

Introduced by: Mayor, Cox, Smalley
Date: 10/13/20
Action: Adopted
Vote: 7 Yes, 0 No, 0 Absent, 2 Abstained

**KENAI PENINSULA BOROUGH
RESOLUTION 2020-070**

**A RESOLUTION AMENDING THE SPENDING PLAN FOR CARES ACT
CORONAVIRUS RELIEF FUNDS RECEIVED FROM THE STATE OF ALASKA, AND
AUTHORIZING THE MAYOR TO ENTER INTO GRANT OR OTHER AGREEMENTS
WITH ALASKA HOUSING FINANCE CORPORATION TO ADMINISTER A
HOUSING RELIEF PROGRAM**

- WHEREAS**, the Alaska State Legislature has provided funding to the Kenai Peninsula Borough through the Coronavirus Relief Fund (CRF), a pass-through program authorized by federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and
- WHEREAS**, Resolution 2020-047 approved the Coronavirus Relief Fund Spending Plan (“spending plan”) for the funding to the borough in the total amount of \$37,458,449.47 and Resolutions 2020-056, 2020-057, and 2020-069 approved numerous amendments to the spending plan to meet project developments; and
- WHEREAS**, the amended plan transfers \$2,000,000 from CAR21 which will be the “up to” amount available to provide individual housing grants for mortgage and rent relief to qualifying borough residents in the areas outside of the cities who are experiencing economic hardship due to the COVID-19 public health emergency and to assist non-profit organizations that have organized homeless programs; and
- WHEREAS**, the individual grant housing relief program will be administered by the Alaska Housing Finance Corporation (AHFC) at no cost to the borough; and
- WHEREAS**, the AHFC will develop the website, application portal, and provide for a verification process without charging an administrative fee; and
- WHEREAS**, this program will largely mirror the criteria and programs that the cities of Kenai, Soldotna, and the City of Kachemak have partnered with the AHFC to administer; and
- WHEREAS**, the AHFC administered the Alaska Housing Relief Program earlier this summer, which provided up to \$1,200 for each eligible household to assist with housing costs for the period of September 1, 2020 to December 30, 2020, payable directly to their lender or landlord; and

WHEREAS, there is a community need for additional housing support which may only continue to grow as this health emergency extends into the winter; and

WHEREAS, AHFC will administer the housing relief program for the area outside the cities via a sub-recipient grant agreement and using CARES Act CRF funds granted to the borough; and

WHEREAS, the use of these funds for this purpose follows CARES Act CRF requirements as interpreted by the US Department of the Treasury’s guidance for local governments, which allows for necessary expenditures incurred due to the COVID-19 public health emergency and for second order effects of the emergency; and

WHEREAS, the AHFC and the borough may also need to enter into a Memorandum of Agreement (MOA) to accomplish the goals of this program in partnership with the AHFC; and

WHEREAS, this spending plan amendment is described as the “housing relief program amendment” due to the fact that two separate proposed amendments to the spending plan will be considered at the October 13, 2020 assembly meeting; and

WHEREAS, Alaska Statute 29.35.040 authorizes the borough in an area declared by the President or Governor to be a disaster area to participate in and provide for housing on a nonareawide basis; and

WHEREAS, it is in the borough’s best interest to approve the amended spending plan for the purpose of addressing the impacts of the coronavirus pandemic;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That the assembly hereby approves the Coronavirus Relief Fund Spending Plan – Amended October 13, 2020, a copy of which is attached hereto and incorporated herein by reference.

SECTION 2. That the mayor is authorized to execute a sub-recipient grant agreement with AHFC for the administration of the housing relief program, and the mayor is authorized to enter into an MOA, or other necessary agreements, to establish and make amendments to grant guidelines or other program criteria as necessary to carry out the lawful and efficient administration of the program.

SECTION 3. Any unused or undistributed funds allocated for the purpose of this housing relief program to provide individual housing grants for mortgage and rent relief to qualifying borough residents in the areas outside of the cities who are experiencing economic hardship due to the COVID-19 public health emergency may be allocated to provide assistance to non-profit organizations that have established homeless or

temporary housing programs up to a total assistance amount of \$200,000 per grantee, including any previously issued borough CRF grants.

SECTION 4. That this resolution shall take effect immediately upon its adoption.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 13TH DAY OF OCTOBER, 2020.

Yes: Bjorkman, Blakeley, Carpenter, Hibbert, Johnson, Smalley, Cooper

No: None

Absent: None

Abstained: Cox, Dunne



Kenai Peninsula Borough

CARES Act Coronavirus Relief Fund

Assembly Work Session Presentation ~ June 11, 2020 ~ 2:00 PM

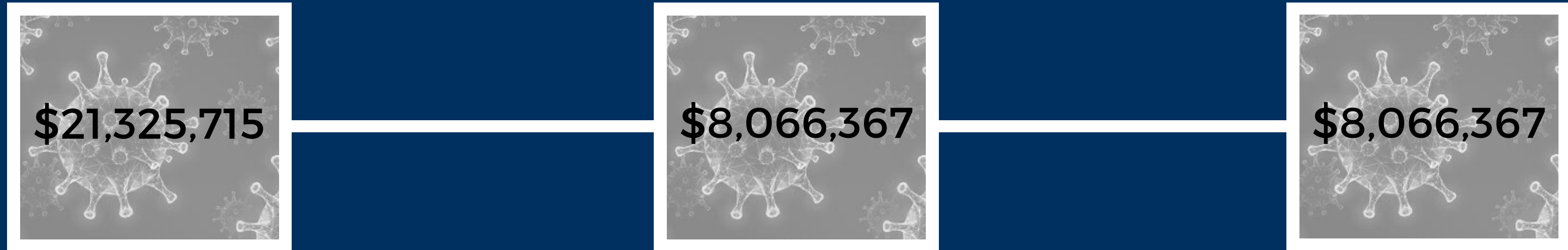
Project Introduction: The Bullet Points

- \$ Fund uses and restrictions**
- \$ Payment Installments**
- \$ Application Process**
- \$ Transparency and Public Engagement**
- \$ Program Demobilization**

CARES Act: Coronavirus Relief Fund

- ① **Social Security Act, Section 601**
- ① **OMB Unified Guidance 2 CFR 200**
- ① **Borough Code of Ordinances**
- ① **Alaska State Statutes**

Relief Fund Payments & Proposed Spending Plan



PAYMENT #1

- Businesses/Nonprofits
- Sales tax waivers
- Hospital Protective Measures
- Volunteer Fire Departments
- KPB Fire & EMS, Response, and Personnel costs
- Absentee Vote-by-Mail
- Public Access through Technology - Phase 1

PAYMENT #2

- School District Projects
- Mass Testing Equipment
- Building Retrofits
- IMT & Telework Remote Work Kits/Upgrades
- GIS Upgrades for Remote Assessments
- Public Access through Technology - Phase 2

PAYMENT #3

- Second Distribution to Businesses/Nonprofits
- Solid Waste Disposal Sites
- FY21 KPB personnel, response, recovery costs
- Lost Revenue*

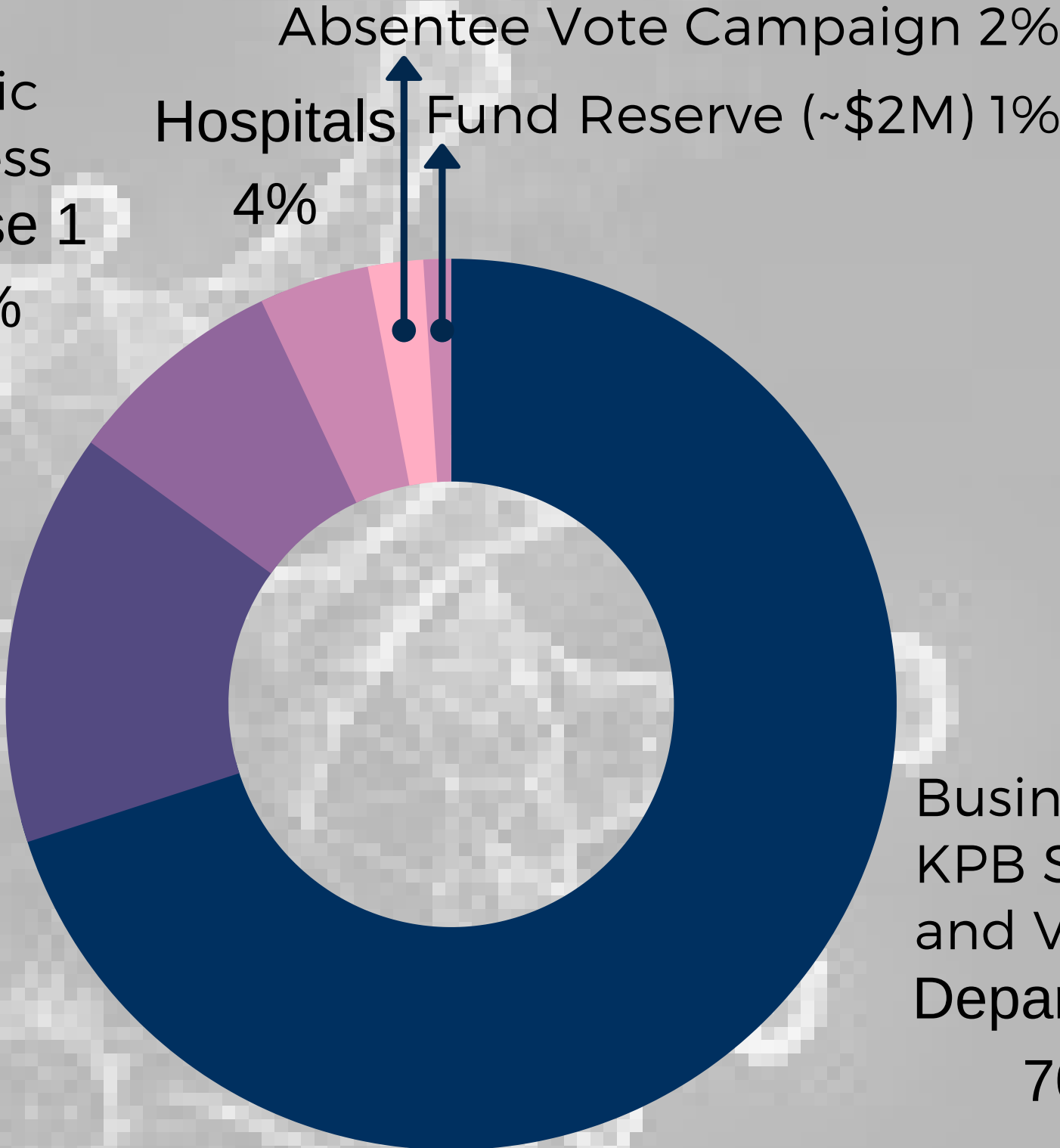
PAYMENT #1 = \$21,325,715

Public Access through Technology Phase 1

- Remote meeting integration in chambers, remote site public meeting hard/software
- Retrofit Chambers - physical distancing
- Improved public access to internet, i.e. towers and communication infrastructure grants.

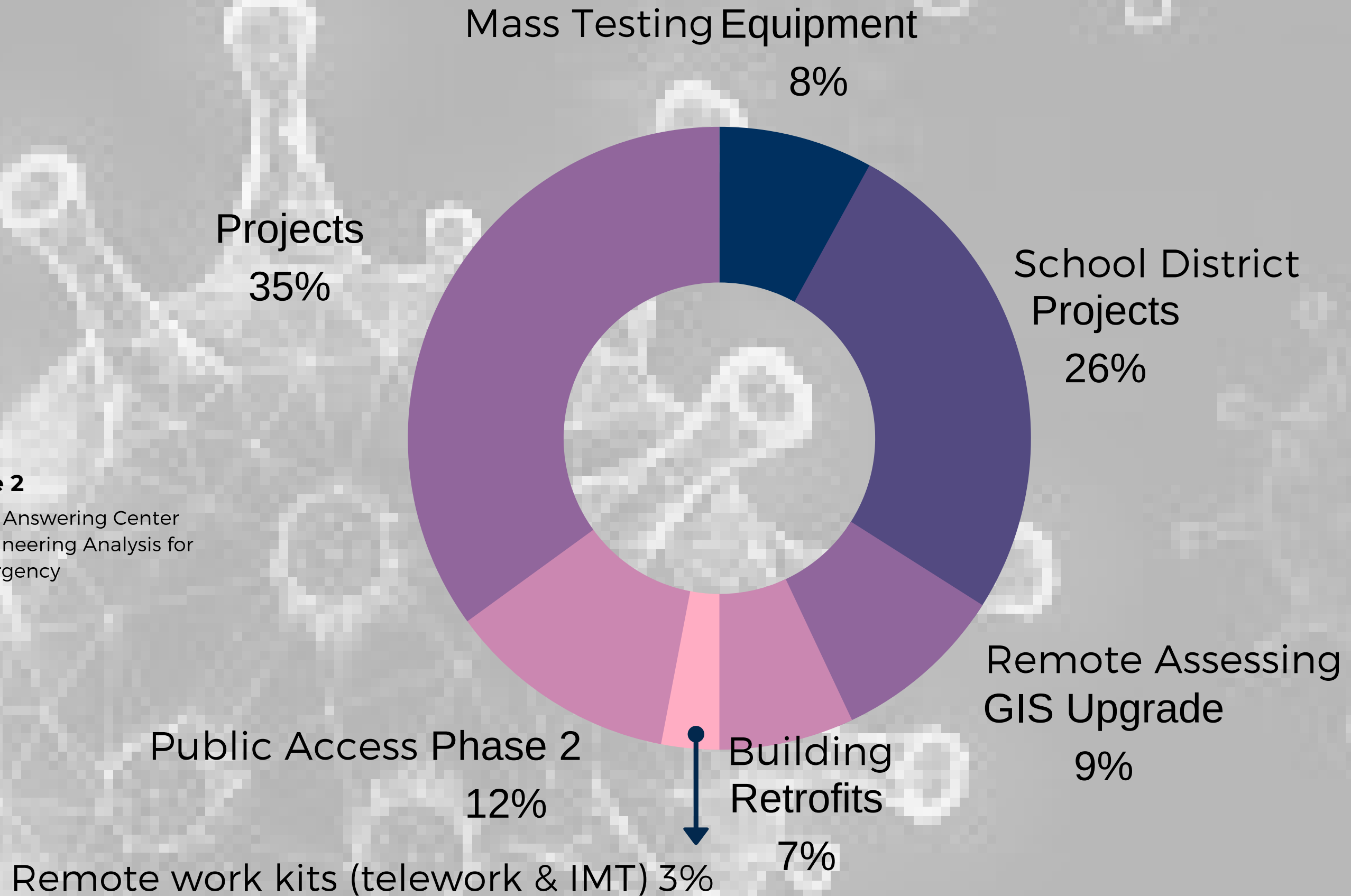
KPB Departments,
Service Areas response,
supplies, and personnel
Costs (06/30/20)
15%

Public
Access
Phase 1
8%



Businesses/Nonprofits,
KPB Sales Tax Penalty Waivers,
and Volunteer Fire
Departments
70%

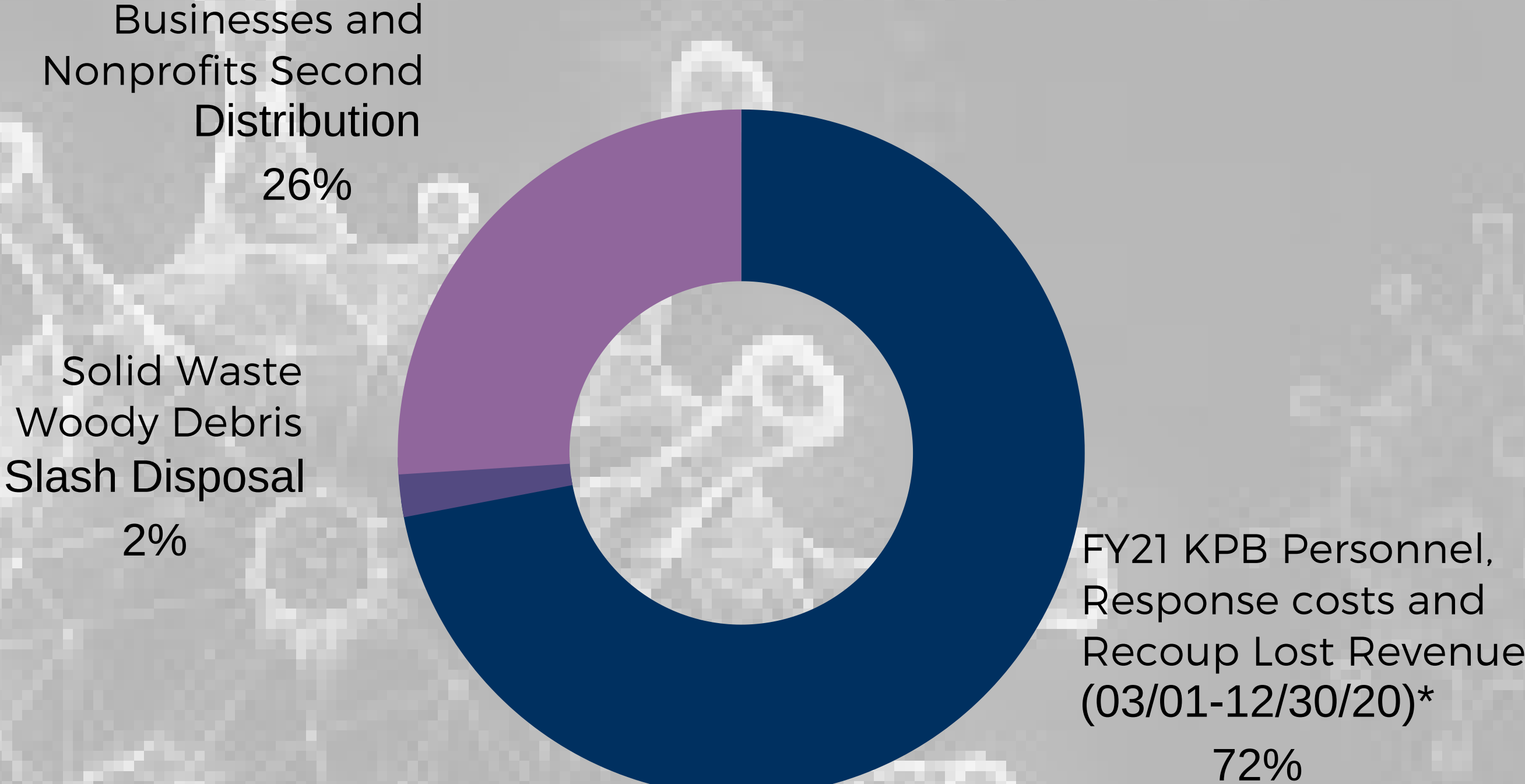
PAYMENT #2 = \$6,453,094 (80%)



Public Access Phase 2

- 9-1-1 Backup Dispatch Answering Center
- Communications Engineering Analysis for redundancy and emergency communications

PAYMENT #3 + 20% OF PAYMENT #2 = \$9,679,640



*Pending CARES Act amendment

BUSINESSES & NONPROFITS: Pre-award to Closeout



Eligibility and Verification

1. Sales Tax History, 990 and/or IRS Schedule C
2. KPB Compliance
3. Application (online option)
4. Certification & Self-attestation
5. Finance threshold verification
6. Grant Program Review
7. Payment Release



Award Thresholds

- \$20K - \$50K = up to \$1,500
- \$50K - \$100K = up to \$4,500
- \$100K - \$250K = up to \$11,250
- \$250K - \$500K = up to \$17,500
- >\$500K = up to \$28,000



Accountability and Closeout

1. Oversight and test awards
2. Issue grant agreements for large awards
3. Adhere to federal regulations
4. Adhere to KPB code and AK Statutes

PUBLIC TRUST: Project Tracking & Transparency

- SharePoint - Common Operation Picture**
- Informational Campaign**
- Facebook Live/Call Center Event(s)**
- GIS Dashboard - Life to Date Actions**
- In-person Application Sites**
- Communications w/ State Programs & Cities**

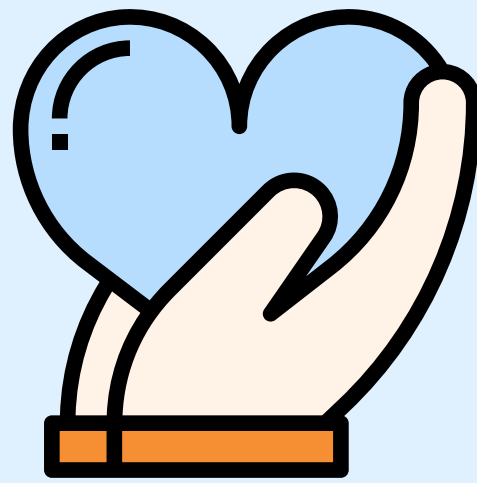
WHOLE TEAM: Project Engagement & Demobilization



POLICY MAKERS
and
ADMINISTRATION



DEPARTMENTS
DIVISIONS
and
SCHOOL
DISTRICT



SERVICE AREAS
First Responders
Hospitals
Recreation
Roads

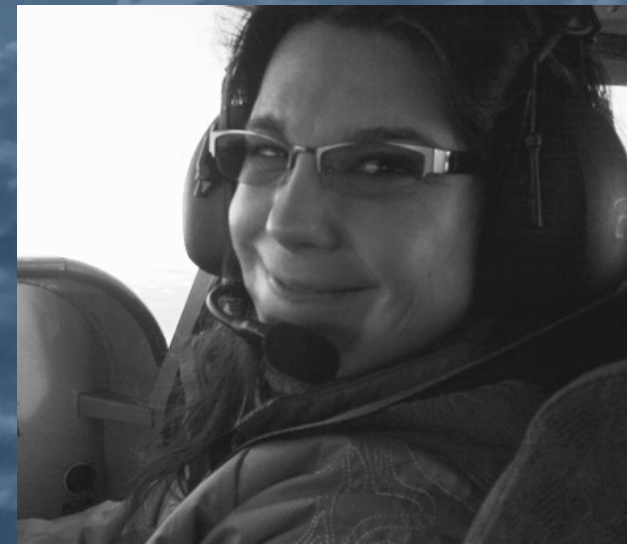


EMERGENCY
MANAGEMENT
and
DISPATCH
CENTER



CITIZENS
COMMUNITIES
CITIES
and
PARTNERS

Questions & Comments



BRENDA AHLBERG

Community & Fiscal Projects Manager

bahlberg@kpb.us

907-714-2153

Segments	Account Number	Original Budget (7/11/20)	Amendments (8/11/20)	Revised Budget (08/11/20)	Proposed amendments (9/1/20) Increase (decrease)	Proposed revised budget (9/1/20)	Additional amendments proposed via Laydown (9/1/20)	Proposed revised budget after laydown (9/1/20)	Amendments proposed via Laydown (9/15/20)	Proposed revised budget after laydown (9/15/20)	Amendments proposed Reso (10/13/20)	Proposed revised budget after Reso (10/13/20)	LTD Exp + Encumbrances	Remaining Bal	
CAR01	GRANTS TO SMALL BUSINESS/NONPROFIT/SR CENTERS	15,000,000.47	(8,134,023.00)	6,865,977.47	-	6,865,977.47	200,000.00	7,065,977.47	-	7,065,977.47	-	7,065,977.47	6,320,365.25	745,612.22	
CAR02	SINGLE AUDIT FEES	25,000.00	-	25,000.00	-	25,000.00	-	25,000.00	-	25,000.00	-	25,000.00	-	25,000.00	
CAR03	REIMB HOSPITAL COSTS	800,000.00	-	800,000.00	-	800,000.00	-	800,000.00	-	800,000.00	-	800,000.00	300,000.00	500,000.00	
CAR04	VOLUNTEER FIRE & EMS	70,000.00	130,000.00	200,000.00	100,000.00	300,000.00	-	300,000.00	-	300,000.00	-	300,000.00	160,000.00	140,000.00	
CAR05	FIRE & EMS SA PERSONNEL COSTS	2,800,000.00	236,609.87	3,036,609.87	-	3,036,609.87	(200,000.00)	2,836,609.87	-	2,836,609.87	-	2,836,609.87	891,121.00	1,945,488.87	
CAR06	KPB EMERG RESPONSE-PPE-PERSONNEL	500,000.00	531,695.07	1,031,695.07	-	1,031,695.07	-	1,031,695.07	-	1,031,695.07	-	1,031,695.07	205,842.11	825,852.96	
CAR07	ABSENTEE VOTE BY MAIL	600,000.00	-	600,000.00	-	600,000.00	-	600,000.00	-	600,000.00	-	600,000.00	113,780.11	486,219.89	
CAR08	TECH-REMOTE MEETING INTEGRATION	80,000.00	-	80,000.00	-	80,000.00	-	80,000.00	20,000.00	100,000.00	-	100,000.00	1,249.19	98,750.81	
CAR09	TECH-COMMUNICATIONS TOWER SITE DVLPMNT	2,000,000.00	-	2,000,000.00	-	2,000,000.00	-	2,000,000.00	-	2,000,000.00	-	2,000,000.00	391.48	1,999,608.52	
CAR10	TECH-RETROFIT ASSEMBLY CHAMBERS	200,000.00	-	200,000.00	-	200,000.00	-	200,000.00	465,013.00	665,013.00	-	665,013.00	36,235.78	628,777.22	
CAR11	KPBSD RESPONSE & PREPAREDNESS	1,700,000.00	(1,300,000.00)	400,000.00	-	400,000.00	-	400,000.00	(250,000.00)	150,000.00	-	150,000.00	104,928.72	45,071.28	
CAR12	HOSPITAL TESTING EQUIPMENT	650,000.00	-	650,000.00	-	650,000.00	-	650,000.00	(650,000.00)	-	-	-	-	-	
CAR13	RETROFIT KPB FACILITIES	500,000.00	1,831,695.06	2,331,695.06	-	2,331,695.06	-	2,331,695.06	900,000.00	3,231,695.06	-	3,231,695.06	30,370.72	3,201,324.34	
CAR14	TECH-IMT REMOTE WORK-PC UPGRADES	67,000.00	-	67,000.00	-	67,000.00	-	67,000.00	-	67,000.00	-	67,000.00	51,693.76	15,306.24	
CAR15	TECH-REMOTE WORK KITS FOR TELEWORK	116,000.00	-	116,000.00	-	116,000.00	-	116,000.00	-	116,000.00	-	116,000.00	53,244.51	62,755.49	
CAR16	GIS UPDATE FOR REMOTE ASSESSMENT	600,000.00	-	600,000.00	-	600,000.00	(200,000.00)	400,000.00	-	400,000.00	-	400,000.00	382,063.94	17,936.06	
CAR17	TECH-911 BACKUP DISPATCH ANSWERING CENTER	802,000.00	200,000.00	1,002,000.00	-	1,002,000.00	-	1,002,000.00	-	1,002,000.00	-	1,002,000.00	754,320.13	247,679.87	
CAR18	TECH-COMMUNICATIONS ENGINEERING ANALYSIS	100,000.00	-	100,000.00	-	100,000.00	-	100,000.00	-	100,000.00	-	100,000.00	83,721.04	16,278.96	
CAR19	GRANTS TO SMALL BUSINESS-2ND DISTRIBUTION/CONTENGENCY	3,648,449.00	(1,630,000.00)	2,018,449.00	(1,147,934.00)	870,515.00	1,700,000.00	2,570,515.00	-	2,570,515.00	-	2,570,515.00	8,457.42	2,562,057.58	
CAR20	SOLID WASTE DEBRIS/SLASH DISPOSAL	200,000.00	-	200,000.00	-	200,000.00	-	200,000.00	-	200,000.00	-	200,000.00	64,090.73	135,909.27	
(1)	CAR21	FY21 KPB RESPONSE-PPE-PERSNL & RECOUP LOST REVENUE	7,000,000.00	-	7,000,000.00	-	7,000,000.00	(1,500,000.00)	5,500,000.00	(485,013.00)	5,014,987.00	(2,000,000.00)	3,014,987.00	14,158.17	3,000,828.83
CAR22	CITY ALLOCATION	-	8,134,023.00	8,134,023.00	1,047,934.00	9,181,957.00	-	9,181,957.00	-	9,181,957.00	-	9,181,957.00	9,181,957.00	-	
(1)	CAR23	HOUSING RELIEF PROGRAM	-	-	-	-	-	-	-	-	2,000,000.00	2,000,000.00	-	2,000,000.00	
CAR24	POPPY LANE FACILITY SOCIAL DISTANCING RETROFIT	-	-	-	-	-	-	-	-	-	-	-	-	-	
Totals:		37,458,449.47	0.00	37,458,449.47	-	37,458,449.47	-	37,458,449.47	-	37,458,449.47	-	37,458,449.47	18,757,991.06	18,700,458.41	

(1) Transferring \$2,000,000 from CAR21 to (new) CAR23 to provide funding for COVID-related assistance to qualified households outside of municipal boundaries.

Count borough wide	Count outside the cities	Estimated Gross Revenues		Sales tax collected		Kenai Grant (Reference) <i>up to</i>	Borough grants		Borough High Range	
							<i>bottom</i>	<i>Up to</i>	<i>bottom</i>	<i>Up to</i>
2,247	881	-	20,000.00	-	600.00	-	-	-	-	-
1,241	500	20,000.00	50,000.00	600.00	1,500.00	-	-	1,750.00	-	875,000.00
833	300	50,000.00	100,000.00	1,500.00	3,000.00	2,500.00	1,750.00	3,500.00	525,000.00	1,050,000.00
835	225	100,000.00	250,000.00	3,000.00	7,500.00	5,000.00	3,500.00	8,750.00	787,500.00	1,968,750.00
471	200	250,000.00	500,000.00	7,500.00	15,000.00	7,500.00	8,750.00	17,500.00	1,750,000.00	3,500,000.00
826	200	500,000.00	1,000,000.00	15,000.00	30,000.00	10,000.00	17,500.00	35,000.00	3,500,000.00	7,000,000.00
6,453	2,306								6,562,500.00	14,393,750.00
	4,147	inside cities								