

Kenai Peninsula Borough

Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *PAM*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Tyra Rivera, Payroll Accountant *TR*

DATE: June 26, 2025

RE: Budget Revisions – May 2025

Attached is a budget revision listing for May 2025. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

MAY 2025**INCREASE****DECREASE****CLERK'S OFFICE - ADMINISTRATION**

Move funds to upgrade Clerk's computer/Surface Pro

100-11120-00000-40110 (Regular Wages)		\$1,200.00
100-11120-00000-48710 (Minor Office Equipment)	\$1,200.00	

FINANCE - ADMINISTRATION

Move funds to provide for Leadership Academy.

100-11410-00000-48710 (Minor Office Equipment)		\$773.72
100-11410-00000-43210 (Transport/Subsistence)	\$773.72	

Move funds for a replacement keyboard.

100-11410-00000-48710 (Minor Office Equipment)		\$25.00
100-11410-00000-42410 (Small Tools and Minor Equipment)	\$25.00	

KACHEMAK EMERGENCY SERVICES

Move funds for uniforms.

212-51810-00000-43780 (Building/Grounds Maintenance)		\$1,000.00
212-51810-00000-42250 (Uniforms)	\$1,000.00	

Move funds for training supplies.

212-51810-00000-43260 (Training)		\$619.50
212-51810-00000-42263 (Training Supplies)	\$619.50	

Move funds for minor firefighting equipment.

212-51810-00000-43780 (Buildings/Ground Maintenance)		\$850.00
212-51810-00000-48760 (Minor Firefighting Equipment)	\$850.00	

MAYOR'S OFFICE

Move funds to purchase computer and software licensing for Operations & Facilities Manager.

100-11210-00000-40110 (Regular Wages)		\$1,500.00
100-11210-00000-40110 (Regular Wages)		\$1,200.00
100-11210-00000-48710 (Minor Office Equipment)	\$1,500.00	
100-11210-00000-43026 (Software Licensing)	\$1,200.00	

SEWARD BEAR CREEK FLOOD SERVICE AREA

Move funds for uniforms.

259-21212-00000-43310 (Advertising)		\$1,000.00
259-21212-00000-42250 (Uniforms)	\$1,000.00	

SOLID WASTE - HOMER TRANSFER

Move funds for vehicle rental fees.

290-32310-00000-42360 (Motor Vehicle Repair Supplies)		\$6,000.00
290-32310-00000-43810 (Rents and Operating Leases)	\$6,000.00	

WESTERN EMERGENCY SERVICES

Move funds for two temporary positions.

209-51410-00000-43720 (Equipment Maintenance)		\$12,000.00
209-51410-00000-40120 (Temporary Wages)	\$12,000.00	