



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Ryan Tunseth, President
Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell

Tuesday, January 6, 2026

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 897 1694 8642 Passcode: 075938
[https://yourkpb.zoom.us/j/89716948642?](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWIfPat.1)
[pwd=fEb3zpJksgh1maera2nn3XZRWIfPat.1](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWIfPat.1)

Meeting ID: 897 1694 8642 Passcode: 075938

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

APPROVAL OF MINUTES

- *1. [KPB-7359](#) December 2, 2025 Regular Assembly Meeting Minutes

Attachments: [December 2, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. [KPB-7373](#) Commending the Homer High School Boys and Girls Cross-Country Teams – 2025 Alaska Class 2A State Champions (Mayor, Cooper)
- Attachments: [Commending Resolution](#)
- *2. [KPB-7374](#) Commending the Kenai Central High School Girls' Volleyball Team – 2025 Alaska Class 3A State Champions (Mayor, Tunseth)
- Attachments: [Commending Resolution](#)
- *3. [KPB-7375](#) Commending the Kenai Central High School Marching Band – Winning The 2025 Al Castronovo Esprit De Corp Award (Mayor, Tunseth)
- Attachments: [Commending Resolution](#)
- *4. [KPB-7376](#) Commending the Soldotna High School Boys' Football Team – 2025 Alaska Division II State Champions (Mayor, Truesdell)
- Attachments: [Commending Resolution](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-7366](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

- a. [KPB-7367](#) Authorization to Award Contract for RFP26-006 Solid Waste Environmental Compliance 11.24.25
- Attachments: [Authorization to Award Contract for RFP26-006 Solid Waste Environmental Co](#)
- b. [KPB-7368](#) Authorization to Award Contract for RFP26-007 Bailer Building Redesign 12.17.25
- Attachments: [Authorization to Award Contract for RFP26-007 Bailer Building Redesign 12.17.](#)

3. Other

- a. [KPB-7369](#) Revenue-Expenditure Report - November 2025

Attachments: [Revenue-Expenditure Report - November 2025](#)

- b. [KPB-7370](#) Budget Revisions - November 2025

Attachments: [Budget Revisions - November 2025](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2025-19-20](#) An Ordinance Appropriating Nikiski Senior Service Area Funds to Support 2023 and 2024 Due Diligence Audit Procedures (Mayor, Niesen)

Attachments: [Ordinance 2025-19-20](#)
[Memo](#)

2. [2025-19-21](#) An Ordinance Accepting and Appropriating \$3,954,358 in Grant Funds from the State of Alaska Department of Education & Early Development for the Soldotna High School Exterior Repair Project (Mayor)

Attachments: [Ordinance 2025-19-21](#)
[Memo](#)

Ordinances referred to Policies and Procedures Committee

3. [2025-25](#) An Ordinance Amending Borough Code, KPB 3.04.235, Regarding Defense and Indemnification (Mayor)

Attachments: [Ordinance 2025-25](#)
[Memo](#)

4. [2025-26](#) An Ordinance Amending Borough Code, KPB 21.02.080 and KPB 21.02.100 Regarding Advisory Planning Commission Terms and Vacancies (Neisen, Mayor)

Attachments: [Ordinance 2025-26](#)
[Memo](#)

5. [2025-27](#) An Ordinance Amending Borough Code, KPB 1.08.180, Regarding the Definition of a Newspaper of General Circulation (Mayor)

Attachments: [Ordinance 2025-27](#)
 [Memo](#)

6. [2025-28](#) An Ordinance Amending Borough Code, KPB 16.20.030, to Allow a Volunteer Firefighter/EMS Provider for the Service Area to Serve on the Kachemak Emergency Service Area Board (Dunne)

Attachments: [Ordinance 2025-28](#)
 [Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2026-001](#) A Resolution Updating the Schedule of Rates, Charges, and Fees, known as the Fee Schedule, to Provide a Filing Fee for Residential Exemption Appeals (Mayor)

Attachments: [Resolution 2026-001](#)
 [Memo](#)
 [Reference Copy O2025-21](#)

Resolutions referred to Policies and Procedures Committee

- *b. [2026-002](#) A Resolution Approving a Quarterly Update to the Borough Retention Schedule (Tunseth at the Request of Borough Clerk)

Attachments: [Resolution 2026-002](#)
 [Memo](#)
 [Retention Schedule Requests](#)

Resolutions referred to Legislative Committee

- *c. [2026-003](#) A Resolution Requesting the Governor of the State of Alaska to Designate by Proclamation the Area of the Upper Cook Inlet East Side Set Net Fishery as an Area Impacted by an Economic Disaster in 2025 and Supporting a Recovery Plan (Mayor)

Attachments: [Resolution 2026-003](#)
[Memo](#)

- *d. [2026-004](#) A Resolution Establishing the Kenai Peninsula Borough's State Capital Project Priorities for the Year 2026 (Mayor)

Attachments: [Resolution 2026-004](#)
[State Funding Priorities Book](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2025-19-22](#) An Ordinance Appropriating Additional Funds from the Road Service Area Capital Project Fund for the Purchase and Installation of a Plow on a New Vehicle (Mayor) (Hearing on 01/20/26)

Attachments: [Ordinance 2025-19-22](#)
[Memo](#)

- *b. [2025-19-23](#) An Ordinance Appropriating Forestry Funds to Reimburse Personnel Expenditures Incurred to Support the 2025 Goldstream Creek Fire (Mayor) (Hearing on 01/20/26)

Attachments: [Ordinance 2025-19-23](#)
[Memo](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *c. [2026-01](#) An Ordinance Amending Borough Code, KPB 22.40.130, Regarding Formal Presentations to the Assembly (Tunseth, Cooper) (Hearing on 02/03/26)

Attachments: [Ordinance 2026-01](#)
[Memo](#)

3. Other

Other items referred to Finance Committee

- *a. [KPB-7372](#) Authorizing the Issuance of a Letter of Non-Objection to the Alcohol Beverage Control Board Regarding Two New Restaurant Endorsements as Requested by Alaska Hotel Properties, LLC dba Rafter's Lounge and Rod & Reel Restaurant, License No. 3002, Cooper Landing

Attachments: [Two Restaurant Designation Endorsements - License #3002 Rafters Lounge an](#)

Other items referred to Policies and Procedures Committee

- *b. [KPB-7397](#) Confirming Appointments to the Board of Equalization (Mayor)
Preston Penrod, Seat B, Term Expires 12/31/2028
Jonathan Wheeler, Seat E, Term Expires 12/31/2028

Attachments: [Appointments to the Board of Equalization](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-7400](#) Cook Inlet Regional Citizens Advisory Council December 2025 Director's Report

Attachments: [CIRCAC Director Report](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. January 20, 2026 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 897 1694 8642 Passcode: 075938

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 897 1694 8642 Passcode: 075938. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.