

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Charlie Pierce, Borough Mayor

THRU: John D. Hedges, Purchasing & Contracting Director *JH*

FROM: Melanie Aeschliman, Planning Director *MA*

DATE: December 29, 2020

RE: Authorization to Award a Contract for RFP21-005 Janitorial Services – River Center Building

On November 20, 2020, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP21-005 Janitorial Services – River Center Building. The request for proposals was advertised in the Peninsula Clarion on November 20, 2020.

The project consists of providing janitorial services for the Donald E. Gilman River Center offices located at 514 Funny River Road, Soldotna.

On the due date of December 9, 2020, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>TOTAL SCORE</u>
Touch of Gold Cleaning, LLC	278
Aurora Commercial Services, LLC	87

Funding of this contract will be charged to account number 100.21135.00000.43011.

Charlie Pierce
Charlie Pierce, Mayor

12/31/2020

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>100.21135.00000.43011</u>	
Amount <u>\$11,400 (FY21)</u>	
<u>\$22,800 (FY22)</u>	
By: <u>PP SD for BH</u>	Date: <u>12/30/2020</u>
NOTES: FY22 amount is contingent upon Assembly approval of FY22 budget.	