



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig C. Chapman, Finance Director *C Chapman*

DATE: April 18, 2017

SUBJECT: Amendment to Resolution 2017-033, Changing the Names of the Authorized Contacts and Card Holder on the Borough's Alaska Airline Visa Credit Card (Mayor)

The administration respectfully requests the assembly approve the following amendment to this resolution. It changes the effect date to April 29, 2017, as Mr. Chapman's last day of work at the borough will be April 28, 2017, and Ms. Harbaugh will become the Acting Finance Director the next day:

- Amend Section 4 by deleting the language in ~~**bolded-strikeout**~~ and inserting the **bold and underlined** language below.

SECTION 4. That this resolution takes effect at 12:01 a.m. April 29, 2017 ~~immediately upon its adoption.~~