



KENAI PENINSULA BOROUGH

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Valentina Sustaita, Purchasing & Contracting Director *V Sustaita*

FROM: Pat Malone, Roads Director *Pat Malone*

DATE: July 25, 2017

SUBJECT: Request for Waiver of Formal Bidding: Stripe Borough Paved Roads 2017

This memo is to request that waiver of formal bidding procedures, per KPB Code 5.28.300, be considered for the following reasons:

The department had estimated and anticipated this work would not exceed \$40,000 and determined an informal procurement process by issuing Request for Quotation would be the appropriate procurement method.

The request for quote was issued July 12, 2017 to six (6) vendors, with three responses received by the due date of July 19, 2017:

1. Asphalt Marking Services - \$40,880.87
2. Alaska Sure Seal - \$128,482.75
3. Alaska Asphalt Maintenance – declined to quote as they were not able to perform required work at the time.

In order to complete the work by required deadline, before the end of the construction season, there is not sufficient time for a formal bidding process. Taking into consideration that available contractors that perform this type of work have been contacted, the formal bidding would not produce a different result.

Your approval is hereby requested to award a contract to low quote, Asphalt Marking Services for a total cost of \$40,880.87. Funding for this project is in account number 236.33950.43952.

Mike Navarre

Mike Navarre, Borough Mayor

7/25/2017

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
ACCT #	236.33950.43952
	\$ 40,880.87
BY:	<i>PP</i>
DATE:	<i>7/25/17</i>