

Kenai Peninsula Borough

Purchasing and Contracting

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
John Hedges, Purchasing & Contracting Director *JH*
Brandi Harbaugh, Finance Director *BH*

FROM: Lee Frey, Project Manager *LF*

DATE: November 23, 2021

RE: Resolution 2021-*086* Authorizing Award of a Contract for the Kachemak Selo School Schematic Design Project (Mayor)

The Purchasing and Contracting Office formally solicited and received proposals for the Kachemak Selo School Schematic Design RFP22-009. Proposal packets were released and the Request for Proposals was advertised in the *Peninsula Clarion*, *Anchorage Daily News* and *Homer News* on September 23, 2021.

The project consists of professional architectural and engineering services to complete a 35% schematic design, cost estimate and energy consumption report for a new K-12 school facility in Kachemak Selo, compliant with the State of Alaska Department of Education and Early Development (DEED) requirements. This project is funded by a grant with Community Development Block Grant funds administered by the Department of Commerce Community and Economic Development.

On the due date of *October 26, 2021*, seven (7) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
Architects Alaska, Inc.	341
Wolf Architecture, Inc.	320
Nvision Architecture, Inc.	288
MCG Explore Design	280
Bettisworth North Architects and Planners, Inc.	280
ECI/Hyer, Inc. DBA ECI	275
LCG Lantech, Inc.	249

The highest-ranking proposal was submitted by Architects Alaska, Inc. The proposal review committee recommends award of a contract to Architects Alaska, Inc. and your approval for this award is hereby requested. Per DEED requirements, cost was not considered during proposal review. Cost negotiations

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will proceed after approval of award. Current award will be for programming phase, value analysis and cost estimate scope of work only for a not to exceed amount of \$125,000.00.

Approval is also subject to approval of the Recommendation to Award the Kachemak Selo School Schematic Design by the Kenai Peninsula Borough School District at the Board of Education meeting on December 6, 2021. Associated documentation is included.

This resolution authorizes the award of the RFP22-009 contract to Architects Alaska, Inc., the highest-ranking proposer, and authorizes the mayor to execute all necessary agreements or documents to contract with Architects Alaska, Inc. for the completion of this project.

Your consideration of this resolution is appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>400.78050.13DSG.49999</u>
Amount	<u>\$125,000.00</u>
By: <u>CJF</u>	Date: <u>11/23/2021</u>