E. NEW BUSINESS

ITEM E3 - Grouse Creek Subdivision 2022 Addition



Kenai Peninsula Borough Planning Department

Vicinity Map

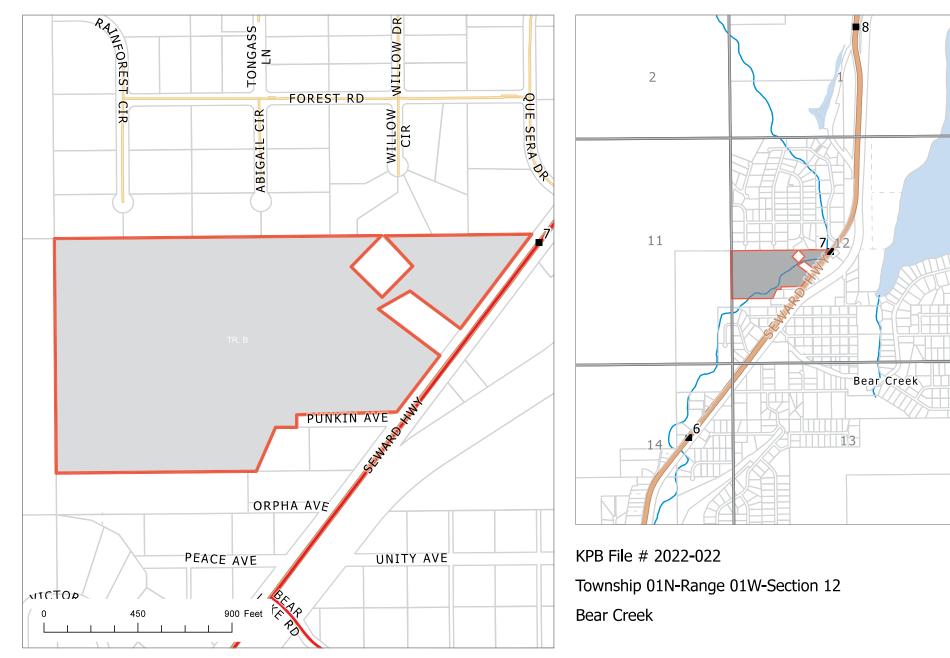
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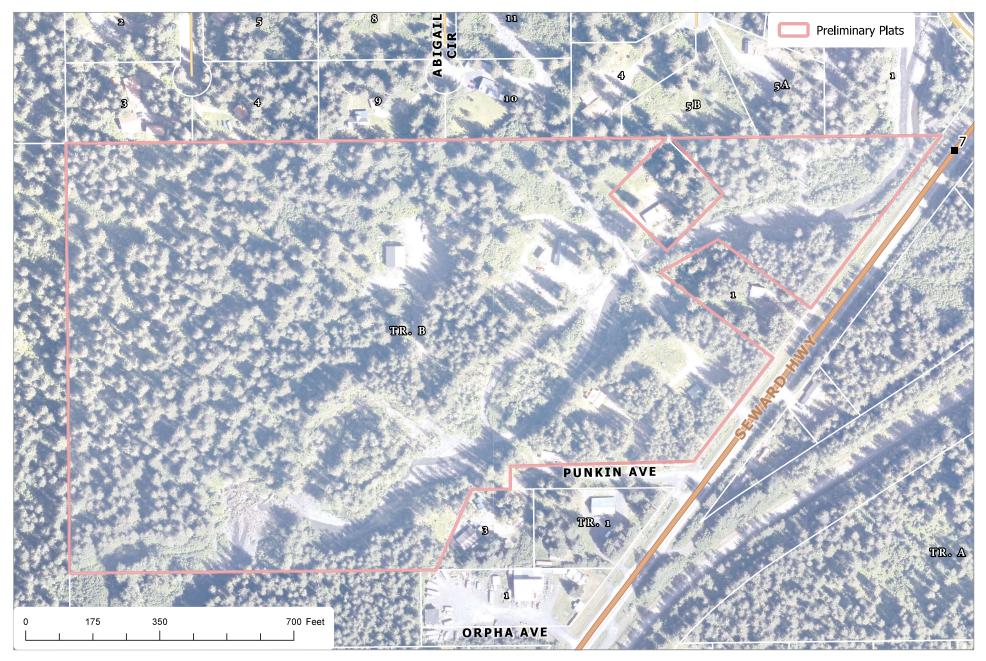
18



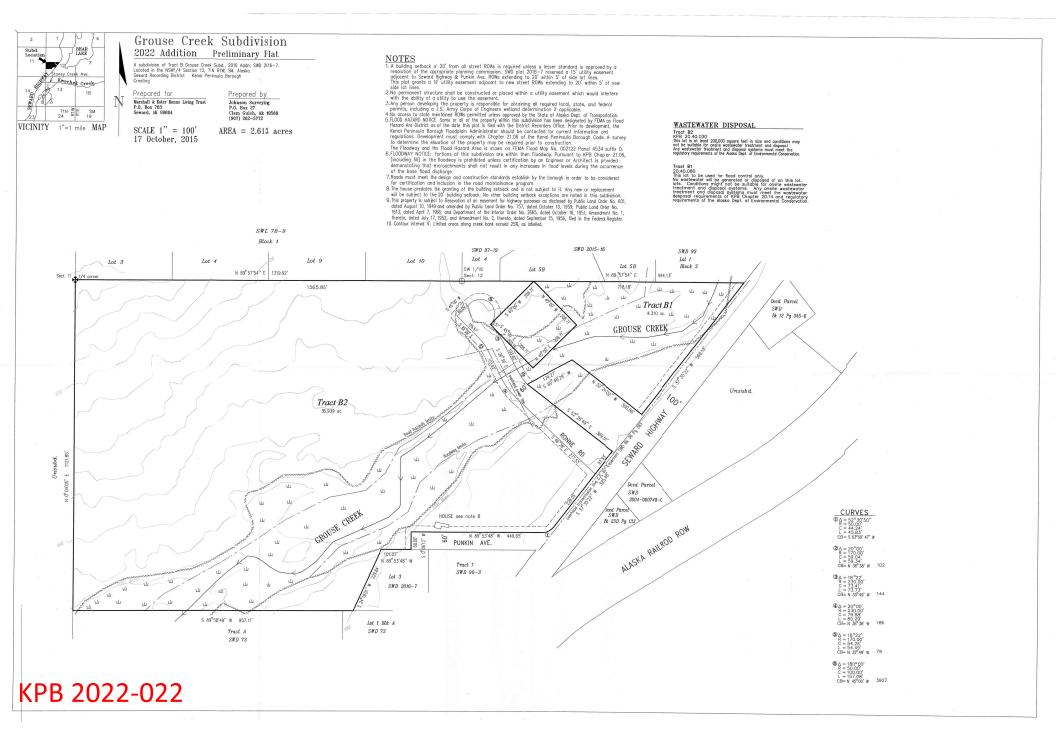


Kenai Peninsula Borough Planning Department





The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map. E3-2



AGENDA ITEM E. NEW BUSINESS

KPB File No.	2022-022
Plat Committee Meeting:	March 21, 2022
Applicant / Owner:	Marshall and Ester Ronne Living Trust of Seward, AK
Surveyor:	Jerry Johnson / Johnson Surveying
General Location:	Mile 7 Seward Highway, Bear Creek
Parent Parcel No.:	125-033-28
Legal Description:	Tract B Grouse Creek Subdivision 2016 Addition Plat No SW 2016-7
Assessing Use:	Lodge - Multiple Cabins
Zoning:	Rural Unrestricted
Water / Wastewater	On site

ITEM 3 - Grouse Creek Subdivision 2022 Addition

STAFF REPORT

Specific Request / Scope of Subdivision: The proposed plat will subdivide a 42.49 acre tract into two tracts that will be 4.31 acres and 36.939 acres. A right of way dedication is proposed that will provide access to a deed parcel located within the parent parcel.

Location and Legal Access (existing and proposed): The preliminary plat is located near mile 7 of the Seward Highway in the Bear Creek Area. Additional access is available on Punkin Avenue, a 60 foot wide right of way that appears constructed but is not maintained by the Kenai Peninsula Borough.

The plat is proposing to dedicate a new right of way, Ronne Road, a 60 foot wide right of way ending in a cul-desac. This dedication will provide access to a deed parcel located in the middle of the parent tract. Additional access will be made available to Lot 1 of Grouse Subdivision, Plat SW 88-11. Proposed Tract B1 will have access available via the Seward Highway and the new dedication. Proposed Tract B2 will have access available by the new dedication, Punkin Avenue, and the Seward Highway.

The plat, along with the parent plats, indicate a creek named Grouse Creek running through the subdivision. KPB GIS data indicates the name of the creek is Lost Creek. *Staff recommends* the surveyor verify the name of the subdivision for the final plat. The River Center may be assistance in verifying the name.

The location of the creek will limit the ability for Tract B1 to use the new dedication for access and the creek runs through the narrow portion of the tract. Tract B2 is also divided by the creek but the northern portion will have access via the dedication. There appears to be an existing travelway that is used by multiple structures located thorough out the property and the Deed Parcel and Lot 1 from SW 88-11. The dedication appears to encompass the majority of that right of way. It does appear that the intersection with the Seward Highway may not be within the dedication. This should be verified. If a common or shared access through Tract B2 is to be used for the portion outside the new dedication *staff recommends* access or shared driveway easements be recorded by separate document and noted on the plat.

The existing drive and the proposed right of way will be crossing the creek. This is shown as an anadromous stream but is exempt from KPB management. A bridge of some type appears to be constructed and in use. It should be noted that acceptance of the road dedication does not obligate the borough or any other accepting governing body to construct, operate, or maintain improvements. If the right of way is not included within the borough road maintenance program, anyone providing improvements to the right of way must comply with all laws and regulations regarding right of ways crossing a water body.

The block does not close or contain compliant lengths. This is a large acreage tract with a 70 acre parcel owned by Alaska DNR to the west. Due to constructed improvements, terrain, floodways, flood hazard areas, and streams, the ability to get a closed block will be difficult. **Staff recommends** the plat committee concur and exception is not required, as any required dedications will not improve the block.

The Certificate to Plat indicates the subdivision is subject to 33 foot section line easements along the western boundary. KPB GIS research indicates a 50 foot wide section is present within the DNR lands. A section line easement is not present within the bounds of the subdivision. **Staff recommends** the surveyor review documentation to determine if the section line easements are present and if so provide documentation to the borough and depict on the plat.

KPB Roads Dept. comments	Out of Jurisdiction: No
	Roads Director: Uhlin, Dil Comments: No comments
SOA DOT comments	The ROW for Seward Highway is generally as shown on Seward Highway MP 0- 8 Right of Way Map NH-031-1(26) Seward Recording District 2013-1 and appears to be shown correctly.

<u>Site Investigation</u>: The proposed subdivision has slopes throughout with areas with slopes greater than 25 percent labeled. *Staff recommends* the toe and/or top of any steep bluffs be depicted and labeled on the final plat if not in conflict with other required information.

The low wet areas are depicted on the plat. The correct plat note is present that a wetlands determination may be required.

The proposed subdivision is within a flood hazard area. The flood hazards are depicted and labeled on the plat and should remain on the final plat.

Plat notes are present on the plat. Flood Hazard and Floodway notices are present as notes 5 and 6. Per the comment received by the Seward Bear Creek Flood Service Area, *staff recommends* adding to the flood hazard notice or adding an additional note, "Portions of the parcel are also designated as Seward Mapped Flood Data Area as included in the Flood Risk Assessment and Hydrologic and Hydraulic Report."

Proposed Tract B2 has multiple improvements throughout the property. There appears to be three larger structures within the portion south of the creek. Two other improvements are visible on KPB GIS imagery north of the creek.

KPB River Center review	A. Floodplain Reviewer: Carver, Nancy Floodplain Status: IS in flood hazard area Comments: Flood Zone: SMFDA,Floodway,X (shaded),AE Map Panel: 02122C-4534D In Floodway: False Floodway Panel:
	B. Habitat Protection Reviewer: Aldridge, Morgan Habitat Protection District Status: Is NOT within HPD Comments: No comments
	C. State Parks Reviewer: Russell, Pam Comments: No Comments
State of Alaska Fish and Game	No objections

Staff Analysis The proposed subdivision will create two tracts and dedicate a right of way. This is a subdivision of Tract B that was created by Grouse Creek Subdivision 2016 Addition, Plat SW 2016-7. Previously to the that plat it was an unsubdivided remainder that was not platted as it divided off Lot 1 of Grouse Creek Subdivision, Plat SW 88-11 and Tract 1 of Ronne Subdivision, Plat SW 90-03. A deed was also issued in 1965 that created the parcel located in the middle of the parent tract.

KPB GIS data shows the property within Chugach National Forest. This is common and is considered a private inholding and the laws and regulations within the Chugach National Forest do not apply to the property.

Per a wastewater disposal note, Tract B1 is "to be used for flood control only." The note references KPB Code 20.40.080 – subdivisions with no wastewater disposal. Per 20.40.080(A), "This section applies to subdivisions where no wastewater will be generated or disposed, and the land use cannot produce wastewater." Due to the proximity to the creek and the flood hazard areas, only a small portion may be found to provide adequate location for a wastewater disposal system. **Staff recommends** the plat committee discuss to determine if they are in agreement with this tract falling under this portion of code. If agreed to by the plat committee, the plat note needs to be reworded to correct a typo and to match what is outlined in KPB Code. "WASTEWATER DISPOSAL: Conditions might not be suitable for onsite wastewater treatment and disposal systems. No wastewater will be generated or disposed of on these lots as of the date of this plat. If circumstances change to allow lawful onsite wastewater treatment and disposal systems, those systems must meet the wastewater disposal requirements of KPB Chapter 20.40 and regulatory requirements of the Alaska Departmental of Environmental Conservation."

If the plat committee does not agree that Tract B1 can fall under KPB Code 20.40.080, a soils report will be required for Tract B1 and an engineer will sign the final plat.

Staff would like to mention that the Certificate to Plat included a statutory warranty deed recorded in 2021. The deed attempted to deed a portion of proposed Tract B2. The deed used GPC coordinates to describe the property. Due to the description, the title company included the note "The legal description in said Warranty Deed is insufficient to determine the location, further, Grantor Ester K. Ronne, is identified as an "Agent" rather than a "Trustee" of the Trust." They also included the note "The following condition may affect in regards to subject recorded Warranty Deed: Any question which may be raised by a government entity, as the land is a portion of a larger parcel for which no plat has been filed, as required by Alaska Statutes or local law."

The change in property lines by a deed is regarded by the borough as an "illegal subdivision". The borough has not recognized the deed and no ownership or property lines have changes. Platting staff requested the KPB GIS department review the deed and the description given. Staff did find some discrepancies between the distances and points mentioned in the deed but it appears to be for the eastern improvement located north of the creek within Tract B2. It does not appear that this platting action will be creating that lot. Unless the ownership of the Tract is later conveyed, including the portion described and to the owner listed in the deed, a cloud on the title may remain. The owners may need to work with a title company or seek legal counsel to clear the title and determine how to deal with the recorded deed.

The building setback along Punkin Avenue was created after the structure was in place. The structure will be exempt from the setback. Plat note 8 explains that all other setbacks have no exceptions and that any replacements or additions to that structure will abide by the setback.

Per the certificate to plat and Grouse Creek Subdivision 2016 Addition, Plat SW 2016-7, a prescriptive rights claim was recorded for the driveway for access to the Deed Parcel. The title company did note the owners did not sign the document and was signed by the owners of the Deed Parcel. **Staff recommends** it be determined if the driveway within the document is now within the dedication. If so a plat note should be added, "The dedication of the right of way, Ronne Road, the access easement for driveway as described in Book 41 Page 839, SRD,

terminates with the recording of the plat." If the easement is outside the dedication area, carry over the plat note from the parent plat.

Notice of the proposed plat was mailed to the beneficial interest holder on February 24, 2022. The beneficial interest holder will be given 30 days from the date of the mailing of the notification to respond. They are given the opportunity to notify staff if their beneficial interest prohibits or restricts subdivision or requires their signature on the final plat. If no response is received within 30 days, staff will assume they have no requirements regarding the subdivision and it may be finalized.

The property is not within an advisory planning commission.

<u>Utility Easements</u> Grouse Creek Subdivision 2016 Addition, Plat SW 2016-7, granted 15 foot utility easements along the right of ways of Punkin Avenue and the Seward Highway. *Staff recommends* plat note 1 be revised to remove the portion "extending to 20" within 5' of side lot lines."

An easement was granted by recorded document that is 60 feet wide and centered on the overhead transmission line along the Seward Highway. This is depicted on the plat with reference to the recorded document.

An additional easement was granted by document for existing lines. Per the attachment recorded with the easement, this easement runs through portions of Tract B2 to the Deed lot. The plat is depicting some overhead lines within the proposed dedication and within portions of Tract B2. **Staff recommends** the depiction of the easement as granted be shown on the plat with a reference to the recording document or provide a plat note.

The plat will be granting 10 foot utility easements that increase to 20 feet within 5 feet of the side lot lines along the new right of way dedications.

The affected utility providers were emailed the subdivision plat public hearing notice as part of the routine notification process. **Staff recommends** to grant utility easements requested by the utility providers or work with the utility providers to obtain approval.

HEA	
ENSTAR	No comments or recommendations.
ACS	Not an ACS Service Area, no objections.
GCI	Approved as shown
SEWARD ELECTRIC	
CHUGACH ELECTRIC	Chugach has no comments.
TELALASKA	

Utility provider review:

KPB department / agency review:

na B dopartmont / agono / romon.	
Addressing	Reviewer: Haws, Derek
	Affected Addresses:
	33236 PUNKIN AVE
	33276 PUNKIN AVE
	14835 SEWARD HWY
	Existing Street Names are Correct: Yes
	List of Correct Street Names:
	SEWARD HWY
	PUNKIN AVE

	Existing Street Name Corrections Needed: All New Street Names are Approved: Yes List of Approved Street Names: RONNIE RD List of Street Names Denied: Comments: 33236 PUNKIN AVE WILL REMAIN WITH TRACT B1. 33276 PUNKIN AVE WILL REMAIN WITH TRACT B1. 14835 SEWARD HWY WILL BE DELETED AND REPLACED WITH A RONNIE RD ADDRESS ON TRACT B2.
Code Compliance	Reviewer: Ogren, Eric Comments: No comments
Planner	
Assessing	Reviewer: Wilcox, Adeena Comments: No Comment

The subdivision plat has been reviewed and generally complies with the 2019 Kenai Peninsula Borough Comprehensive plan.

STAFF RECOMMENDATIONS CORRECTIONS / EDITS

The building setback is depicted but requires a label.

KPB 20.25.070 – Form and contents required

Staff recommendation: final plat submittals must comply with 20.25.070. Additional information, revisions, and/or corrections are required as noted below.

A. Within the Title Block

1. Name of the subdivision which shall not be the same as an existing city, town, tract, or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion. The parent plat's name shall be the primary name of the preliminary plat.

2. Legal description, location, date, and total area in acres of the proposed subdivision;

3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor.

Staff recommendation: Update the description to "N1/2 SW ¼". Verify the owner's address as KPB Assessing has a Primrose Road address listed.

C. The location, width, and name of existing or platted streets and public ways, railroad rights-of-way, and other important features such as section lines or political subdivisions or municipal corporation boundaries abutting the subdivision;

Staff recommendation: Provide a width label for the Alaska Railroad ROW.

D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries, and prominent natural and manmade features, such as shorelines or streams;
Staff recommendation: Remove any overstrikes of labels. Provide a label for the Churach National

Staff recommendation: Remove any overstrikes of labels. Provide a label for the Chugach National Forest.

E3-8

G. The status of adjacent lands within 100 feet of the proposed subdivision boundary or the land status across from any dedicated rights-of-way that adjoin the propose subdivision boundary, including names of subdivisions, lot lines, block numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided;

Staff recommendation:

- Lot "5B" to the north, needs corrected to "5A".
- A label is needed for Lot 1 of SW 88-11.
- A label is needed for the Deed Parcel located in the middle of this subdivision.

KPB 20.30 – Subdivision Design Requirements

Staff recommendation: final plat submittals must comply with 20.30. Additional information, revisions, and/or corrections are required as noted below.

KPB 20.40 – Wastewater Disposal

Staff recommendation: final plat submittals must comply with 20.40. Additional information, revisions, and/or corrections are required as noted below.

20.40.010 Wastewater disposal.

Platting Staff Comments: Provide appropriate plat notes. Provide a soils analysis report if required by the plat committee.

Staff recommendation: comply with 20.40.

KPB 20.60 – Final Plat

Staff recommendation: final plat submittals must comply with 20.60. Additional information, revisions, and/or corrections are required as noted below.

20.60.040. Dedication of public use lands. Any land shown on a plat as a street, public park or other public area must be dedicated on the final plat to a tax exempt governmental entity. If the governmental entity is not the Kenai Peninsula Borough, the governmental entity shall be required to execute an acceptance of the dedication on the plat.

Staff recommendation: An acceptance by the borough will be required for new dedicated right of ways.

20.60.060. Dedications within 100 feet of waterbodies. In addition to the criteria set forth in KPB 14.40.061(B), where dedications are proposed within 100 feet of a waterbody, the requirements of KPB 20.30.040 shall be met as part of the subdivision design.

Staff recommendation: Provide the plat note "Any roadway construction or improvement within Ronne Road will be subject to KPB 20.60.060 and will require review and approval by KPB Roads Department."

20.60.180. Plat notes.

A. Plat notes shall not be placed on a final plat unless required by borough code or by the planning commission in order to promote or protect the public health, safety, and welfare consistent with borough and state law.

B. Revision of, or not carrying forward, an existing plat note from the parent plat will adhere to KPB 20.50.010. Separate advertising of the plat note removal is not required, Notification of the requested change will be sent by regular mail to all owners within the subdivision (parent plat and subsequent replats) as shown on the borough tax rolls. Upon approval by the planning commission, the revision or removal of the record plat note shall be finalized by recording a planning commission resolution or subdivision plat. *Staff recommendation:* Place the following notes on the plat.

- Correct "then" to "the" within the first line of plat note 6.
- Correct the spelling of "Reservation" within plat note 9.
- Provide the plat notes as required and noted within the staff report.

20.60.190. Certificates, statements, and signatures required.

Staff recommendation: Documentation will be required to show who as signature authority for land transactions for the trust. The Owners Certificate should include the signatures are on behalf of the Trust. The signature lines should include their title, such as trustee or manager. Comply with 20.60.190.

RECOMMENDATION:

STAFF RECOMMENDS:

- GRANT APPROVAL OF THE PRELIMINARY PLAT SUBJECT TO STAFF RECOMMENDATIONS, AND
- COMPLIANCE WITH KPB 20.25.070 (FORM AND CONTENTS), KPB 20.25.080 (PETITION REQUIRED), KPB 20.30 (DESIGN REQUIREMENTS); AND KPB 20.40 (WASTEWATER DISPOSAL), AND
- COMPLIANCE WITH KPB 20.60 TO ENSURE ADMINISTRATIVE APPROVAL OF THE FINAL PLAT.

NOTE: 20.25.120. - REVIEW AND APPEAL.

A PARTY OF RECORD MAY REQUEST THAT A DECISION OF THE PLAT COMMITTEE BE REVIEWED BY THE PLANNING COMMISSION BY FILING A WRITTEN REQUEST WITHIN 15 DAYS OF NOTIFICATION OF THE DECISION IN ACCORDANCE WITH KPB 2.40.080.

A DECISION OF THE PLANNING COMMISSION MAY BE APPEALED TO THE HEARING OFFICER BY A PARTY OF RECORD WITHIN 15 DAYS OF THE DATE OF NOTICE OF DECISION IN ACCORDANCE WITH KPB 21.20.250.

END OF STAFF REPORT

