



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Tuesday, December 12, 2023

4:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

[https://us06web.zoom.us/j/88473739641?](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

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ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-5670](#) Executive Session – Legal Discussion regarding two matters (30 minutes)
Kindred v. KPB & KPBSD 3AN-23-08723CI
Moody v. KPB 3AN-23-4282CI

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5649](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts
 - a. [KPB-5650](#) Authorization to Award a Contract for ITB23-070 OEM Eaton UPS Installation
Attachments: [ITB23-070 OEM Eaton UPS Installation](#)
 - b. [KPB-5651](#) Authorization to Award a Contract for RFP23-002 Seclusion St, Robin Ave, Lourdes Ave and Robert Ave West Design Capital Improvement District
Attachments: [RFP23-002 Seclusion St Robin Ave Lourdes CIP](#)
 - c. [KPB-5652](#) Authorization to Award a Contract for RFP24-005 2023 Closure/Post Closure Updates
Attachments: [RFP23-005 Closure Post Closure Updates](#)

3. Other

- a. [KPB-5653](#) Investment Report – Quarter Ended 09.30.23
Attachments: [Investment Report](#)
- b. [KPB-5654](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval](#)
- c. [KPB-5655](#) Budget Revisions for October 2023
Attachments: [Budget Revisions for October 2023](#)
- d. [KPB-5656](#) Revenue Expenditure Report for October 2023
Attachments: [Revenue Expenditure Report for October 2023](#)
- e. [KPB-5657](#) FY24 First Quarter Grant Reports:
1. Alaska Small Business Development Center Grant Report
2. Kenai Peninsula Economic Development District Grant Report
3. Senior Center Grant Reports
Attachments: [Alaska Small Business Development Center Grant Report](#)
[Kenai Peninsula Economic Development District Grant Report](#)
[Senior Center Grant Reports](#)

NEW BUSINESS

1. Resolutions

- *b. [2023-080](#) Confirming Appointments of Assembly Members to Non-Borough Boards (Johnson)
- Brent Johnson, Kenai Peninsula College Council, Term Expires 06/30/2026
- Mike Tupper, Kachemak Bay Research Reserve Community Council, Term Expires with Office
- Attachments:* [Resolution 2023-080](#)

2. Ordinances for Introduction

- e. [2023-28](#) An Ordinance Adopting a New Borough Logo and Amending KPB 1.04.050 Regarding the Borough Logo (Mayor)

Attachments: [Ordinance 2023-28](#)
[Memo](#)
[Attachment A](#)
[Public Comment 011624](#)

3. Other

- *c. [KPB-5658](#) Confirming Appointments to Advisory Planning Commissions (Mayor)

Anchor Point Advisory Planning Commission

Jeff Kirchner, Seat G, Term Expires 09/30/2024

Nikiski Advisory Planning Commission

Sue Covich, Seat C, Term Expires 09/30/2024

Attachments: [Advisory Planning Commission Appointments](#)

- *d. [KPB-5659](#) Confirming an Appointment to a Service Area Board (Mayor)

Eastern Peninsula Highway Emergency Service Area

Jessica Hogan, Seat E, Term Expires October, 2026

Attachments: [Service Area Board Appointment](#)