

Kenai Peninsula Borough

Grants Administration

MEMORANDUM

TO: Ryan Tunseth, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*

FROM: Heather Geer, Grants Administrator & Community Liaison *HG*

DATE: April 9, 2026

RE: Resolution 2026- 022 , Approving Twenty-Seven Unincorporated Communities for Participation in the State's Fiscal Year 2027 Community Assistance Program (Mayor)

The Community Assistance Program (CAP) provides state funding for unincorporated communities to complete public projects or services through nonprofit or tribal entities that agree to be the fiduciary.

KPB is required to annually evaluate the eligibility of unincorporated communities, ensuring that the communities meet the required program regulations as outlined in the Alaska Administrative Code and the Alaska Statutes Title 29.

The eligibility requirements are generally available to all residents of the community:

1. Minimum population of 25 persons
2. Must provide three of the seven services below:
 - a. Fire protection
 - b. Emergency medical services
 - c. Water/Sewer
 - d. Solid waste management
 - e. Public road/ice road maintenance
 - f. Public health
 - g. Search & Rescue
3. Native or unincorporated nonprofits within the community must be willing to be the fiscal agent and provide the program or product(s) to the public.

The resolution will recognize twenty-seven unincorporated communities and entities eligible to participate in the FY2027 CAP, which must be submitted with KPB's application to the State of Alaska. The estimated amount to be allocated to each community is undetermined at this time. The Grants Administrator & Community Liaison will oversee the program and is currently working to identify eligible nonprofits in the communities of Ridgeway and Tyonek who agree to be a fiduciary for the grant funds.

Your consideration is appreciated.