

Kenai Peninsula Borough  
Clerk's Office

MEMORANDUM

**TO:** Members, KPB Assembly

**THRU:** Peter Ribbens, Assembly President *PR*

**FROM:** Michele Turner, Borough Clerk *(MT)*

**DATE:** July 24, 2025

**RE:** Ordinance 2025-19-03, Appropriating Funds from the General Fund for Election Publication Costs Related to Publishing Citizen Initiative Ordinances (Ribbens at the Request of the Borough Clerk)

Under current law and definitions of a newspaper of general circulation, the Clerk's Office is required to publish citizen initiative ordinances, in full, in the notice of election. The estimated cost is \$6,500. This cost includes the cost for one initiative petition that has been certified and will appear on the October 7, 2025 ballot. The cost also includes an estimate for another initiative petition that has not yet been certified and therefore it is not currently known if the second initiative ordinance will appear on the ballot and need to be published in full. If the second initiative ordinance is not certified by or before the August 5, 2025 deadline for the Assembly to approve proposition summaries for the October 7, 2025 regular election, then unused funds appropriated by this ordinance will lapse to the general fund.

Your consideration is appreciated.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No. <u>100.27910</u>	Amount: <u>\$ 6,500</u>
By: <u><i>CT</i></u>	Date: <u>7/22/2025</u>
By: <u><i>BT</i></u>	