

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Ryan Tunseth, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *PAM*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Tyra Rivera, Payroll Accountant *TR*

DATE: April 9, 2026

RE: Budget Revisions – March 2026

Attached is a budget revision listing for March 2026. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

CLERK'S OFFICE - ADMINISTRATION/ELECTION

Move funds for envelope printing.

100-11120-00000-42210 (Operating Supplies)		\$86.50
100-11130-00000-42210 (Operating Supplies)		\$86.50
100-11120-00000-43410 (Printing)	\$86.50	
100-11130-00000-43410 (Printing)	\$86.50	

HUMAN RESOURCES - ADMINISTRATION

Move funds for minor office equipment/furniture.

100-11230-00000-43011 (Contract Services)		\$5,166.86
100-11230-00000-48710 (Minor Office Equipment)	\$2,891.86	
100-11230-00000-48720 (Minor Office Furniture)	\$2,275.00	

KACHEMAK EMERGENCY SERVICES

Move funds for vehicle maintenance.

212-51810-00000-42360 (Motor Vehicle Repair Supplies)		\$5,000.00
212-51810-00000-43750 (Vehicle Maintenance)	\$5,000.00	

Move funds for the purchase of tires to meet IRS guidelines.

212-51810-00000-42360 (Motor Vehicle Repair Supplies)		\$2,201.40
212-51810-00000-48740 (Minor Machines & Equipment)	\$1,925.70	
212-51810-00000-48311 (Machinery and Equipment)	\$275.70	

PLANNING - RIVER CENTER

Move funds for River Center Access Grant.

100-21135-00000-43011 (Contractual Services)		\$2,390.00
100-21135-00000-42410 (Small Tools and Minor Equipment)	\$2,040.00	
100-21135-00000-42020 (Signage Supplies)	\$350.00	

PURCHASING DEPARTMENT

Move funds for conference room chairs.

100-11227-00000-43310 (Advertising)		\$150.00
100-11227-00000-48720 (Minor Office Furniture)	\$150.00	

SOLID WASTE - SEWARD TRANSFER

Move funds for the purchase of an electric winch.

290-32150-00000-43780 (Building/Grounds Maintenance)		\$1,800.00
290-32150-00000-48740 (Minor Machines & Equipment)	\$1,800.00	