



**KENAI PENINSULA BOROUGH**  
**Nikiski Fire Service Area**

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**MEMORANDUM**

**MIKE NAVARRE**  
**BOROUGH MAYOR**

**To:** Mike Navarre, Mayor  
**Thru:** Brenda Ahlberg, Community & Fiscal Projects Manager  
**From:** James Baisden, NFSA Fire Chief  
**Date:** February 14, 2017  
**Subject:**

Digitally signed by Brenda  
Ahlberg  
DN: cn=Brenda Ahlberg,  
o=Kenai Peninsula Borough,  
ou=Mayor's Office,  
email=ahlberg@kpb.us,  
c=US  
Date: 2017.01.31 14:28:07  
-0900

The Nikiski Fire Service Area applied for and received a mini grant in the amount of \$1,467.23 from Southern Region EMS Council. This grant will reimburse the service area for training supplies as listed in the enclosed award letter.

The grant does not require an ordinance because the amount is under \$5000, and the "grant reimburses the borough for expenditures previously approved and appropriated by the Assembly" through KPB O2016-19 (KPB R2000-014 as excerpted).

Enclosed: SREMSC award letter 01/10/17



## Southern Region EMS Council Anchorage, Alaska

6130 Tuttle Place, Suite B, Anchorage, AK 99507  
(907) 562-6449 FAX: (907) 562-9893 [www.sremsc.org](http://www.sremsc.org)

January 10, 2017

James Baisden  
Nikiski Fire Department  
PO Box 8367  
Nikiski, AK 99635

Dear James:

The Minigrant program was funded at \$30,000 this year. We are pleased to notify you that a Minigrant has been awarded to your organization to cover expenses for your EMS supplies. Your award was calculated as follows:

\$ 380.00	Amazon – CPR/AED Training Device quote
\$ 430.00	Amazon – Tpak 100 Adult/Child Manikin CPR Prompt Training & Practice (5 pk) quote
\$ 430.00	Amazon – CPR Prompt Blue Adult/Child Manikins w/50 Lung Bags (5 pk) quote
\$ 67.50	Amazon – EpiPen Trainer (10 ea) quote
\$ 58.80	Amazon – MCR Medical Supply MCRTM-A PVC Training CPR Pocket Resuscitator Face Masks & Valves (10 pk-2 ea) quote
<u>\$ 590.00</u>	Amazon – CPR Prompt Blue Infant Manikins w/50 Lung Bags (5 pk-2 ea) quote
\$1,956.30	Total Requested
\$ 489.07	25% Required Community Match
\$1,467.23	Minigrant Award

Once you have made your purchases for the approved items you will need to submit a copy of the Vendor invoice and proof of payment. Proof of payment may include a receipt from the Vendor, Vendor invoice showing payment applied or a copy of your cancelled check from the bank showing both front and back of the cancelled check. Requests for reimbursement must be received no later than June 30, 2017.

If you have any questions please feel free to contact me, or Julie Pannone, for assistance.

Thank you for your support of your EMS responders and EMS program in your community!

Sincerely,

Sue Hecks  
Executive Director

Cc: Samantha Cunningham

**Mission:**  
*Improve the quality, availability and sustainability of emergency patient care*