



## **KENAI PENINSULA BOROUGH**

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.kpb.us

**MIKE NAVARRE  
BOROUGH MAYOR**

### MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor *MN*

**FROM:** Patrick Malone, Road Service Area Director *PM*

**COPY:** Valentina Sustaita, Purchasing & Contracting Director

**DATE:** November 9, 2016

**SUBJECT:** Resolution 2016-*Oldo* Approving a Sole-Source Contract in the Amount of \$40,600 to McLane Consulting, Inc. for Review of Existing Plans and Permits, Road Design and Revisions, and Permit Assistance and Preparation of Final Bid Documents for the Kenai Spur Highway Extension Project (Mayor)

---

The engineered design for the Kenai Spur Highway (produced in-part by McLane Consulting, Inc.) was approved by the Road Service Area (“RSA”) board at their November 18, 2014 meeting. This design is substantially the design that will be used going forward with the Kenai Spur Highway Extension project.

Through resolution 2016-17, this design was then acquired from Apache Corporation (“Apache”), and is now property of the borough, available as an approved in-kind match for the project with the Western Federal Lands Highway Division.

On July 26, 2016, McLane Consulting, Inc. presented a proposal for a firm price of \$40,600 to provide consulting services to bring the Kenai Spur Highway Extension project to bid-ready for construction status. The scope of work includes: review of existing plans and permits, provide any necessary additional road design and revisions, lend expertise and assistance in acquiring any further permitting required, provide bid phase services (including a presence at community meetings), and provide bid-ready plans, specifications, quantities and estimates.

On October 21, 2016, McLane Consulting, Inc. verified that the quoted sum and scope of work remain valid.

KPB 5.28.280(B) requires that purchases without competition exceeding \$40,000 be approved by the assembly by resolution.

McLane Consulting, Inc's. prior work for Apache on this project gives them a thorough and unique understanding of what is required to bring the Kenai Spur Highway Extension project to bid-ready for construction status, which will save time and associated expenses. This is a logical and reasonable reason to limit procurement of this phase of the work to a sole source.

The RSA board at its November 15, 2016, meeting will consider RSA Resolution 2016-10 recommending assembly approval of this sole source contract. The assembly will be advised of its action on the resolution before the November 22, 2016, meeting.