff & delivery drivers as they are direct supporting employees for the meal program. (continued on next page)

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 1/9/24  
 Printed Name and Title: LISA M. RILEY Executive Director



We continue to see an increase in senior needs for meals, transportation, activities, exercise classes, & housing. Inflation has become an increased challenge for not only the center but for seniors in our community. We are doing our best to take some of the burden off of our senior community by utilizing the Foodbank & seeking additional funding. Currently, we are waiting for a response from the Alaska Mental Health Trust



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Sterling Area Senior Citizens  
**Account:** 100.62180.STESR.43011

**Award Amount:** \$81,653.00  
**2023/2024 Senior Grant Program**

**Submit Report To:**

Elizabeth Hardie, Grants Administrator  
 grants@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**

**Start Date:** 10-01-2023  
**End Date:** 12-31-2023

**2nd QTR REPORT IS DUE BEFORE 01/15/2024**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 58,790.16	\$ 14,694.99	\$ 14,706.89	\$ 29,401.88	\$29,388.28
Contractual Services	\$ 13,881.00	\$ 3,490.95	\$ 3,465.43	\$ 6,956.38	\$6,924.62
Supplies	\$ 8,981.84	\$ 2,240.34	\$ 2,267.50	\$ 4,507.84	\$4,474.00
<b>TOTALS</b>	<b>\$ 81,653.00</b>	<b>\$20,426.28</b>	<b>\$ 20,439.82</b>	<b>\$ 40,866.10</b>	<b>\$40,786.90</b>


Expenditures this period to be reimbursed >>> \$ 20,439.82

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals Delivered	29-180; 29-190	725 (1 Oct 23 – 31 Dec 23)
Meals Picked up at Center		281 (1 Oct 23 – 31 Dec 23)
Congregate Meal Service		1814 (1 Oct 23 – 31 Dec 23)

**PROGRESS REPORT:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Sterling Area Senior Citizens, Inc. reopened on 10 May 2021. During this reporting period, the Sterling Area Senior Citizens, Inc. has continued serving a congregational meal service, Monday through Friday, in addition to our Meals-on-Wheels delivery service to our home bound seniors. There are 11 groups conducting weekly activities and one group for a monthly activity. The current pressures or issues the Sterling Area Senior Citizens, Inc. faces is the sharp increase in food prices due to supply and demand here in Alaska. Gas prices are steadily increasing during the winter months, which is putting slight strain on the financial burden of our Meals-on-Wheels delivery service. The Sterling Area Senior Citizens, Inc. replaced the cooler/freezer combo in Oct 2023, fully operational to ensure proper food temperatures IAW D.E.C. guidelines. Again, in conjunction with the Kenai Peninsula Borough Grants and our Sterling Area community members, through donations and fundraisers, the Sterling Area Senior Citizens, Inc. can provide a stable, safe, and clean environment for all residents. While sustaining this environment, Sterling Senior Center can provide nutritious meals five days a week. The Sterling Area Senior Citizens, Inc. is appreciative and grateful for the continuing support from the Kenai Peninsula Borough.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 11 January 2024

Printed Name and Title: Dale Lundell, President, Board of Directors, Sterling Area Senior Citizens, Inc.

**FY 24 KPB Senior Grant Program \$81,653.00**

Reporting Period: 1 October 2023 - 31 December 2023

Oct-23	Nov-23	Dec-23	Total
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<b>Expenses</b>	
<b>6008 Payroll Expenses</b>	
6008-3 Taxes	
6008-4 Wages	
Total 6008 Payroll Expenses	

\$ 1,248.36	\$ 1,164.32	\$ 438.44	\$ 2,851.12
\$ 4,890.62	\$ 4,634.06	\$ 2,331.09	\$ 11,855.77
\$ 6,138.98	\$ 5,798.38	\$ 2,769.53	\$ 14,706.89

<b>6013 Utilities</b>	
6013-1 Alaska Waste SASCI	
6013-3 Electric	
6013-4 Gas	
6013-5 Telephone, Telecommunications	
Total 6013 Utilities	

		\$ 1,296.69	\$ 1,296.69
\$ 419.01			\$ 419.01
	\$ 588.41		\$ 588.41
\$ 419.01	\$ 588.41	\$ 1,296.69	\$ 2,304.11

<b>6000 Contract Services</b>	
6000-3 Printer/Copier	
6000-6 Septic Pumping	
6000-12 PNC Internet	
6000-11 Building Security	
Total 6000 Contract Services	

\$ 159.84			\$ 159.84
		\$ 410.00	\$ 410.00
	\$ 295.74	\$ 295.74	\$ 591.48
\$ 159.84	\$ 295.74	\$ 705.74	\$ 1,161.32

<b>6007 Kitchen Expense</b>	
6007-1 Food Expense	
6007-3 Kitchen Supplies	
Total 6007 Kitchen Expense	

		\$ 1,306.24	\$ 1,306.24
\$ 521.68		\$ 439.58	\$ 961.26
\$ 521.68		\$ 1,745.82	\$ 2,267.50

<b>6004 Office Expense</b>	
6004-6 Office Supplies	
Total 6004 Office Expense	


**Total Expenditures for 2nd Qtr**

\$ 7,239.51	\$ 6,682.53	\$ 6,517.78	\$ 20,439.82
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