

# Kenai Peninsula Borough

## Office of the Borough Mayor

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### MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Peter Ribbens, Assembly President  
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: February 4, 2025

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#### Assembly Request / Response

*None*

#### Agreements and Contracts

- a. Authorization to Award Contract RFP25-007 Kachemak Selo School Design Development
- b. Authorization to Award Contract RFP23-001 Mass Notification System Maintenance Agreement
- c. Sole Source – South Kenai Peninsula Hospital Generator EES System Engineering Contract

#### Other

- a. Budget Revisions – December 2024
- b. Investment Report Quarter Ended 12.31.24
- c. Revenue-Expenditure Report – December 2024

### ASSEMBLY DAY MEETINGS

2:30 PM      Committee of the Whole  
Review Applications and Interview of Applicants for the Assembly  
District 5 – Funny River/Sterling Seat  
*[Clerk's Note: An executive session may be held.]*

Meeting Notes – 2/4/25

3:45 PM	Finance Committee
4:30 PM	Lands Committee
4:45 PM	Policies and Procedures Committee
6:00 PM	Regular Assembly Meeting

MEETING NOTES – Jan. 22-Feb. 4

Tues. 1/21-Thurs. 1/23

- Crisis Now Immersion – Phoenix, AZ: Trip with Alaska State Troopers, KPB Police Departments, AK Mental Health Trust Authority, Central Peninsula Hospital Leadership, MIH Staff, and Mayor Micciche.

Mon. 1/27

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|---|----------------|
| • Joe Rizzo – Communications Update   | 9:00-10:00 AM  |
| • David Schaeffer and Bruce Jaffa re: Moose Pass RIAD Subdivision Quote Follow-Up (via phone)   | 11:00-11:30 AM |
| • KPBSD Superintendent Clayton Holland re: School Funding   | 12:30-1:00 PM  |
| • Homeland Security Grant Program Applications Review & Project Ranking <ul style="list-style-type: none"><li>○ Brenda Ahlberg</li><li>○ Elizabeth Hardie</li></ul> | 1:00-1:30 PM   |
| • Brenda Ahlberg re: Community Development Block Grant Mitigation Program   | 1:30-1:45 PM   |

Tues. 1/28 – Juneau

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| • Presentation to Alaska House Energy Committee             | 1:00-2:00 PM |
| • National Fish Habitat Partnership Board Meeting (virtual) | Noon-4:00 PM |

Wed. 1/29

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|---|----------------|
| • <i>KSRM</i> "Sound Off" – Community Outreach              | 9:00-10:00 AM  |
| • National Fish Habitat Partnership Board Meeting (virtual) | Noon-4:00 PM   |
| • Brandi Harbaugh re: Federal Grants                        | 10:30-11:00 AM |
| • Justen Huff re: Leave Discussion                          | 11:00 AM-Noon  |
| • Tourism Industry Working Group Meeting                    | 2:00-3:00 PM   |

Meeting Notes – 2/4/25

Thurs. 1/30

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|--------------------------------------|--------------|
| • Rotary                             | Noon-1:00 PM |
| • Risk Management Budget Meeting     | 1:15-2:00 PM |
| • David Bayes re: Bycatch Discussion | 2:00-4:00 PM |

Fri. 1/31

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|---|----------------|
| • David Haeg re: Department of Law Meeting              | 9:45-10:05 AM  |
| • John Hedges re: School Construction Status & Schedule | 10:30-11:15 AM |

Mon. 2/3

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|--|-------------------|
| • Joe Rizzo – Communications Update  | 9:00-10:00 AM     |
| • SPH Acquisition of Greatland Property:   | 11:30 AM-12:30 PM |
| ○ CEO Ryan Smith   |                   |
| ○ COO Angela Hinnegan  |                   |
| ○ Aaron Hughes – Land Management   |                   |
| ○ Brandi Harbaugh – Finance  |                   |
| ○ John Hedges – Purchasing   |                   |
| • Ben Hanson re: Review Applicants for Special Assistant – Facility & Operations | 2:00-2:30 PM      |
| • Meetings with Reps and Mayors re: Dangers of Rural Building Codes in HB80      | 3:00-3:30 PM      |

Tues. 2/4 – Assembly Day

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|------------------------------------|--------------|
| • Assembly President Peter Ribbens | 1:30-2:00 PM |
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