



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Ryan Tunseth, President
Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell

Tuesday, November 18, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-7300: October 28, 2025 Regular Assembly Meeting Minutes

Resolution 2025-041: Designating the Investment and Allocation Plan for the Borough's Land Trust Investment Fund and Establishing Appropriate Benchmarks to Measure Performance as of December 1, 2025 and for Calendar Year 2026

Resolution 2025-042: Supporting the Transportation Priorities to Submit to the State of Alaska Department of Transportation and Public Facilities for Grant Funding Purposes

Resolution 2025-043: Confirming Appointments to Non-Borough Boards

Ordinance 2025-19-18: Adding Two Full-Time 911 Public Safety Dispatch I Positions to the Classified Service and Appropriating Funds for the Positions

Ordinance 2025-19-19: Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 and Approving Projects to be Completed for Community Purposes Under the 2025/2026 Community Assistance Program

KPB-7301: Approval of the 2026 Assembly Meeting Schedule

KPB-7302: Confirming an Appointment to the Nikiski Advisory Planning Commission

KPB-7303: Confirming an Appointment to the Kachemak Emergency Service Area Board

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2025-19-17: Appropriating Funds for the Central Peninsula Landfill Leachate Evaporator Project

APPROVAL OF MINUTES

- *1. [KPB-7300](#) October 28, 2025 Regular Assembly Meeting Minutes

Attachments: [October 28, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-7308](#) South Peninsula Hospital Quarterly Report, Ryan Smith, Chief Executive Officer (10 Minutes)

Attachments: [Quarterly Presentation](#)

2. [KPB-7309](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

Attachments: [Quarterly Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-7311](#) Mayor' Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. [KPB-7312](#) Authorization to Award Contract to MCG Explore Design for the Soldotna Schools Renovation of the Existing Soldotna Preparatory Facility

Attachments: [Authorization to Award Contract MCG Explore Design for Soldotna Schools Renovation](#)

- b. [KPB-7313](#) Authorization to Award Contract for ITB26-003 Ninilchik School Septic/Leach Field Modifications

Attachments: [Authorization to Award a Contract for ITB26-003 Ninilchik School Septic/Leach Field Modifications](#)

3. Other

- a. [KPB-7314](#) Capital Project Reports - September 30, 2025

Attachments: [Capital Project Reports- September 30, 2025](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2025-19-17](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Evaporator Project (Mayor)

Attachments: [Ordinance 2025-19-17](#)
[Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2025-041](#) A Resolution Designating the Investment and Allocation Plan for the Borough's Land Trust Investment Fund and Establishing Appropriate Benchmarks to Measure Performance as of December 1, 2025 and for Calendar Year 2026 (Mayor)

Presentation at Finance Committee Only Land Trust Investment Fund, Blake Phillips, Alaska Permanent Capital Management (30 minutes)

Attachments: [Resolution 2025-041](#)
[Memo](#)
[Presentation Land Trust Investment Fund](#)

- *b. [2025-042](#) A Resolution Supporting the Transportation Priorities to Submit to the State of Alaska Department of Transportation and Public Facilities for Grant Funding Purposes (Mayor)

Attachments: [Resolution 2025-042](#)
[Memo](#)
[2025 Transportation Priorities](#)
[Reference Copy R2024-028](#)

Resolutions referred to Policies and Procedures Committee

- *c. [2025-043](#) A Resolution Confirming Appointments to Non-Borough Boards (Tunseth)

Attachments: [Resolution 2025-043](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2025-19-18](#) An Ordinance Adding Two Full-Time 911 Public Safety Dispatch I Positions to the Classified Service and Appropriating Funds for the Positions (Mayor) (Hearing on 12/02/25)

Attachments: [Ordinance 2025-19-18](#)
[Memo](#)
[Reference Copy R2025-038](#)

- *b. [2025-19-19](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 and Approving Projects to be Completed for Community Purposes Under the 2025/2026 Community Assistance Program (Mayor) (Hearing on 12/02/25)

Attachments: [Ordinance 2025-19-19](#)
[Memo](#)
[Reference Copy R2025-024](#)
[Reference Copy R2013-022](#)

3. Other

Other items referred to Policies and Procedures Committee

- *a. [KPB-7301](#) Approval of the 2026 Assembly Meeting Schedule (Tunseth at the Request of the Borough Clerk)

Attachments: [Approval of 2026 Assembly Meeting Schedule](#)

- *b. [KPB-7302](#) Confirming an Appointment to the Nikiski Advisory Planning Commission (Mayor)

Kelly M. Brewer, Seat E, Term Expires 09/30/2028

Attachments: [Confirming Appointment to Nikiski Advisory Planning Commission](#)

- *c. [KPB-7303](#) Confirming an Appointment to the Kachemak Emergency Service Area Board (Mayor)

Ashley Vance, Seat D, Term Expires 10/2028

Attachments: [Confirming Appointment to Kachemak Emergency Service Area Board](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2025-24](#) An Ordinance Amending KPB Chapter 10.04 Relating to Solid Waste Disposal and Amending KPB 1.24.090 Relating to the Minor Offense Penalty Schedule to Include Violations of KPB Chapter 10.04 (Mayor) (Hearing on 12/02/25)

Attachments: [Ordinance 2025-24](#)
[Memo](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. December 2, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.