

NEW BUSINESS

A: VFA Grant; Acceptance of \$7,500.00 with a local match of \$750.00:

D Slaughter / T Latimer moved and seconded to accept the VFA grant award in the amount of \$7,500.00, with a local match of \$750.00

4 Yes, 0 No, 1 Absent Motion Passed

B: Code Blue Grant; Acceptance of \$18,870.00 award for Sim Jr, with a local match of \$1,888.00.

D Slaughter / C Woodhead moved and seconded to accept the Code Blue Grant funds of \$18,870.00 for Sim Jr, with a local match of \$1,888.00.

4 Yes, 0 No, 1 Absent Motion Passed

NEW PURCHASE ORDERS

Money is being moved around for some projects.

INFORMATIONAL MATERIAL

Expense sheet

Chief's Report

EXECUTIVE SESSION

None

PUBLIC COMMENTS

None

BOARD COMMENTS

Seat A; Roberta Proctor: none

Seat B; Mr. Robert Craig, Chairman: none

Seat C; Thomas Latimer: Has been talking to people about buying T -shirts.

Seat D; Dawson Slaughter: Glad EMT 1 class is over. Glad to be back to the SAB Meetings.

Seat E; Mr. Conrad Woodhead: none

NOTICE OF NEXT REGULAR BOARD MEETING

Discussion: none

Wednesday, May 17th , 2017 at 18:30, will be the next regularly scheduled meeting.

BEAR CREEK FIRE SERVICE AREA

Regular Board Meeting Minutes

7:30pm

April 11, 2017

13105 Seward Hwy, Mile 5

CALL TO ORDER 7:34 PM

ROLL CALL Earl Kloster, Ron Hewitt, Sean Carrington, Dan Logan, Jena Petersen, Chief Connie Bacon, Representative Kenn Carpenter

CHANGES / APPROVAL OF AGENDA - Motion to approve Sean Carrington, 2nd Ron Hewitt – no opposition

APPROVAL OF MINUTES

- March 14th 2017 - Motion to approve Sean Carrington, 2nd Dan Logan – no opposition

PUBLIC COMMENTS & PRESENTATION – LIMIT 5 MINUTES

Welcome to Kenn Carpenter, Eastside KPB Assembly Representative

CORRESPONDENCE

- BCFSA Expenditure report to date – Hand out

UNFINISHED BUSINESS

- 15-DC-082 (Bear Creek Station Completion & Startup) update – Bid packages will be ready 4/18/17. Pre bid meeting will be held at the facility on 4/28/17

NEW BUSINESS

➤ 2017 VFA Grant Award \$6,473.67 – 10% Matching Funds + shipping
Motion to accept 2017 VFA Grant award of \$6,473.67 by Dan Logan, 2nd by Sean Carrington – no opposition. Letter of acceptance & availability of matching funds signed for submittal

TRAINING REPORT

- EMT – Bridge - 4 students / pending results
- Rope Rescue 101- Request submitted to the Phoenix Chapter to sponsor 10 students \$275 @

CHIEF REPORT

Run report – as of 4/11/17 is 51, average 5 responders per call

- Discussion on the EMS Corridor Service Area, Chief requests letter of support from the board regarding EPHESA, Jena will write the letter for submittal
- Assembly meeting 4/18/17 will be held in Seward, BCFSA 2018 Budget will be presented by Craig & myself, along with the ordinance requesting the EPHESA

ADJOURNMENT 7:45 PM

The next regular meeting of the Bear Creek Fire Service Area Board of directors is scheduled for Tuesday May 9, 2017 at 7:30 pm

A Earl Kloster
Board Member Chairman
Full Term Expires 10/2019
Appointed Term Expires
10/2017

B Ron Hewitt
Board Member
Full Term Expires 10/2019
Appointed Term Expires
10/2017

C Sean Carrington
Board Member
Full Term Expires 10/2018
Appointed Term Expires
10/2017

D Dan Logan
Board Member
Full Term Expires 10/2018
Appointed Term Expires
10/2017

E Jena Petersen
Board Member
Full Term Expires 10/2017
Appointed Term Expires

Connie Bacon
BCFSA Fire Chief

Position Open
BCFSA Admin Asst.

Kenn Carpenter
KPB Assembly Representative

service area.

A budget presentation will be given to the Mayor on March 24th, who will then review and make any necessary changes before presenting to the Assembly. The Assembly's final budget hearing is June 6.

Personnel line budget changes: Chief Browning proposed a cost-saving change in personnel by reclassifying three engineer's positions to lieutenants. Healthcare costs were reduced due to changes in employee deductibles. The service area has experienced a considerable increase in risk claims (worker's comp), thus receiving more than they have paid in. To counter this, administration has started a program where those departments that use the fund more than what they put in will be charged a premium. Calculations will be based on rates established by the state, based upon a 5-year moving average, and will be paid each fiscal year. For FY18, worker's comp for CES will be an additional \$27,000.

Mr. Chapman noted the fund balance was corrected to adjust for a one-time PERS payment made by the state in 2015.

Chief Browning asked if the Mayor would consider a change in ambulance billing charges, to match that of Mat Su's fee structure. The service area fee structure has remained static for 25 years, and needs to be updated. Cost recovery is what needs to be examined, as well as the ability to charge to the facility, not the patient. The department cannot subsidize private entities.

Board members thanked Mr. Chapman for today's budget presentation.

2. FY18 Budget Discussion. Chief Browning reviewed CES budget historical data from 2007 to 2016, along with mill rates for all service areas. The CES EMS service area budget information is also included. In 2007, the combined mill rates (borough general government, the hospital, and service areas) was 10.35, then dropped to 9.25. In 2009, the CES mill rate went from 2.85 to 2.45. Kasilof and Funny River were brought on, and then shortly after that the mill rate went from 2.45, to the current 2.65. The Kasilof and Funny River Stations were voter-approved through a bond, and is being repaid through the operations budget. Last year, the voters approved a bond for apparatus with conditions to repay using up to .17 of a mill rate increase that fluctuates as the bond is paid down. Other historical causes for the fluctuation in mill rates were due to the loss of revenue from the senior exemption, and the SAFR grant timed out.

Proposed personnel changes: Three engineer's positions were re-classified to lieutenant positions in order to save on overtime and offer coverage for Captains. Looking ahead for FY19, the department may need to add another mechanic to help with the apparatus maintenance load. The current mechanic is tracking what it will take to match maintenance schedule and mechanic needs on an annual cycle, and offer a long-term plan for the next budget year. Chief Browning is also looking at risk analysis for the mechanic, in that the department doesn't have a proper facility to maintain equipment, a lack of vehicle lifts, and no second person to assist.

3. Matching Funds – Forestry Grants. Chief Browning reviewed a grant request to the state for \$7,336 to purchase wildland fire jackets, forestry equipment, ppe, and fire shelters for 35 volunteers. The cost to our budget would be a matching amount of \$733, or 10%. Mr. Linn made a MOTION to approve the request for the Forestry Grant, Mr. Tachick seconded. Motion passed.

A second grant is to Forestry through Fire Wise, and would address fire hazard mitigation at Station 3. This grant amount is for \$37,760, with no matching amount required from our budget. Mr. Linn made a MOTION to pursue the grant with Forestry for Firewise mitigation for nearby Station 3, Mr. Hale seconded. Motion passed.

Kachemak Emergency Service Area
Approved Board Meeting Minutes
Thursday – April 13, 2017
Regular Board Meeting 7:00 PM
(Station 1- 53048 Ashwood Ave)

making sure the building was never signed off as we had all these open issues. Chief said the Mayor is going to speak with Capital Projects and the Chief is very pleased with his meeting with the Mayor about this. Matt Schneyer asked about what is happening with the generator. Chief said the same thing. He wants to take over the project from Capital Projects and get the generator we need. He is waiting for the Mayor to talk with Capital Projects.

K. New Business

1. Acceptance of 2017 VFA Grant

Chief said KESA was awarded the VFA Grant. This was the first year every service area in the borough was awarded the grant at the same time. Our grant was for \$7226.00. Our match will be 10% of that amount. We will be getting some wildland equipment such as weather meters, fire shelters and binoculars. The board will need to make a motion concerning this.

Motion: Matt Schneyer moved and Dave Bachrach seconded to accept the 2017 VFA grant of \$7226.00 for wildland equipment.

Yes - 3 No - 0 Unanimous Motion passed.

2. EMS Corridor Service Area

The Chief has been a part of this workgroup for some time now. When the hospital taskforce group ended then the EMS workgroup continued to find a solution for the highway corridor EMS service. A highway corridor service area will be created with funding from PILT funds. This helps the other service areas to recover their costs for responding to the calls in this area. The plan is to create a service area board and that will go before the assembly at the next meeting. There is a bill in the house which is supported by the senate to create this corridor that has no voters. The law has to be changed before the assembly can vote on this. The board would like to support this.

Motion: Dave Bachrach moved and Matt Schneyer seconded for the Kachemak Emergency Service Area Board to support a resolution or letter of support for the Kenai Peninsula Borough to establish the Eastern Peninsula Highway Emergency Service Area.

Yes - 3 No - 0 Unanimous – Motion Passed

L. Board Comments, Announcement & Future Agenda Items

Willy Dunne commented that he can't make all our meetings but he does read the minutes we send to him. Thursdays are a difficult time for him and the Hospital Board meets then also. He announced that Craig Chapman recommended making changes to the fund balance calculations and that is in progress. Craig is retiring this summer or fall. Willy is willing to help with getting Ashwood Ave. maintained and if we need help getting board members he can get the word out. Chief has some people who may want to be on the board and he will talk to them again.

- A. **VFA Grant Acceptance/SREMS Mini Grant Acceptance – Chief Baisden:** Every year the department puts in for a VFA grant. It has also put in for a Southern Region EMS grant. The department received the VFA grant from Forestry in the amount of \$6758 for protective gear with the department match of \$675.80 which was discussed at the last board meeting but a motion was needed from the board for acceptance. The department also received a mini grant from Southern Region for medical training materials in the amount of \$1956.30 with the department's match of 25% or \$498.07.

MOTION BY ARNESS: TO ACCEPT THE VFA AND SREMS MINI GRANTS. SECONDED BY OLIVA.

MOTION BY HILLEARY: FOR UNANIMOUS CONSENT.

- B. **Code Blue Phase 17 Acceptance – Chief Baisden:** The department applied for Code Blue Phase 17 grant through Southern Region for a Zoll X Series Monitor/Defibrillator and a binder lift. This funding will not be approved until after July 1st when the state passes its budget. The State of Alaska may award the binder lift for \$1,798 and the department's match would be \$449. The state would provide up to a \$15,000 grant for a Zoll X Series Monitor/Defibrillator. The department would have to match the unmet amount of \$1,873 plus the local match of \$16,873 for a total of \$18,746. Chief is asking for a motion for approval now. With the summer months coming and the board not meeting during the summer months, the department could move forward with the purchase of the Zoll X Series Monitor/Defibrillator if the State of Alaska approved the funding.

MOTION BY HILLEARY: TO ACCEPT THE PROPOSED CODE BLUE PHASE 17 GRANT AWARD IF IT PASSES THE STATE OF ALASKA'S BUDGET PROCESS. SECONDED BY BROWER.

MOTION BY OLIVA: FOR UNANIMOUS CONSENT.

- C. **New KPB Fund Balance Policy – Chief Baisden:** Chief Baisden provided a "Fund Balance Policy" he acquired off the KPB Assembly packet. This policy has been introduced and voted on. The document presented is the changes that have been made. Lou stated he would have liked to have changes explained before the policy was approved. Joe said that on Page four of the Fund Balance Policy, it explains the requirements for the new Fund Balance.

IX. NO PUBLIC COMMENTS/QUESTIONS

X. BOARD COMMENTS/QUESTIONS:

- A. Joe Arness, on behalf of Alan Bute, was told by Mr. Bute to build the fire station.