



# United States Department of the Interior

FISH AND WILDLIFE SERVICE  
Washington, D.C. 20240



March 10, 2015

In Reply Refer To:  
FWS/WSFR/CIAP/F12AF70248

Mr. Mike Navarre  
Mayor  
Kenai Peninsula Borough  
144 North Brinkley Street  
Soldotna, Alaska 99669

Dear Mr. Navarre:

Grant number F12AF70248, amendment 3, "Adopt-A-Stream Program," is approved for additional funding in the amount of \$127,781.00 as well as an extension of the performance period under the Coastal Impact Assistance Program (CFDA # 15.668). The previously approved funding was \$233,272.00. The currently approved funding is \$361,053.00. The effective date for this amendment is January 20, 2015. The revised grant agreement period is August 30, 2010 through December 31, 2016.

An SF-424 amendment will be required to add or delete a project; increase or decrease the Federal funds; modify the agreement period and/or change key personnel. A letter or email to the Coastal Impact Assistance Program (CIAP) Branch Chief may be used for a change in key personnel. Please submit all correspondence, amendments, and performance reports to FW9\_WSFR\_CIAP@fws.gov .

This grant award is subject to the following terms and conditions:

a) Reporting requirements:

1) Financial and performance reports are required under this award, as follows:

Report	Report Period	Report Due Date
Annual interim financial & performance reports	08/30/2010 – 09/30/2011	Received
	10/01/2011 – 09/30/2012	Received
	10/01/2012 – 09/30/2013	Received
	10/01/2013 – 09/30/2014	Received
	10/01/2014 – 09/30/2015	12/29/2015
Final financial & performance reports	08/30/2010 – 12/31/2016	03/31/2017

2) Requests for an extension of the report due date up to an additional 90 days must be submitted to, and received by, this office, no later than **1 day** before the report due date. If these reports are not received by the original or extended due date, the CIAP may: 1) withhold cash payments; 2) suspend or terminate the award, partially or entirely; 3) withhold further awards for the grant program; and 4) pursue other legal remedies. The sanctions that the CIAP imposes will remain in effect until the required reports are received [43 CFR 12.80(b)(1); 43 CFR 12.81(b)(3); U.S. Fish and Wildlife Service (USFWS) Manual Chapters 516 FW 1 & 516 FW 2].

3) A performance report must contain the following:

- A. A comparison of actual accomplishments with the goals and objectives established for the reporting period;
  - B. If the goals and objectives were not met, reasons why; and
  - C. Other important information including, when appropriate, analysis and explanation of cost overruns or high unit costs compared to the benefit received to reach an objective
- 4) A financial report must be submitted as an SF-425 Federal Financial Report which can be found at [www.whitehouse.gov/omb/grants\\_forms/](http://www.whitehouse.gov/omb/grants_forms/)
- b) **41 United States Code (U.S.C.) 4712, Pilot Program for Enhancement of Recipient and Subrecipient Employee Whistleblower Protection:** This requirement applies to all awards issued after July 1, 2013 and shall be in effect until January 1, 2017.
- 1) This award and related subawards and contracts over the simplified acquisition threshold and all employees working on this award and related subawards and contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies in the pilot program on award recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (P.L. 112-239).
  - 2) Recipients, and their subrecipients and contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 U.S.C. 4712.
  - 3) The recipient shall insert this clause, including this paragraph (3), in all subawards and contracts over the simplified acquisition threshold related to this award.
- c) All conditions identified in previous award letter(s) remain in effect.

Events may occur between the scheduled performance reporting dates that have a significant impact upon the supported activity. In such cases, notify the CIAP Chief in writing by sending an email to the CIAP inbox at [FW9\\_WSFR\\_CIAP@fws.gov](mailto:FW9_WSFR_CIAP@fws.gov) as soon as the following types of conditions become known:

- a) Problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation.
- b) Favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Under the terms and conditions of this award, grantees must maintain an active System for Award Management (SAM) registration at <https://www.sam.gov/portal/public/SAM/> until the final financial report is submitted or final payment is received, whichever is later. If a grantee's SAM registration expires during the required period, the Service can suspend payment under this and all other Service

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awards to that grantee until the registration is updated. Failure to update the SAM registration can result in further penalties including termination of grant awards.

Acceptance of a Federal financial award carries with it the responsibility to be aware of and comply with the terms and conditions of the award, including those assurances submitted annually by your agency per <http://www.fws.gov/grants/>. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application and supporting documents as submitted to and approved by the CIAP.

Please contact J. Max Carithers, Grant Specialist, at 703-358-2550, or me at 703-358-1783, with any questions regarding the terms of this award, specified conditions, and/or reporting requirements. Please contact Bill Gissel, Alaska State Liaison, at 907-786-3878, with any questions regarding technical guidance during project development / implementation and project monitoring.

Sincerely,

Penny L. Bartnicki  
Chief, Coastal Impact Assistance Program Branch  
Wildlife and Sport Fish Restoration Program

cc: Tom Dearlove, KP  
Brenda Ahlberg, KP  
Gary Williams, KP  
Bill Gissel, CIAP