

Kenai Peninsula Borough

Office of Emergency Management

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*
Brandi Harbaugh, Finance Director *BH*

FROM: Brenda Ahlberg, Emergency Manager *BA*

DATE: December 1, 2022

RE: Ordinance 2022-19-34, Approving the Second Amendment to the Spending Plan for the COVID-19 Community Funding Program to Purchase Portable Training Tables, Chairs, Response Equipment, Response Training and Electronic Signage to Support Future Emergency Response Objectives and Appropriating Service Area Funds to Support Local Portion of Signage (Mayor)

The Ordinance, upon enactment, will authorize the actions outlined below in the COVID-19 Community Funding Program Scope of Work Revision #2, which has been approved by the Alaska Department of Health and Social Services (AK DHSS), including: (1) \$309,856.22 to purchase portable training tables and chairs, provide incident management training, purchase response equipment for the mobile command vehicle and supplement electronic signage installs at borough facilities; (2) to move money among COVID-19 Community Funding Program approved projects to meet possible cost overruns, not to exceed 10% of the individual project budget, upon prior approval by the Mayor; and (3) assign lapsed funds from all completed projects to the electronic signage projects, reimbursing each service area's local fund contributions.

The Ordinance also appropriates service area funds to support the local portion of each respective sign project. Board recommendations will be provided at the January assembly meeting. Projects must be completed by June 30, 2023. The Nikiski Fire Service Area recommendation and amount will be provided at the scheduled public hearing.

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 December 1, 2022
 RE: O2022-19-34

<u>Project</u>	<u>Grant Funds</u>
Incident Management Training	\$ 20,900.00
Portable training tables and chairs	\$ 20,456.22
Mobile command vehicle response equipment	\$ 16,500.00
Electronic signage (\$63,000 each facility)	<u>\$252,000.00</u>
	<u>\$309,856.22</u>

<u>Service Area</u>	<u>Account</u>	<u>Local Funds</u>
Central Emergency Services	211.27910	\$40,000
Kachemak Emergency Services	212.27910	\$10,000
Nikiski Fire Service Area	206.27910	Provide at public hearing
Western Emergency Service Area	209.27910	No allocation

Brenda Ahlberg, Emergency Manager, is the project manager for this grant award; performance period ending June 30, 2023.

Your consideration is appreciated.

FINANCE DEPARTMENT MATCH ACCOUNT/FUNDS VERIFIED	
Acct. No. <u>NFSA 206.27910</u>	Amt: \$ _____
Acct. No. <u>CES 211.27910</u>	Amt: \$ <u>40,000</u>
Acct. No. <u>KESA 212.27910</u>	Amt: \$ <u>10,000</u>
Acct. No. <u>271.11250.21VAC.49999</u>	Amt: \$ <u>90,390.87</u>
Acct. No. <u>271.61110.21VAC.49999</u>	Amt: \$ <u>182,139.13</u>
Acct. No. <u>271.61210.21VAC.49999</u>	Amt: \$ <u>36,226.59</u>
Acct. No. <u>271.81110.21VAC.49999</u>	AMT: \$ <u>1,099.63</u>
By: <u> <i>CSJ</i> </u>	Date: <u>12/1/2022</u>