

# Kenai Peninsula Borough

## Community & Fiscal Projects

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### MEMORANDUM

**TO:** Wayne Ogle, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *chi*  
Brandi Harbaugh, Finance Director *Br*

**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager *B*

**DATE:** February 8, 2018

**RE:** Resolution 2018-009, Approving a \$26,490 Budget Revision in the 2017/2018 Borough Senior Grant Program for the Nikiski Senior Citizens, Inc. (Mayor)

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Nikiski Senior Citizens, Inc. ("NSC") completed repairs to the kitchen and pantry floors at the Nikiski Senior Center located at 30025 Lake Marie Ave., Nikiski, Alaska. The repairs included removing black mold and subfloor damages that, if left unrepaired, could have created health risks to personnel and patrons.

At the Nikiski Senior Service Area ("NSSA") January 17, 2018 board meeting, Ms. Ahlberg provided a memo describing the use and restrictions of two funding sources that NSC receives from the borough: (1) the borough Senior Grant Program (KPB 5.22); and, (2) NSSA funds (KPB 16.70). While each program has specific restrictions, the memo describes solutions as to how the NSC and the NSSA boards may offset the repair and personnel costs that are affected by this flooring repair project.

Legislation introduced in the February 20, 2018 packet seeks approval to resolve the flooring repair costs by way of a Senior Grant Program budget revision as well as resolving the shortfall to personnel costs by way of a supplemental appropriation described in KPB O2017-19-14.

KPB 5.22 requires that the assembly must approve any budget changes that NSC requests under the Senior Grant Program (KPB 5.22.070(E)). Furthermore, "funds are not normally permitted for the purchase of land or the construction of buildings or building improvements" (KPB 5.22.070(I)(7)). Approving the budget revision of \$26,490 from "personnel" to "contractual" for the floor repairs is an eligible cost under KPB 5.22.

The funds will lapse at the end of fiscal year 2018. All remaining grant terms will remain in effect.