



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, April 15, 2025

6:00 PM

Seward Community Library & Museum
239 Sixth Avenue, Community Room
Seward, Alaska

Meeting ID: 835 6358 3837 Passcode: 606672

[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-6810: April 1, 2025 Regular Assembly Meeting Minutes

KPB-6811: A Resolution Commending the Seward High School Football Team

KPB-6812: A Resolution Commending the Seward High School Girls' Cross Country Running Team

KPB-6813: A Resolution Commending the Seward High School Girls' Basketball

KPB-6814: A Resolution Commending the Seward High School Girls' Cheerleaders

KPB-6822: A Resolution Commending the Seward High School Wrestling Team

Resolution 2025-018: Urging Congress and NOAA to Address Outages of National Data Buoy Center Stations

Ordinance 2025-19-35: Appropriating Funds for the Central Peninsula Landfill Leachate Project

Ordinance 2025-07: Amending KPB 4.10.100 to Mirror State Law

KPB-6823: Confirming an Appointment to the Planning Commission

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2024-19-34: Accepting and Appropriating Grant Funds from the U.S. Department of Health and Human Services, at South Peninsula Hospital

APPROVAL OF MINUTES

- *1. [KPB-6810](#) April 1, 2025 Regular Assembly Meeting Minutes

Attachments: [April 1, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. [KPB-6811](#) A Resolution Commending the Seward High School Football Team – 2024 Alaska Nine-Man State Champion (Ecklund)

Attachments: [Commending Resolution](#)

- *2. [KPB-6812](#) A Resolution Commending the Seward High School Girls' Cross Country Running Team – 2024 Alaska Division II State Champions (Ecklund)

Attachments: [Commending Resolution](#)

- *3. [KPB-6813](#) A Resolution Commending the Seward High School Girls' Basketball – 2025 Alaska Class 2A State Champion (Ecklund)

Attachments: [Commending Resolution](#)

- *4. [KPB-6814](#) A Resolution Commending the Seward High School Girls' Cheerleaders – 2025 Alaska State Division II Academic Award Winners and Competition Runner-Ups (Ecklund)

Attachments: [Commending Resolution](#)

- *5. [KPB-6822](#) A Resolution Commending the Seward High School - 2025 Alaska Division II State Wrestling Champions (Ecklund)

Attachments: [Commending Resolution](#)

6. [KPB-6815](#) Mayor's Proclamation Declaring April 2025 as "Sexual Assault Awareness Month" (Mayor)

Attachments: [Proclamation - Sexual Assault Awareness Month](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-6816](#) Otto Nipp, Seward High School Student Body President (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-6824](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. [KPB-6825](#) Authorization to Award a Contract for ITB25-044 – Kenai River Center Roof

Attachments: [Authorization to Award Contract ITB25-044 Kenai River Center Roof](#)

- b. [KPB-6826](#) Authorization to Award a Contract for RFP25-022 – Emergency Operations Plan Update

Attachments: [Authorization to Award Contract RFP25-022 Emergency Operations Plan Updat](#)

- c. [KPB-6827](#) Authorization to Purchase a Replacement of Ambulance, Under the Houston Galveston Area Council (HGAC) Cooperative Contract AM 10-23

Attachments: [Sole Source - Authorization to Purchase Replacement Ambulance Beat Creek F](#)

3. Other

- a. [KPB-6828](#) Budget Revisions – March 2025

Attachments: [Budget Revisions - March 2025](#)

- b. [KPB-6829](#) Revenue-Expenditure Report – March 2025
Attachments: [Revenue-Expenditure Report - March 2025](#)
- c. [KPB-6830](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval](#)
- d. [KPB-6831](#) Litigation Status Report – Quarter Ending March 31, 2025
Attachments: [Litigation Status Report](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2024-19-34](#) An Ordinance Accepting and Appropriating Congressionally Directed Spending Grant Funds from the U.S. Department of Health and Human Services, Health Resources and Services Administration for Upgrading the Mechanical and Power Plant at South Peninsula Hospital (Mayor)
Attachments: [Ordinance 2024-19-34](#)
[Advisory Board Recommendations](#)
[Memo](#)
[Notice of Award](#)
2. [2025-06](#) An Ordinance Providing an Exception to Borough Code to Accept the FY26 Late-Filed Senior Citizen Grant Applications for the Senior Citizen Program (Mayor)
Attachments: [Ordinance 2025-06](#)
[Memo](#)

UNFINISHED BUSINESS

1. Postponed Items

Unfinished Business referred to Finance Committee

- a. [2025-017](#) A Resolution Requesting the Alaska Legislature Provide Municipalities Authority to Enact a Cap on Real Property Tax Assessments Increases (Mayor, Cooper) [Postponed on 04/01/25]

Attachments: [Resolution 2025-017](#)
 [Amendment Memo](#)
 [Memo](#)
 [Taxes by Borough Worksheet, submitted by Johnson](#)
 [Assessment Cap Articles, submitted by Cox](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Legislative Committee

- *a. [2025-018](#) A Resolution Urging the U.S. Congress and the U.S. National Oceanic and Atmospheric Administration to Address Outages of National Data Buoy Center Stations (Morton, Dunne)

Attachments: [Resolution 2025-018](#)
 [Memo](#)
 [Project Update](#)

Resolutions referred to Finance Committee

- b. [2025-019](#) A Resolution Amending Resolution 2024-037 to Extend the Last Meeting and Final Report Deadline of the Tourism Industry Working Group (Cooper)

Attachments: [Resolution 2025-019](#)
 [Memo](#)
 [Reference Copy R2024-037](#)
 [TWIG Schedule and Agendas, submitted by Cox](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2024-19-35](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project (Mayor)

Attachments: [Ordinance 2024-19-35](#)
 [Memo](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *b. [2025-07](#) An Ordinance Amending KPB 4.10.100 Relating to the Use of Public Funds on Ballot Propositions to Mirror State Law (Cox) (Hearing on 05/20/25)

Attachments: [Ordinance 2025-07](#)
 [Memo](#)

3. Other

Other Items referred to Policies and Procedures Committee

- *a. [KPB-6823](#) Confirming an Appointment to the Planning Commission
 Karina England, City of Seward Seat, Term Expires 07/31/26

Attachments: [Appointment to Planning Commission](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2025-05](#) An Ordinance Amending Borough Code Sections KPB 3.04.110 and KPB 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

Attachments: [Ordinance 2025-05](#)
 [Memo](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 6, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Seward Community Library and Museum, 239 Sixth Avenue, Community Room, Seward, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.