



## STERLING AREA SENIOR CITIZENS

34453 Sterling Hwy., Sterling, Alaska 99672 (907) 262-6808 / Fax (907) 262-3883  
www.Sterlingseniors.org

To: Kenai Peninsula Borough Assembly

Re: Late Submission of the FY18 KPB Senior Grant Application

Honorable Members of the Kenai Peninsula Borough Assembly,

My name is Michelle Walker and I am the Executive Director for the Sterling Senior Center. I am writing to you today to explain why the FY18 KPB Senior Grant application was turned in on March 16, 2017 instead of the deadline which was March 15, 2017.

I first would like to say that I fully understand that there are no excuses for submitting the application beyond the deadline and I am truly sorry for any inconvenience I have caused the Borough Assembly by doing so. I understand how tremendously vital the Kenai Peninsula Senior Grant is to my organization, every year since 2011 we have been so grateful to receive the funds and assistance from this grant that helps to pay our utility costs, janitorial wages and management wages without which it would be very difficult for us to sustain those positions as well as keep up with rising cost of utilities. We could not be more thankful and appreciative for this.

I also understand that making sure to meet every deadline, for every grant, project or something as simple as our monthly lunch menu and activities calendar is vitally important to the operation of this center. In the past few months I have had more deadlines than usual with the many administrative tasks and projects that we (Board of Directors and I) are working on that are not in the normal activities and operations of the center. Although it is no excuse, on the afternoon of March 15<sup>th</sup>, I assumed that I sent the application to Brenda Ahlberg through email, and then went home for the day. I came in the next morning on March 16<sup>th</sup>, checked my email and found that the one I sent to her did not go through. I also realized the application I submitted did not have the Board President's signature, so I immediately contacted the Board President. I then sent the application on March 16<sup>th</sup> at 11:27am. I thought that I was ok.

I did not realize that by missing that deadline, even by one day would have such a potentially negative impact and I am sincerely sorry for this. Like I said earlier, I know the importance of the Senior Grant and I would never intentionally do anything to jeopardize or abuse the privilege of receiving this grant for the betterment of our center.

In closing, I would just like to sincerely and humbly request that the Borough Assembly members approve this ordinance to allow the Sterling Senior Center's application be considered for a FY18 Senior Grant Award through the FY18 budget ordinance.

Thank you for your time,  
Michelle Walker  
Executive Director, Sterling Senior Center

