

Kenai Peninsula Borough
Community & Fiscal Projects

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *Chi*
Brandi Harbaugh, Finance Director *BrH*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B.A.*

DATE: February 8, 2018

RE: Ordinance 2017-19-14, Appropriating Supplemental Funding of \$30,000 from the Nikiski Senior Service Area Fund to the Nikiski Senior Citizens, Inc. for Personnel Costs (Mayor)

KPB Resolution 2018-009 approved the Nikiski Senior Citizens, Inc.'s ("NSC") borough Senior Grant Program budget revision of \$26,490 as "contractual" for the floor repairs under KPB 5.22. The floor repairs are not eligible costs under the authorized use of Nikiski Senior Service Area ("NSSA") fund balance. Therefore, the approval created a shortfall in the NSC personnel budget.

However, the NSSA funds shall be used to provide programs and services to senior citizens within the service area (KPB Title 16.70.080). Personnel costs are eligible under the Service and Operating Agreement as [...] "are necessary for NSC to provide services and programs as described [...]" (KPB/NSC Service and Operating Agreement Sec. 3 a, pg. 4). Therefore, this ordinance upon approval will resolve the NSC personnel budget shortfall and adhere to the governing restrictions of KPB 5.22 and KPB 16.70.080 as described in the Ahlberg memo dated January 11, 2018. The funds will lapse at the end of fiscal year 2018.

The NSSA will provide its recommendations to the assembly after its next scheduled meeting to be held on February 21, 2018.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No.	280.27910 (FB)
Amount	\$ 30,000.00
By: <i>PP</i>	Date: 2/7/18