



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Planning Commission

Jeremy Brantley, Chair – Ridgeway/Funny River/Sterling District
Pamela Gillham – Kalifornsky/Kasilof District
Virginia Morgan, Parliamentarian – Cooper Landing/Hope/East Peninsula District
Dawson Slaughter – South Peninsula District
Jeffery Epperheimer - Nikiski District
Diane Fikes – City of Kenai
Franco Venuti – City of Homer
Paul Whitney – City of Soldotna
Karina England – City of Seward

Monday, June 9, 2025

7:30 PM

Betty J. Glick Assembly Chambers

Zoom Meeting ID: 907 714 2200

Remote participation will be available through Zoom, or other audio or video means, wherever technically feasible

ZOOM MEETING DETAILS

Zoom Meeting Link: <https://us06web.zoom.us/j/9077142200>

Zoom Toll Free Phone Numbers: 888-788-0099 or 877-853-5247

Zoom Meeting ID: 907 714 2200

The hearing procedure for the Planning Commission public hearings are as follows:

- 1) Staff will present a report on the item.
- 2) The Chair will ask for petitioner's presentation given by Petitioner(s) / Applicant (s) or their representative – 10 minutes
- 3) Public testimony on the issue. – 5 minutes per person
- 4) After testimony is completed, the Planning Commission may follow with questions. A person may only testify once on an issue unless questioned by the Planning Commission.
- 5) Staff may respond to any testimony given and the Commission may ask staff questions.
- 6) Rebuttal by the Petitioner(s) / Applicant(s) to rebut evidence or provide clarification but should not present new testimony or evidence.
- 7) The Chair closes the hearing and no further public comment will be heard.
- 8) The Chair entertains a motion and the Commission deliberates and makes a decision.

All those wishing to testify must wait for recognition by the Chair. Each person that testifies must write his or her name and mailing address on the sign-in sheet located by the microphone provided for public comment. They must begin by stating their name and address for the record at the microphone. All questions will be directed to the Chair. Testimony must be kept to the subject at hand and shall not deal with personalities. Decorum must be maintained at all times and all testifiers shall be treated with respect.

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF CONSENT AND REGULAR AGENDA

All items marked with an asterisk () are consent agenda items. Consent agenda items are considered routine and non-controversial by the Planning Commission and will be approved by one motion. There will be no separate discussion of consent agenda items unless a Planning Commissioner so requests in which case the item will be removed from the consent agenda and considered in its normal sequence on the regular agenda.*

If you wish to comment on a consent agenda item or a regular agenda item other than a public hearing, please advise the recording secretary before the meeting begins, and she will inform the Chairman of your wish to comment.

1. Time Extension Request

[KPB-6878](#)

a. Bostwick Subdivision; KPB File 2021-068

b. Jack Gist Subdivision No. 3; KPB File 2020-107

Attachments:

[C1. Time Extension Request Packet](#)

2. Planning Commission Resolutions - None

3. Plats Granted Administrative Approval

[KPB-6983](#)

- a. Ageya Homestead 2024 Replat; KPB File 2024-088
- b. Atkinson Subdivision Savely Addition; KPB File 2024-095
- c. Bayview Gardens Subdivision Addition 2 Jennings 2024 Replat
KPB File 2024-109
- d. Dawn Estates Whitten Berg Addition; KPB File 2024-120R1
- e. Eker Estates No. 3 Tract A-1 2024 Replat; KPB File 2024-089
- f. Glacier View Subdivision No. 28; KPB File 2024-041
- g. Kyzer Subdivision Carlson Addition; KPB File 2024-130
- h. Sea Watch Estates 2024 Addition; KPB File 2024-121
- i. Shepherd Subdivision; KPB File 2024-098
- j. Trust Land Survey 2023-05 Three Ponds Subdivision
KPB File 2024-006
- k. Trust Land Survey 2024-066 Emerald Subdivision; KPB File
2024-066

Attachments:[C3. Administrative Approvals](#)

- 4. Plats Granted Final Approval (KPB 20.10.040) - None
- 5. Plat Amendment Request - None
- 6. Commissioner Excused Absences - None
- 7. Minutes

[KPB-6984](#)

May 12, 2025 Planning Commission Meeting Minutes

Attachments:[C7. 05-12-24 PC Meeting Minutes](#)**D. OLD BUSINESS - None****E. NEW BUSINESS**

- 1. [KPB-6985](#) Ordinance 2025-10: Authorizing the sale of certain parcels owned by the Kenai Peninsula Borough via a live public outcry/simulcast online auction followed by a secondary online-only auction. (Staff Person: Land Agent Jennifer Shields)

Attachments:[E. Ordinance 2025-10 Packet](#)[E1. ORD 2025-10 Desk Packet](#)

2. [KPB-6986](#) Resolution 2025-XX: Authorizing the correction of title to a parcel of land originally acquired by Peninsula General Hospital (Staff Person Land Management Officer Aaron Hughes)
- Attachments: [E2. RES 2025-XX Title Correction Packet](#)
3. [KPB-6987](#) Ordinance 2025-11: Amending KPB 2.56.007 to adopt the 2025 Kenai Peninsula Borough Safe Streets & Roads For All Comprehensive Safety Action Plan as an element of the 2019 Kenai Peninsula Borough Comprehensive Plan (Staff Person: Planning Director Robert Ruffner)
- Attachments: [E3. Ordinance 2025-11 Packet](#)
4. [KPB-6988](#) Ordinance 2025-12: Amending KPB 21.18.081 to clarify the requirements for conditional use permits and amending KPB 21.18.140 to define “Water-Dependent” (Staff Person: KRC Manager Samantha Lopez)
- Attachments: [E4. Ordinance 2025-12 Packet](#)

F. PLAT COMMITTEE REPORT

Plat Committee will review 5 plats

G. OTHER

H. PUBLIC COMMENT/PRESENTATION

(Items other than those appearing on the agenda or scheduled for public hearing. Limited to five minutes per speaker unless previous arrangements are made)

I. DIRECTOR'S COMMENTS

J. COMMISSIONER COMMENTS

K. ADJOURNMENT

MISCELLANEOUS INFORMATIONAL ITEMS

NO ACTION REQUIRED

[KPB-6989](#) Advisory Planning Commission Meeting Minutes

Attachments: [Misc. Information - APC Minutes](#)

NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING

The next regularly scheduled Planning Commission meeting will be held Monday, June 23, 2025 in the Betty J. Glick Assembly Chambers of the Kenai Peninsula Borough George A. Navarre Administration Building, 144 North Binkley Street, Soldotna, Alaska at 7:30 p.m.

CONTACT INFORMATION

KENAI PENINSULA BOROUGH PLANNING DEPARTMENT

Phone: 907-714-2215

Phone: toll free within the Borough 1-800-478-4441, extension 2215

e-mail address: planning@kpb.us

A party of record may file an appeal of a decision of the Planning Commission in accordance with the requirements of the Kenai Peninsula Borough Code of Ordinances. An appeal must be filed with the Borough Clerk within 15 days of the notice of decision, using the proper forms, and be accompanied by the filing and records preparation fees. Vacations of right-of-ways, public areas, or public easements outside city limits cannot be made without the consent of the borough assembly.

Vacations within city limits cannot be made without the consent of the city council. The assembly or city council shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received within the specified period, it shall be considered that consent was given.

A denial of a vacation is a final act for which the Kenai Peninsula Borough shall give no further consideration. Upon denial, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.