

Kenai Peninsula Borough  
Bear Creek Fire Service Area

MEMORANDUM

**TO:** Ryan Tunseth, Assembly President  
Members, KPB Assembly

**THRU:** Peter A. Micciche, Mayor *PM*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Richard Brackin, Chief, Bear Creek Fire Service Area *RB*

**DATE:** December 18, 2025

**SUBJECT:** Ordinance 2025-19-23, Appropriating Forestry Funds to Reimburse Personnel Expenditures Incurred to Support the 2025 Goldstream Creek Fire (Mayor)

The Bear Creek Fire Service Area entered into a annual operating plan agreement ("AOP") with the State of Alaska, Department of Natural Resource, Division of Forestry & Fire Protection and Cooperator Fire Departments. This agreement sets forth response, reporting, rates, personnel, equipment, billing procedures and expectations.

In July 2025, personnel from the Bear Creek Fire Service Area responded to the Goldstream Creek Fire as a part of the Nenana Ridge Complex Incident. This response is governed by the parameters of the State of Alaska AOP, which provides for reimbursement of \$41,257.62 for personnel expenditures incurred during response to the event, and \$56,910 for use of equipment.

The ordinance appropriates forestry revenues of \$98,167.62 to replenish the personnel expenditures incurred during the event and transfers apparatus reimbursement to the capital fund.

Your consideration is appreciated.

FINANCE DEPARTMENT	
ACCOUNT / FUNDS VERIFIED	
Acct. No. <u>207.51210.40110</u>	Amt: <u>\$41,257.62</u>
Acct. No. <u>207.51210.50442</u>	Amt: <u>\$56,910.00</u>
By: <u><i>CS</i></u>	Date: <u>12/19/2025</u>