

Kenai Peninsula Borough  
Maintenance Department

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**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CP*

**FROM:** Scott Griebel, Maintenance Director *SG*  
Brandi Harbaugh, Finance Director *BH*

**DATE:** June 4, 2019

**SUBJECT:** Ordinance 2018-19-38, Appropriating \$300,000 from the School Fund to the School Capital Project Fund to Provide Funding for Portable Relocation (Mayor)

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As part of the consolidation of the Soldotna Prep facility there has developed a need to transport the relocatable classroom structures ("portables"), which are housed on those grounds, to other operational school sites where they can be utilized. At the Soldotna Prep site there are currently five such structures. It is the intent of the Kenai Peninsula Borough School District ("KPBSD") to have four of the portables moved to the Soldotna High School campus and one to Mountain View Elementary. Funds allocated to support the relocation will provide for utility provisions, contracted transportation, founding, assembly and setup of the structures. Additionally, any required modification to the intended sites (whether due to necessity or municipal requirements) and renovation or improvements that are made necessary through discovery during the process.

The funding for the relocation costs currently exist in the School Maintenance Fund representing in-kind support to KPBSD. To meet accounting requirements and due to the size and nature of the project, the expenditures should occur in the School Capital Project Fund.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>241.27910</u>
Amount:	<u>\$ 300,000</u>
By: <u>pp</u>	Date: <u>6/4/19</u>