

Introduced by: Mayor  
Date: 08/01/23  
Hearing: 08/15/23  
Action: Enacted  
Vote: 9 Yes, 0 No, 0 Absent

**KENAI PENINSULA BOROUGH  
ORDINANCE 2023-19-07**

**APPROVING A SOLE SOURCE AWARD THROUGH COOPERATIVE PURCHASING  
AND APPROPRIATING FUNDS FOR THE PURCHASE AND IMPLEMENTATION OF  
SOFTWARE TO SUPPORT THE SPECIAL ASSESSMENT BILLING PROCESS**

**WHEREAS,** the Kenai Peninsula Borough (the “Borough”) provides for special assessments for both road construction and utility improvements districts per KPB 14.31 and 5.35; and

**WHEREAS,** the current special assessment software platform, utilized for tracking, billing and collections, was developed internally prior to 1994 to support the unique business requirements surrounding the Borough’s special assessments; and

**WHEREAS,** this platform was built on the legacy Unisys platform, which has been out of active development for many years, and migration of this platform will bring the Borough one step closer to sunsetting this legacy Unisys platform, eventually realizing a cost saving in Unisys licensing and support; and

**WHEREAS,** due to the lack of support and need for a more robust modern piece of software, the Finance Department is requesting \$126,000 for conversion of data, implementation of the new software and first year maintenance and licensing; and

**WHEREAS,** the software is available through the SourceWell Cooperative and therefore the Finance Department is requesting a sole source based on cooperative pricing, which will offer a ten percent discount in the cost of the software;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That \$126,000 is appropriated from the General Fund fund balance to account 407.11440.24SPC.49999 for the new special assessment software implementation project and related costs.

**SECTION 2.** That appropriations made in this ordinance are project length in nature and as such do not lapse at the end of any particular fiscal year.

**SECTION 3.** That the Mayor is authorized to award a contract without competition through cooperative purchasing to Tyler Technologies, Inc., to provide special assessment tracking, billing and collection software in an amount not to exceed \$126,000, and to execute necessary contract documents or amendments to effectuate this ordinance.

**SECTION 4.** That this ordinance shall be effective upon enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 15TH DAY OF AUGUST, 2023.**

*Brent Johnson*

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Brent Johnson, Assembly President

ATTEST:

*Michele Turner*

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Michele Turner, CMC, Borough Clerk



Yes: Chesley, Cox, Derkevorkian, Ecklund, Elam, Hibbert, Ribbens, Tupper, Johnson  
No: None  
Absent: None