



# **KENAI PENINSULA BOROUGH**

PLANNING DEPARTMENT

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**MIKE NAVARRE  
BOROUGH MAYOR**

## **MEMORANDUM**

**TO:** Blaine Gilman, Assembly President  
Kenai Peninsula Borough Assembly Members

**THRU:** Mike Navarre, Borough Mayor *MN*

**FROM:** Max Best, Planning Director *MB*

**DATE:** September 14, 2016

**SUBJECT:** Ordinance 2016-19-03; An ordinance appropriating \$325,000 from the General Fund to update the Kenai Peninsula Borough Comprehensive Plan.

The Kenai Peninsula Borough Planning Commission reviewed the subject ordinance during their regularly scheduled September 12, 2016 meeting.

A motion passed by unanimous consent to recommend approval of Ordinance 2016-19-03; An ordinance appropriating \$325,000 from the General Fund to update the Kenai Peninsula Borough Comprehensive Plan.

In the Ordinance, please make the following amendment to the last WHEREAS statement:

*WHEREAS, the Kenai Peninsula Borough Planning Commission at its regularly scheduled meeting of September 12, 2016 recommended approval by unanimous consent.*

Attached are the unapproved minutes of the subject portion of the meeting.

AGENDA ITEM F.

PUBLIC HEARING

- 4. Ordinance 2016-19-03; An ordinance appropriating \$325,000 from the General Fund to update the Kenai Peninsula Borough Comprehensive Plan.

Memorandum reviewed by Max Best

PC Meeting: 9/12/16

Pursuant to AS 29.35.180 and AS 29.40.010, the Kenai Peninsula Borough (KPB) provides for planning on an areawide basis. The last comprehensive plan adopted by the assembly was through ordinance 2005-20.

If this ordinance is approved the planning department will solicit proposals to update the KPB Comprehensive Plan. The consultant cost for the 2005 comprehensive plan was \$210,480. In 2003 a transportation plan was done at a cost of \$193,600. Staff is proposing a scope of work for the update that will require the consultant to perform more planning than was done in the previous comprehensive plan update. Additionally, the proposed scope of work will include more detailed specific plans for up to four communities in the borough.

Extensive public involvement will take place throughout the planning process and the project is expected to be completed in 18 - 24 months, once a consultant is chosen. The Statute doesn't really give a timeframe of updating comp plans but typically plans are updated every ten years.

Goal 1.1, Objective 7, of the 2005 KPB Comprehensive Plan is to regularly update the Comprehensive Plan to reflect changing conditions, trends, laws, regulations and policies within the borough. This update will enable the borough to keep current with changing planning needs.

END OF MEMORANDUM & STAFF REPORT

Chairman Martin opened the meeting for public comment. Seeing and hearing no one wishing to speak Chairman Martin closed the public comment period and opened discussion among the Commission.

**MOTION:** Commissioner Ecklund moved, seconded by Commissioner Collins to recommend approval of Ordinance 2016-19-03; an ordinance appropriating \$325,000 from the General Fund to update the Kenai Peninsula Borough Comprehensive Plan.

Commissioner Morgan stated that the Cooper Landing APC unanimously supported the ordinance.

Commissioner Glendening asked if the comp plan will be brand new and original or if the format it the way it currently it. Mr. Best believed it will be a brand new original with a complete rewrite.

Commissioner Isham asked if there was a focus on any particular areas of the comp plan. Mr. Best replied that the direction of the Borough has changed a little with the LNG project, the expanded KPB 21.18. There are things that they have accomplished and goals that have been met. It is time to rewrite some more and continue in that direction.

Commissioner Ruffner was looking at the Situations and Prospects document that is put out by the Kenai Peninsula Economic Development District. He asked if KPEDD was funded by the Borough. Mr. Best replied yes. Commissioner Ruffner felt there was a lot of good information that folds right into a plan. Mr. Best agreed that there was a lot of good information that people can utilize which has been posted on the website.

**VOTE:** The motion passed by unanimous consent.

CARLUCCIO YES	COLLINS YES	ECKLUND YES	ERNST YES	FOSTER ABSENT	GLENDENING YES	ISHAM YES
LOCKWOOD ABSENT	MARTIN YES	MORGAN YES	RUFFNER YES	VENUTI YES	WHITNEY YES	11 YES 2 ABSENT

AGENDA ITEM G.

ANADROMOUS WATERS HABITAT PROTECTION (KPB 21.18) - None