

Kenai Peninsula Borough

Maintenance

MEMORANDUM

TO: KPB Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
John Hedges, Purchasing and Contracting Director *JH*

FROM: Tom Nelson, Maintenance Director *TN*

DATE: October 10, 2024

RE: Resolution 2024-044, Authorizing a Sole Source Contract Award for Testing and Repairs to Fire Alarm Systems (Mayor)

The Maintenance Department is requesting approval to sole source contract with Chinook Fire Protection LLC for inspection and repairs of multiple facility fire alarm systems, for the amount of \$74,180.

Fire alarm systems require annual inspections, and those inspections and any repairs are required to be performed by personnel holding appropriate certifications – NICET II and a manufacturer certification, EST. The Maintenance Department had two personnel with the required certifications, but one retired and the second individual resigned prior to completing this year's inspections. In addition, our fire alarm monitoring contract was bid this year, and a new vendor requires a number of facility fire alarm systems be reprogrammed to notify this new vendor, and re-tested after the program is altered. Identified repairs will also need to be addressed by this contract.

There are two known vendors with both the required certifications, and also familiar with our facilities, and quotes were requested. Chinook Fire Protection LLC was the only responsive contractor to the request for quotes..

Due to the requirements for compliance of life safety code, time is of the essence and work must be completed as soon as possible. The Maintenance Department is pursuing training to obtain the required certifications, and plans to have multiple personnel qualified prior to next year's inspections, but will have to rely on contractors to complete this year's testing.

Approval of this Resolution would allow the Maintenance Department to complete this year's inspections, reprogramming, and repairs. This office is available for any questions regarding this request.

Your consideration is appreciated.

FINANCE DEPARTMENT
ACCOUNT / FUNDS VERIFIED

Acct. No.: 241.41010.00000.43780

Amount: \$74,180.00

By: *CJ* Date: 10/8/2024

BH