



KENAI PENINSULA BOROUGH

Purchasing & Contracting
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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Valentina Sustaita, Purchasing & Contracting Director *V. Sustaita*
THRU: Max Best, Director – Planning Department *MB*
FROM: Bruce Wall, Planner *BW*
DATE: January 30, 2017
SUBJECT: Authorization to Award Contract for RFP17-006 KPB 2018 Comprehensive Plan

The Purchasing and Contracting Office formally solicited and received proposals for RFP17-006 KPB 2018 Comprehensive Plan. Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion on November 17, 2016.

The project consists of the development and production of a comprehensive plan that can be used for systematic and organized development of the borough in the areas outside of the incorporated cities over the next ten (10) years.

On the due date of December 15, 2016 four (4) proposals were received and ranked by a review committee as follows:

| <u>FIRMS</u> | <u>LOCATION</u> | <u>TOTAL SCORE</u> |
|-----------------|----------------------|--------------------|
| Agnew::Beck | Anchorage, Alaska | 371 |
| R&M Consultants | Anchorage, Alaska | 337 |
| HDR Alaska | Anchorage, Alaska | 305 |
| czbLLC | Alexandria, Virginia | 241 |

The highest ranking proposal, which includes a cost factor, was submitted by Agnew::Beck Consulting with a lump sum cost proposal of \$269,840.00. The proposal review committee recommends award of a contract to Agnew::Beck Consulting. Your approval for this award is hereby requested.

Funding for this project is in account number 100.21110.CMP18.43011.

Mike Navarre
Mike Navarre, Mayor

2/2/2017
Date

| FINANCE DEPARTMENT FUNDS VERIFIED | |
|--------------------------------------|-----------------------|
| Acct. No. | 100.21110.CMP18.43011 |
| Amount | \$269,840.00 |
| By: | <i>ach</i> |
| Date: | 1/31/17 |