



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Tuesday, April 16, 2024

3:00 PM

Seward Community Library and Museum
239 6th Avenue, Seward

Meeting ID: 895 1103 3332 Passcode: 193069

[https://yourkpb.zoom.us/j/89511033332?](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

[pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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MAYOR'S REPORT

[KPB-5923](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-5918](#) Authorization to Award a Contract for ITB24-033 Seward Bear Creek Flood Service Area Upper Salmon Creek Revetment

Attachments: [Auth to Award Contract ITB24-033](#)

b. [KPB-5919](#) Authorization to Award a Contract for ITB24-034 Seward High School Track

Attachments: [Auth to Award Contract ITB24-034](#)

c. [KPB-5920](#) Authorization to Award a Contract for ITB24-038 Gym & Pool Locker Replacement

Attachments: [Auth to Award Contract ITB24-038](#)

d. [KPB-5921](#) Authorization to Award a Contract for RFP24-016 Spring Land Sale Marketing and Auction Services 2024

Attachments: [Auth to Award RFP24-016](#)

3. Other

a. [KPB-5922](#) Presentation of Athletes' Certificates: Commending Resolution for Seward Boys' Wrestling Team State Championship (Adopted by the Assembly on 02/27/24)

PUBLIC HEARINGS ON ORDINANCES

5. [2024-06](#) An Ordinance Amending KPB Chapter 2.54 Relating to Access to Public Records and Response to Record Requests (Mayor, Johnson)

Attachments: [Ordinance 2024-06](#)
[Memo](#)
[Public Comment 041624](#)

6. [2024-07](#) An Ordinance Amending KPB Code Relating to Civil Trespass and Issuing a Trespass Order (Mayor, Johnson, Ribbens)

Attachments: [Ordinance 2024-07](#)
[Memo](#)
[Public Comment 041624](#)

NEW BUSINESS

1. Resolutions

- *a. [2024-017](#) Approving an Intergovernmental Cooperative Agreement between the State of Alaska, Department of Natural Resources, Division of Forestry & Fire Protection, and the Kenai Peninsula Borough on behalf of Central Emergency Service Area, Nikiski Fire Service Area, Bear Creek Fire Service Area, Western Emergency Service Area, and Kachemak Emergency Service Area (Mayor)

Attachments: [Resolution 2024-017](#)
[Memo](#)
[Advisory Board Recommendations](#)

3. Other

- *a. [KPB-5927](#) Confirming an Appointment to the Moose Pass Advisory Planning Commission (Mayor)

David E. Shafer, Seat C, Term Expires 09/30/2026

Attachments: [APC Appointment](#)