

**Kenai Peninsula Borough  
Central Emergency Services**

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**MEMORANDUM**

**TO:** Charlie Pierce, Borough Mayor  
**THRU:** John Hedges, Purchasing and Contracting Director *JH*  
**FROM:** Roy Browning, CES Chief *RB*  
**DATE:** January 30, 2020  
**RE:** Sole Source Waiver

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Central Emergency Services (CES) needs to purchase a 27-foot enclosed cargo trailer to transport off-road, all-terrain vehicles and snow machines for search and rescue operations within the service area.

CES contacted five businesses inquiring price quotes for an enclosed cargo trailer, Frontier Trailers, ATEC Trailer, TrailerCraft, White Spruce Trailer Sales and Verbas. Of the five vendors, three did not express interest in quoting, one was unable to supply a trailer to meet our needs. White Spruce Trailer Sales was the only vendor that responded with a price quote.

Due to three vendors being unresponsive and the fourth unable to supply the type of trailer, CES is requesting approval for a sole source purchase to White Spruce Trailer Sales, in the amount of \$28,625.00.

Approval: *CP* 2/7/2020  
Charlie Pierce, Mayor Date

<b>FINANCE DEPARTMENT FUNDS VERIFIED</b>	
Acct. No. <u>443.51810.19463.48514</u>	
Amount \$ <u>28,625.00</u>	
By: <u><i>RB</i></u>	Date: <u>1/31/2020</u>



**Quote Only**  
**White Spruce Trailer Sales**  
 1580 E. 72nd Ave.  
 Anchorage, AK 99507  
 (907) 562-6905 Fax: (907) 562-6916

**Ref #: 16229**  
**Date: 01/07/2020**  
 Salesperson: Charles Price  
 Email: charlie@whitespruce.com

<b>Customer: T Bookey</b>	
Address:	Phone: (h)
	(c)
E-Mail: tbookey@kpb.us	(w)
PO#	(f)

<b>Trade Information</b>
Trade:
VIN:
Allowance: \$0.00
Payoff: \$0.00

<b>Finance Information</b>
Finance Company:
Address:
APR: 0.00%
Term: -1 months
Approx. Monthly Payment: <b>\$0.00</b>

Dealership Signature \_\_\_\_\_ Date \_\_\_\_\_

Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_

Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Selling Price Summary</b>	
<b>UNIT PRICE</b>	<b>\$30,995.00</b>
Discount	\$2,500.00
Trade Allowance(s)	\$0.00
Optional Equipment & Accessories	\$0.00
<b>SELLING PRICE</b>	<b>\$28,495.00</b>
Title Certificate	\$15.00
Lien Recording	\$0.00
Personal Reg	\$30.00
Permanent Reg	\$0.00
M.V.R.T.	\$20.00
Commercial Reg	\$0.00
Document Fee	\$50.00
Handling Fee	\$15.00
Trade Payoff(s)	\$0.00
<b>NET SELLING PRICE</b>	<b>\$28,625.00</b>
2% Card Fee	\$0.00
Transport Fee	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$28,625.00</b>
Less Down Payment	\$0.00
<b>BALANCE OR AMOUNT FINANCED</b>	<b>\$28,625.00</b>

**Warranty Information**

*THIS SHEET ACTS AS AN OFFICIAL PURCHASE AGREEMENT AND MSRP.*

All trailer sales are final.  
 All deposits are non-refundable.  
 A minimum deposit of \$500 is required to hold a trailer for up to 2 weeks