



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Tuesday, October 9, 2018

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

VACANCY, DESIGNATION OR SEATING MEMBERS

Swear-In Newly Elected Assembly Members

H. APPROVAL OF MINUTES

[KPB-1891](#) September 18, 2018 Regular Assembly Meeting Minutes

Attachments: [091818 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-1868](#) Mayor's Proclamation Proclaiming October, 2018 as "Domestic Violence Awareness Month"

Attachments: [Mayor's Proclamation](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-1890](#) Kenai Peninsula Tourism and Marketing Counsel Quarterly Report (10 Minutes)

[KPB-1889](#) Kenai Peninsula Economic Development District Quarterly Report (10 Minutes)

Attachments: [KPEDD Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1877](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-1878](#) Authorization to Award a Contract for ITB 19-006 Nikiski Fire Station #1 Parking Lot Repairs to Alaska Sure Seal, Inc., Soldotna, Alaska.

Attachments: [Authorization to Award Contract for ITB 19-006](#)

3. Other

a. [KPB-1879](#) Grant Award and Match Confirmation

Attachments: [Grant Award and Match Confirmation](#)

b. [KPB-1880](#) Revenue - Expenditure Report - August 2018

Attachments: [Revenue-Expenditure Report - August 2018](#)

c. [KPB-1881](#) Budget Revisions - August 2018

Attachments: [Budget Revisions - August 2018](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

N. PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2018-32](#) An Ordinance Approving the Asset Transfer of a Diesel Generator and Mobile Trailer from the Office of Emergency Management to the Moose Pass Volunteer Fire Company (Mayor)

Attachments: [Ordinance 2018-32](#)
[Memo](#)
[Approved Generator Transfer Form](#)

[2018-19-10](#) WITHDRAWN BY SPONSOR An Ordinance Authorizing the Issuance and Sale of a General Obligation Bond of the Kenai Peninsula Borough in the Principal Amount Not to Exceed Five Million Four Hundred Fifty Thousand and No/100 Dollars (\$5,450,000.00) to Pay Costs of Educational Capital Improvements in the Borough, Authorizing the Sale of the Bond to the Alaska Municipal Bond Bank Pursuant to the Terms and Conditions Provided in this Ordinance; and Pledging the Full Faith and Credit of the Borough to Payment of the Bond (Mayor, Cooper)

Attachments: [O2018-19-10 WITHDRAWN](#)
[Request to withdraw](#)
[Memo](#)

[2018-19-11](#) An Ordinance Accepting and Appropriating Grant Funds Totaling \$103,366 from the State of Alaska Department of Natural Resources, Division of Forestry to Update the Community Wildfire Protection Plans (Mayor)

Attachments: [Ordinance 2018-19-11](#)
[Memo](#)

[2018-19-12](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 for Community Purposes under the State's 2018/2019 Community Assistance Program (Mayor)

Attachments: [Ordinance 2018-19-12](#)
[Memo](#)
[Grant Award](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

[2018-040](#) A Resolution Accepting \$185,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations (Mayor)

Attachments: [Resolution 2018-040](#)
[Memo](#)
[Grant Award](#)

[2018-041](#) A Resolution Accepting Medical Equipment from the Southern Region Emergency Medical Services Council, Inc., on Behalf of Bear Creek Fire Service Area (Mayor)

Attachments: [Resolution 2018-041](#)
[Memo](#)
[Code Blue Phase 18 Award Letter](#)

[2018-042](#) A Resolution Accepting Medical Equipment from the Southern Region Emergency Medical Services Council, Inc., on Behalf of Nikiski Fire Service Area (Mayor)

Attachments: [Resolution 2018-042](#)
[Memo](#)
[Code Blue Award Letter](#)

Resolutions referred to Policies and Procedures Committee

[2018-043](#) Certifying the Results of the October 2, 2018 Regular Borough Election (Ogle at the Request of the Borough Clerk)

Attachments: [Resolution 2018-043](#)
[Canvass Board Report](#)
[Voter Turnout](#)
[Official Election Results](#)

[2018-039](#) A Resolution Supporting the Efforts of the Tsalteshi Trails Association to Secure a Recreational Trails Program Grant from the State of Alaska (Bagley)

Attachments: [Resolution 2018-039](#)
[Public Notice](#)

Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2018-19-13](#) An Ordinance Appropriating \$92,000 for Costs Related to Replacing the Emergency Generator and Accessories for Nikiski Fire Station #1 (Mayor)

Attachments: [Ordinance 2018-19-13](#)
[Memo](#)

[2018-19-14](#) An Ordinance Approving the Purchase of a da Vinci Surgical Robotic System Plus On-Site Implementation and Training for the Central Peninsula Hospital and Appropriating \$2,250,000 from the Plant Replacement and Expansion Fund to Fund the Project (Mayor)

Attachments: [Ordinance 2018-19-14](#)
[Memo](#)
[DaVinci Executive Summary](#)
[Requested Information from Hospital](#)

[2018-19-15](#) An Ordinance Appropriating \$90,000 from the North Peninsula Recreation Service Area Operating Fund, Fund Balance for Septic System Replacement at the Nikiski Pool (Mayor)

Attachments: [Ordinance 2018-19-15](#)
[Amendment Memo](#)
[Memo](#)

[2018-19-16](#) An Ordinance Appropriating Up to \$60,000 from the Seward Bear Creek Flood Service Area Fund Balance for Flood Mitigation Costs to Reimburse Project Funds Used to Protect Forest Acres Neighborhood and Dieckgraeff Road (Mayor)

Attachments: [Ordinance 2018-19-16](#)
[Memo](#)

[2018-19-17](#) An Ordinance Appropriating Funds to the Legal Department for the Costs Associated with Hiring Outside Counsel to Represent the Kenai Peninsula Borough in the Application of the Alaska Gasline Development Corporation Filed with the Federal Energy Regulatory Commission (Mayor)

Attachments: [Ordinance 2018-19-17](#)
[Amendment Memo](#)
[Memo](#)

[2018-19-18](#) WITHDRAWN An Ordinance Appropriating Funds to Cover Estimated Costs Associated with Filling a Temporary Position in the Human Resources Department (Mayor) (Hearing on 10/23/18)

Attachments: [O2018-19-18 WITHDRAWN](#)
[Memo](#)

Ordinances for Introduction and referred to the Lands Committee

[2018-33](#) An Ordinance Authorizing a Lease of Two Acres to Chugach Electric Association, Inc. for a Communication Site on Borough Managed Land Near Summit Lake (Mayor)

Attachments: [Ordinance 2018-33](#)
[Memo](#)
[Planning Commission Recommendations](#)
[Chugach Lease](#)
[South West 2001-Plat](#)
[GL Map](#)
[Memo of Real Property](#)

3. Other

[KPB-1887](#) Authorizing the Approval of the Restaurant Designation Permit and Liquor License Transfer as Requested by Creekbend Company, License Number 1381

Attachments: [1381 - Transfer of Ownership](#)
[1381 - RDP Application](#)
[1381 - Memo to Assembly](#)

[KPB-1869](#) Confirming Appointments to KPB Advisory Planning Commissions (Mayor)

Anchor Point Advisory Planning Commission:
Hans Bilben, Seat F, Term Expires September 2021

Cooper Landing Advisory Planning Commission:
Kathryn Recken, Seat F, Term Expires September 2021
David Story, Seat E, Term Expires September 2021

Moose Pass Advisory Planning Commission:
David Pearson, Seat E, Term Expires September 2021
Bruce Jaffa, Seat D, Term Expires September 2021

Hope/Sunrise Advisory Planning Commission:
Richard Hogan, Seat B, Term Expires September 2021

Attachments: [Appointments](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 10, 2018 Material Site Work Group
2:00 PM Assembly Chambers, Soldotna, Alaska
2. October 22, 2018 Alaska LNG PAC Meeting
6:00 PM Nikiski Community Recreation Center
3. October 23, 2018 Regular Assembly Meeting
6:00 PM Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

T. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2017-31](#) An Ordinance Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor) [Tabled on 01/16/18]

Attachments:

[Ordinance 2017-31](#)

[Planning Request to Table](#)

[Memo](#)

[Staff Report](#)

[Local Option Zoning District Application](#)

[Planning Commission Recommendation \(Dealt with on 12/05/17\)](#)

[Request for Postponement \(Dealt with on 12/05/17\)](#)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on October 23, 2018 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us copies of the agenda, meeting summaries, ordinances and resolutions.