



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Minutes - Final

### Assembly

*Peter Ribbens, President*  
*Kelly Cooper, Vice President*  
*James Baisden*  
*Tyson Cox*  
*Willy Dunne*  
*Cindy Ecklund*  
*Brent Johnson*  
*Leslie Morton*  
*Ryan Tunseth*

---

Tuesday, March 18, 2025

6:00 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 835 6358 3837 Passcode: 606672  
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGavtBJG86PXlsuNvm.1)  
[pwd=eTO44Um9ao1JJGavtBJG86PXlsuNvm.1](#)

---

Meeting ID: 835 6358 3837 Passcode: 606672

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

The invocation was given by Frank Alioto, Chaplain for Central Emergency Services.

### ROLL CALL

[Clerk's Note: Ms. Morton attended via Zoom.]

**Present:** 7 - Brent Johnson, Tyson Cox, Ryan Tunseth, President Peter Ribbens, Cindy Ecklund, Willy Dunne, and Leslie Morton

**Excused:** 2 - Vice President Kelly Cooper, and James Baisden

Also present were:

Peter A. Micciche, Borough Mayor  
Brandi Harbaugh, Finance Director  
Sean Kelley, Borough Attorney  
Michele Turner, Borough Clerk  
Sue Ellen Essert, Deputy Borough Clerk

### COMMITTEE REPORTS

Assembly Member Tunseth stated the Finance Committee met and discussed its agenda items.

[7 present: Cox, Ecklund, Morton (via Zoom), Johnson, Tunseth, Ribbens / 2

*Absent: Baisden, Cooper]*

Assembly Member Cox stated the Policies and Procedures Committee met and discussed its agenda items.

*[7 present: Cox, Ecklund, Morton (via Zoom), Johnson, Tunseth, Ribbens / 2*

*Absent: Baisden, Cooper]*

President Ribbens stated the Assembly held a Work Session for Training Refresher Session 2.

*[7 present: Cox, Ecklund, Morton (via Zoom), Johnson, Tunseth, Ribbens / 2*

*Absent: Baisden, Cooper]*

President Ribbens stated the Committee of the Whole met and conducted the Borough Clerk's review. She received a positive review and a 3.5% increase.

*[7 present: Cox, Ecklund, Morton (via Zoom), Johnson, Tunseth, Ribbens / 2*

*Absent: Baisden, Cooper]*

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Tunseth moved to approve the agenda and consent agenda.**

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions, ordinances and other new business items that were on the consent agenda.

[KPB-6652](#) February 25, 2025 Regular Assembly Meeting Minutes  
approved.

[KPB-6649](#) Authorizing the Issuance of a Non-Objection Letter to the Alcohol Beverage Control Board Regarding the New Beverage Dispensary - Tourism Liquor License and Restaurant Endorsement as Requested by Miller's Landing, Inc. dba Miller's Landing, License No. 16181, Lowell Point  
approved.

[KPB-6650](#) Confirming Appointments to the Board of Equalization (Mayor) Jonathan Wheeler, Alternate D, Term Expires 12/31/2025  
approved.

[KPB-6651](#) Confirming an Appointment to the Bear Creek Fire Service Area Board (Mayor) Doyle Brueckner, Seat A, Term Expires 10/2025  
approved.

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

- [2024-19-29](#) An Ordinance Accepting and Appropriating Code Blue Grant Funds from the Southern Region Emergency Medical Services, Inc. (Mayor)  
This Budget Ordinance was enacted.
- [2024-19-30](#) An Ordinance Appropriating Additional Funds from the Seward Bear Creek Flood Service Area Fund Balance for the Kwechak Creek Drainage Sediment Extraction Project (Mayor)  
This Budget Ordinance was enacted.
- [2024-19-31](#) An Ordinance Deobligating Existing Projects and Appropriating New Project Funds from the South Kenai Peninsula Hospital Service Area Capital Project Fund (Mayor)  
This Budget Ordinance was enacted.
- [2024-19-32](#) An Ordinance Appropriating \$300,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor)  
This Budget Ordinance was enacted.
- [2024-19-33](#) An Ordinance Approving and Appropriating Grant Funds from the Alaska Department of Natural Resources for the Volunteer Fire Capacity Program on Behalf of Bear Creek Fire Service Area, Central Emergency Services Area, Nikiski Fire Service Area, and Western Emergency Services Area (Mayor)  
This Budget Ordinance was enacted.

#### Approval of the Consent Agenda

President Ribbens called for public comment with none being offered.

**The motion approve the agenda and consent agenda as amended carried by the following vote:**

**Yes:** 7 - Johnson, Cox, Tunseth, Ribbens, Ecklund, Dunne, and Morton

**Excused:** 2 - Cooper, and Baisden

#### COMMENDING RESOLUTIONS AND PROCLAMATIONS - None.

#### PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-6653](#) Central Peninsula General Hospital Quarterly Report, Shaun Keef,

## Chief Executive Officer (10 Minutes)

*[Clerk's Note: Shaun Keef, CEO of Central Peninsula Hospital presented the quarterly report to the assembly.]*

2. [KPB-6654](#) South Peninsula Hospital Quarterly Report, Ryan Smith, Chief Executive Officer (10 Minutes)

*[Clerk's Note: Ryan Smith, CEO for South Peninsula Hospital presented the quarterly report to the assembly.]*

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

President Ribbens called for public comment.

**Annette O'Connell**, Nikiski addressed the Assembly regarding property tax suggestions.

**Jean Reveal**, Kenai addressed the Assembly regarding SB41.

**Patricia Bouton**, addressed the Assembly regarding HB105.

**Joan Corr**, K-Beach addressed the Assembly regarding property tax assessments.

There being no one else who wished to speak, the public comment period was closed.

**MAYOR'S REPORT**

[KPB-6674](#) Mayor's Report Cover Memo

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
  - a. [KPB-6675](#) Authorization to Award a Contract for ITB25-012 CES Fire Station #1 Alerting System Installation
  - b. [KPB-6676](#) Authorization to Award a Contract for ITB25-018 Nikiski North Star Elementary Windows Replacement
  - c. [KPB-6677](#) Authorization to Award a Contract for ITB25-032 NPRSA Pool Flooring Renovation / Remodel
  - d. [KPB-6678](#) Authorization to Award a Contract for RFP25-014 KCHS Votec Structural Repair Design Services

### 3. Other

- a. [KPB-6679](#) Capital Project Reports - December 31, 2024
- b. [KPB-6680](#) Certification of the 2024 Real Property Supplemental Assessment Roll
- c. [KPB-6681](#) Budget Revisions – February 2025
- d. [KPB-6682](#) Revenue-Expenditure Report – February 2025
- e. [KPB-6683](#) Tax Adjustment Request Approval

### ITEMS NOT COMPLETED FROM PRIOR AGENDA

### PUBLIC HEARINGS ON ORDINANCES

[2025-04](#) An Ordinance Amending the Resilience and Security Commission Enabling Ordinance (Mayor) [Postponed on 03/18/25]

Cox moved to enact Ordinance 2025-04.

President Ribbens called for public comment with none being offered.

Dunne moved to postpone Ordinance 2025-04 to 04/01/25.

The motion to postpone Ordinance 2025-04 to 04/01/25 carried by the following vote:

**Yes:** 7 - Johnson, Cox, Tunseth, Ribbens, Ecklund, Dunne, and Morton

**Absent:** 2 - Cooper, and Baisden

### UNFINISHED BUSINESS

### PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Ribbens called for public comment with none being offered.

### ASSEMBLY COMMENTS

Assembly Member Dunne stated he attended the Kachemak Bay National Estuarine Research Reserve Community Counsel Meeting and provided a brief summary. He reminded everyone that the MAPP (Mobilizing Actions through Planning and Partnerships) program was meeting on 03/21/25 and provided a brief summary of that program. He stated Kachemak Bay Recovery Connection was having a guest speaker on 3/22/25. Mr. Dunne thanked everyone for their testimony tonight and wished everyone a good evening.

Assembly Member Tunseth stated he attended the Kenai River Special Management

Area Board meeting on 03/13/25 and provided a brief summary. He stated he attended the school board meeting 3/03/25 via Zoom and provided a brief summary. He invited everyone to the grand opening of the new Boys and Girls Club in Kenai on 5/17/25 from 3:00pm to 5:00pm. He wished the Kenai boys and girls basketball team good luck at the state tournament as well as the Homer boys basketball team. He stated the Kenai High School Cheer team made state as well. He also recognized the Cook Inlet Academy who finished runner up at the state tournament. Mr. Tunseth thanked constituents who emailed him and stated he appreciated their participation. He also recognized and thanked the Mayors office for their help scheduling facility gym space. He thanked staff and fellow assembly members for all the great work.

Assembly Member Johnson stated he attended the Board of Fish meetings in Anchorage and gave a brief summary.

Assembly Member Ecklund congratulated the Seward High School girls basketball team for winning the 2A state title and the boys team placed third. Ms. Ecklund stated she was invited to join the Cooper Landing Walkable Community Program and gave a brief summary. Ms. Ecklund thanked the school board for removing the Seward High School and Moose Pass School from the closure list.

Assembly Member Morton appreciated the presentations from the hospitals. Ms. Morton listened to the school board meeting that was held in Homer and was concerned that Sterling Elementary was on the closure list. Ms. Morton thanked everyone for a great meeting.

Assembly Member Cox provided a brief summary of the Central Area Rural Transit System (CARTS) program. Mr. Cox also stated he was on the Kenai Peninsula Economic Development District (KPEDD) committee and gave a brief update.

Assembly President Ribbens stated that Assembly conducted the Borough Clerk's annual review and gave a brief summary. He thanked the Borough Clerk for all she does for the Assembly and the Borough.

## **PENDING LEGISLATION**

## **INFORMATIONAL MATERIALS AND REPORTS**

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. April 1, 2025 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 835 6358 3837 Passcode: 606672

**ADJOURNMENT**

With no further business to come before the assembly, President Ribbens adjourned the meeting at 8:02p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of March 18, 2025.

\_\_\_\_\_  
Michele Turner, CMC, Borough Clerk

Approved by the Assembly: \_\_\_\_\_