

Kenai Peninsula Borough  
Office of the Borough Mayor

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**MEMORANDUM**

**TO:** Brent Johnson, Assembly President  
Members of the Borough Assembly

**FROM:** Peter Micciche, Kenai Peninsula Borough Mayor *PAM*

**DATE:** September 7, 2023

**RE:** Appointments to the Road Service Area Board

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In accordance to KPB 16.41.060(B), appointments to the Kenai Peninsula Road Service Area Board are recommended by the Borough Mayor and confirmed by the Borough Assembly. The applicants listed below are registered voters and reside within the area to be represented. Attached for your review is the appointment request.

**ROAD SERVICE AREA BOARD**

<b>Appointment</b>	<b>Board Seat</b>	<b>Term Expires</b>
Kathryn Thomas	West Region Seat (areas of North K-Beach, Kasilof & Ninilchik)	09/30/26
Michele Hartline	North Region Seat (areas of North Kenai and Nikiski)	09/30/26

Kenai Peninsula Borough  
Office of the Borough Clerk

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**MEMORANDUM**

**TO:** Peter A. Micciche, Borough Mayor *AM*  
**FROM:** Michele Turner, Borough Clerk *(MT)*  
**DATE:** September 8, 2023  
**RE:** Verification of Service Area Board Applicants

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The North Region seat and the West Region seat terms expire September 30, 2023. We advertised the annual notice of vacancy for Road Service Area Board on August 17, 2023. The application period closed on September 7, 2023.

Pursuant to KPB Title 16, the applicants listed below has been verified as a registered voter of the Borough.

All applications received are submitted herewith for your consideration.

**ROAD SERVICE AREA BOARD**

West Region Seat (areas of North K-Beach, Kasilof & Ninilchik)	Michael Horton (registered voter of Sterling) Kathryn Thomas (registered voter of Kasilof) <i>AM</i>
North Region Seat (areas of North Kenai and Nikiski)	Michele Hartline (registered voter of Nikiski)

*NOT IN REGION - VOTER ADDRESS*

Thank you.

# Kenai Peninsula Borough

## Office of the Borough Clerk

Service Area Board Application Submitted 2023-08-22 14:25:42

Service Area: Road Service Area, West Region Seat (Term Expires 09/30/26)

<b>Applicant Name</b> Michael Horton	<b>Daytime Phone</b> 9072527367
<b>Email</b> mhorton16@gmail.com	<b>Date of Birth</b> [REDACTED]
<b>Physical Residence Address</b> 39548 Grouse Drive Soldotna, AK 99669	<b>Mailing Address</b> ,
<b>SS #</b> [REDACTED]	<b>Voter #</b>
<b>I have been a Resident of the Kenai Peninsula Borough for:</b> 31 years, 2 months	<b>I have been a Resident of the selected Service Area for:</b> 31 years, 2 months
<b>What knowledge, experience, or expertise will you bring to this board?</b>	
<p>My experience that is pertinent to this position is as follows:</p> <ul style="list-style-type: none"> <li>&gt; 7 years as a constructions surveyor for various DOT projects in all regions of Alaska</li> <li>&gt; 4 years as an assistant superintendent for a construction company specializing in roads and bridges working on State and Federal DOT projects in all regions of the state</li> <li>&gt; 2.5 years of engineering school at the University of Alaska Anchorage in the Civil and Mechanical disciplines</li> <li>&gt;1.25 years as a Kenai Peninsula Borough Planning and Zoning Commissioner until the commission was downsized due to funding</li> </ul> <p>I also have various certifications such as: US Army Corps of Engineers Quality Control Manager Certification, AK-CESCL Storm Water Pollution Prevention Certification, Carlson Survey GIS certification, and AutoCAD/CAD certification. Also of note is that I have been a resident of the Kenai Peninsula and of Soldotna for my entire life and find this community to be one of the most beauty, ingenuity, industry, and steadfastness. My family homesteaded on the Kenai Peninsula in 1907 and my grandfather was a surveyor of the southern region of the peninsula in the 1960s through the early 2000s; so the Kenai Peninsula is very near to my heart and a place that I wish to contribute to, preserve, and improve where it is needed.</p>	

MICHAEL HORTON  
39548 Grouse Drive Soldotna, AK 99669

Cell: (907) 252-7367

Email: [mhorton16@gmail.com](mailto:mhorton16@gmail.com)  
[mhorton@hilcorp.com](mailto:mhorton@hilcorp.com)

## **SUMMARY**

Current experience in production, waterflood, and utility operations in the Cook Inlet Oil Field. Extensive experience in horizontal civil construction projects that includes working as a liaison with the Alaska Department of Transportation, developing demolition and assembly plans utilizing CAD programs, managing Storm Water Pollution Prevention Plans, developing and administering traffic control plans, conducting construction surveying and grade-checking utilizing basic surveyor equipment and advanced GPS systems, basic estimating for project bidding, expediting various supplies, and general administration of projects. Continuing experience with AutoCAD drafting of isometric, standard, and P&ID drawings. Excellent oral and written communication skills within the workforce.

## **EDUCATION**

**University of Alaska Anchorage**, College of Engineering, Anchorage, AK      GPA: 3.0      Expected December 2022  
Bachelor of Science, Mechanical Engineering  
Minor(s): Mathematics  
**Cook Inlet Academy**, Soldotna, AK      June 2011  
Awards: Valedictorian of Graduating Class, President of Class, National Honor Society, Alaska Performance Scholarship Award

## **SPECIALIZED SKILLS**

**Programming Languages:** MATLAB, Simulink

Programs: SolidWorks (novice), Autodesk (advanced), AutoCAD (advanced), AutoCAD 3D Modeling (advanced), AutoCAD Civil 3D (intermediate), Carlson SurvCE (advanced), Carlson Civil Suite (intermediate), Adobe Creative Suite (advanced), Microsoft PowerPoint (advanced), Microsoft Excel (intermediate), Microsoft Word (advanced), Microsoft Projects (intermediate), U.S. Army Corps of Engineers Quality Control System (novice)

**Operating Systems:** Windows 10, Windows XP, Windows 7, Mac OS 9

**Fabrication Skills:** Operation of commercial band saws and cutting torches. Experience with arc welding, drills, sawing, wiring, soldering, and welding (novice level).

## **EXPERIENCE**

### **Hilcorp Energy Company**

January 2022 – Present

- King Salmon Platform and Grayling Platform:
  - Production Operator – ESP, Separators, Scrubbers, Shipping Systems
  - Waterflood Operator – Water Injection System
  - Utilities Operator – Chemical Systems, Potable & Drill Water, Sewage
  - Expeditor
  - Emergency Trauma Technician
  - Visible Emissions Technician
  - Liason Between Inspections Department and Welders
  - Rigger-Signalman
  - Helicopter Landing Officer
  - P&ID, Isometric, & Standard AutoCAD Drafter

### **CCI Industrial Services, LLC**

August 2018 – January 2022

- King Salmon Platform: Production Operations

### **D & L Construction Co. Inc., Soldotna, AK**

June 2013 – August 2018

- Laborer
- Storm Water Pollution Prevention Plan Foreman & Manager:
- Traffic Control Supervisor:
- Construction Surveyor (not licensed)/Grade-Checker:
- Office Manager/Engineer:
- Quality Control Technician & Manager:

### **D & D Equipment & Fabrication, Sterling, AK, Welder's Helper & Apprentice Fitter**

May-Aug. 2012

- Welders' Helper

### **Chumley's Inc., Soldotna, AK, Laborer**

May – Aug. 2010, May – Aug. 2011

- Roust-About

## **ADDITIONAL EXPERIENCE**

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**The Study**, Soldotna, AK, Tutor

2015 – 2017

- Tutoring Junior High School and High School Students in the following: -Algebra

**Kenai Peninsula Borough Planning & Zoning Commission**, Soldotna, AK, Planning & Zoning Commissioner

- Studying, reviewing, understanding, and applying KPB Code to individual cases and applications of residents in a fair and just manner
- Review of submitted plats to ensure within KPB Code.
- Use of prudence concerning legislative matters and coordination with other KPB Commissioners during meetings.

## **REFERENCES**

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**Shawn Taplin**, Hilcorp Alaska, PB East Ops – Mechanic, Cell: 1(907) 394-9344, Email: Shawn.Taplin@hilcorp.com

**Justin Ruffridge**, Alaska State House Representative District 7, Cell: 1(509) 338-5891; Email: ruffridgeak@gmail.com

## **CERTIFICATIONS**

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Alaska Certified Erosion & Sediment Control Lead

(SWPPP/AK-CESCL): Expires: 12/14/2020

- Certificate #: AGC-17-0551

AutoCAD:

AutoCAD 2014 & AutoCAD Civil 3D 2015 by Autodesk

Date: Fall 2013, Spring 2014, Present Use

Draftsight 2020 CAD Programs

Present Use

IMSA Temporary Traffic Control Technician

Expires: 6/24/2021

Certificate #: ZZ-111749

Carlson Civil Suite 2016

Carlson Survey Software

- Courses: Carlson Civil Suite, Carlson SurvCE

U.S. Army Corps of Engineers Construction Quality Management for Contractors

Certificate #: POA-14-17-53547

Expires: 2/3/2022

Emergency Trauma Technician:

Expires: 10/2021

Instructor: Mark Hall

Registered in Alaska Medical System

Visible Emissions Technician:

Certified through October 2020

Coldwater Survival Egress Training:

Completed: 3/8/2019

Certified Rigger-Signaler:

Completed: 2/26/2020

Expires: 2/26/2023



# Kenai Peninsula Borough

## Office of the Borough Clerk

Service Area Board Application Submitted 2023-09-04 08:25:44

Service Area: Road Service Area, West Region Seat (Term Expires 09/30/26)

<b>Applicant Name</b> Kathryn Thomas	<b>Daytime Phone</b> 9073941663
<b>Email</b> arctech@alaska.net	<b>Date of Birth</b> [REDACTED]
<b>Physical Residence Address</b> Irish Hills Road, Spruce Park Drive Soldotna, Alaska 99611	<b>Mailing Address</b> Box 3005 Kenai, Alaska 99611
<b>SS #</b>	<b>Voter #</b>
<b>I have been a Resident of the Kenai Peninsula Borough for:</b> 40 years, 0 months	<b>I have been a Resident of the selected Service Area for:</b> 40 years, 0 months
<b>What knowledge, experience, or expertise will you bring to this board?</b> I've served on the Road Service Board for one year. I'm a retired civil construction contractor with extensive road building experience. I continue to work as a civil construction consultant in the surety industry.	

# Kenai Peninsula Borough

## Office of the Borough Clerk

Service Area Board Application Submitted 2023-08-21 18:24:43

Service Area: Road Service Area, North Region Seat (Term Expires 09/30/26)

<b>Applicant Name</b> Michele Hartline	<b>Daytime Phone</b> 9078308327
<b>Email</b> hartlines@hotmail.com	<b>Date of Birth</b> [REDACTED]
<b>Physical Residence Address</b> 51665 STICKLEBACK ROAD Kenai, AK 99611	<b>Mailing Address</b> PO BOX 7933 NIKISKI, AK 99635
<b>SS #</b>	<b>Voter #</b>
<b>I have been a Resident of the Kenai Peninsula Borough for:</b> 21 years, 0 months	<b>I have been a Resident of the selected Service Area for:</b> 21 years, 0 months
<b>What knowledge, experience, or expertise will you bring to this board?</b> I'm currently the President of the Kenai Peninsula Borough Road Service Area Board on which I have served for the past 5 years under 3 Borough Mayors. My resume' was forwarded in past applications but of course I can re-send if needed. I feel that I have brought value to the Board and served the Borough and our Community through common sense and integrity.	