



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Tuesday, July 17, 2018

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Leslie Rohr from Love, Inc.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-1786](#) June 19, 2018 Regular Assembly Meeting Minutes

Attachments: [061918 Regular Assembly Meeting Minutes](#)

[KPB-1787](#) July 6, 2018 Special Assembly Meeting Minutes

Attachments: [070618 Special Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-1779](#) Mayor's Report to the Assembly Cover Memo

Attachments: [Mayor's Cover Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-1780](#) Authorization to Award a Contract for RFP18-007 Solid Waste Facilities Water Monitoring Program - Professional Services to Shannon & Wilson Inc., Anchorage, AK

Attachments: [Authorization to Award Contract 18-007](#)

b. [KPB-1781](#) Authorization to Award a Contract for RFP18-005 Municipal Entitlement Survey ASLS 2017-23 to PND Engineers Inc., Anchorage, AK

Attachments: [Authorization to Award Contract for RFP-18-005](#)

c. [KPB-1782](#) Authorization to Award a Contract for ITB18-025 BAB Boiler Installation

Attachments: [Authorization to Award Contract 18-025](#)
[Bid Tabulations](#)

d. [KPB-1783](#) Authorization to Award a Contract for ITB18-022 North Peninsula Recreation Pool Fire Alarm Replacement

Attachments: [Authorization to Award Contract 18-022](#)
[Bid Tabulations](#)

e. [KPB-1784](#) Seward Bear Creek Flood Service Area Travel Grant Award

Attachments: [Travel Grant Award](#)

3. Other

a. [KPB-1785](#) Litigation Status Report - Quarter Ending 06/30/18

Attachments: [Litigation Status Report](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2018-25](#) An Ordinance Repealing KPB 5.18.430(F) which Requires Voter Approval to Increase the Sales Tax Cap (Carpenter)

Attachments: [Ordinance 2018-25](#)
[Memo](#)

Ordinances referred to Policies and Procedures Committee

[2018-16](#)

(Bagley) Substitute: An Ordinance Amending the Code to Move the Common Boundary Between the Central Kenai Peninsula Hospital Service Area and the South Kenai Peninsula Hospital Service Area South, Subject to Approval by Voters in the Central Kenai Peninsula Hospital Service Area and the Proposed New Area, and to Expand the South Kenai Peninsula Hospital Service Area to Include the Land South Of Kachemak Bay Excluding the City Of Seldovia, Subject to Voter Approval

Attachments:[Ordinance 2018-16 SUB](#)[Memo SUB](#)[Public Hearing Summary 071118](#)[SUB SPH Patient Data](#)[Service Area Board Recommendation](#)[SUB Amendment Memo](#)[Ordinance 2018-16 \(amended by Bagley Sub\)](#)[Bagley Amendment](#)[Amendment Memo](#)[SUB Potential Boundry Results and Voter Results Required](#)[Public Comment 061918](#)[Summary of SPH Revenue Impacts](#)[South Peninsula Hospital Resolution 2018-05](#)[Ninilchik Traditional Council Resolution 2018-03](#)[04/26/18 Ninilchik Public Hearing Minutes](#)[04/26/18 Ninilchik Public Hearing Audio](#)[eComments 061918](#)[Public Comment 051518](#)[Public Comments 050118](#)[eComments 050118](#)[Ninilchik Visits to South Peninsula Hospital](#)[Memo](#)[Service Area Board Resolution](#)[Service Area Board Resolution 061418](#)[Boundary Line Move Map](#)[Map Requested by Dunne](#)[Revenue Impacts Requested by Dunne](#)[Public Comments 040318](#)[Cooper/Dunne Request for Postponement \(Dealt with on 05/01/18\)](#)

UNFINISHED BUSINESS**O. NEW BUSINESS**

1. Resolutions

Resolutions referred to Policies and Procedures Committee

[2018-031](#) A Resolution Approving and Authorizing the Implementation of Two New Annexes to the Borough Emergency Operations Plan (Mayor)

Attachments:

[Resolution 2018-031](#)

[Memo](#)

[Annex 10 Call Center Final Plan](#)

[Annex 11 Joint Information System Final Plan](#)

[CCC Protocol](#)

[Joint Information Center Manager Roles and Responsibilities](#)

[Joint Information Manager Checklist](#)

[After Action Review Checklist](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2018-19-02](#) An Ordinance Accepting and Appropriating \$10,010,000 from the State of Alaska Department of Education and Early Development for the Kachemak Selo New K-12 School Construction Project Subject to Voter Approval of the Bonds for the Local Match (Mayor)

Attachments:

[Ordinance 2018-19-02](#)

[Memo](#)

[Grant Letter](#)

[2018-19-03](#) An Ordinance Authorizing the Repair of Elevator 5 for the Central Peninsula Hospital and Appropriating \$126,505 from the CPGH, Inc. Plant Replacement and Expansion Fund for the Project (Mayor)

Attachments:

[Ordinance 2018-19-03](#)

[Memo](#)

[Central Peninsula General Hospital - Resolution 2018-26](#)

3. Other

Other items referred to Finance Committee

[KPB-1774](#) Approving the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Limited Marijuana Cultivation Facility, License No. 15190 Filed by Coldsmoke Farms, Subject to the following Standard Conditions:

[Clerk's Note: Standard Conditions for Commercial Marijuana Facilities are as follows:

1. The marijuana establishment shall conduct their operation consistent with the site plan submitted to the Kenai Peninsula Borough.
2. There shall be no parking in the borough rights-of-way generated by the marijuana establishment.
3. The marijuana establishment shall remain current in all Kenai Peninsula Borough tax obligations consistent with KPB 7.30.020 (A).]

Attachments:

[15190 - Complete Application](#)

[15190 - Memo to Assembly](#)

[15190 - Planning Memo to Assembly](#)

[15190 - Site Development Plan](#)

[15190 - Acknowledgment Form](#)

[15190 - Arial Map](#)

[15190 - Land Use Permit](#)

Other items referred to Lands Committee

[KPB-1777](#) Petition to Vacate the 30-foot wide right-of-way on the West 30 Feet of the W 1/2 SW 1/4 SE 1/4 SE 1/4 of Section 35, Township 7 North, Range 12 West, Seward Meridian, KPB, Alaska, off Miller Loop Road, Nikiski, Within the Kenai Peninsula Borough; KPB File 2018-064V

[Clerk's Note: The Planning Commission approved the above referenced petition to vacate at its June 25, 2018 meeting by unanimous consent.]

Attachments:

[Petition to Vacate - Miller Loop Road](#)

Other items referred to Policies and Procedures Committee

[KPB-1775](#) Confirming Appointments to the Planning Commission (Mayor)

Blair Martin, Kalifornsky, Term Expires July 31, 2021

Robert Ruffner, Clam Gulch/Kasilof, Term Expires July 31, 2021

Paulette Bokenko Carluccion, City of Seldovia, Term Expires July 31, 2021

Attachments: [Board Appointments](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. July 11, 2018 Public Hearing - Ordinance 2018-16 (SUB)
6:00 PM Homer City Hall, Homer, Alaska
1. August 6, 2018 AK LNG Advisory Committee Meeting
6:00 PM Nikiski Community Recreation Center, Nikiski, Alaska
2. August 7, 2018 Regular Assembly Meeting
6:00 PM Assembly Chambers, Soldotna, Alaska

ASSEMBLY COMMENTS

S. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2017-31](#) An Ordinance Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor) [Tabled on 01/16/18]

Attachments: [Ordinance 2017-31](#)
[Planning Request to Table](#)
[Memo](#)
[Staff Report](#)
[Local Option Zoning District Application](#)
[Planning Commission Recommendation \(Dealt with on 12/05/17\)](#)
[Request for Postponement \(Dealt with on 12/05/17\)](#)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on August 7, 2018, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.