

Kenai Peninsula Borough Assembly

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Brent Hibbert, Assembly President *BH*

DATE: April 22, 2021

RE: Ordinance 2021-21, Amending KPB 22.40.050 to Authorize the Borough Clerk to Insert Advisory Board Recommendations in Pending Legislation (Hibbert)

Many legislative items considered by the assembly contain blanks to be filled in with recommendations from advisory boards as to whether they think the assembly should approve, defeat, or amend the legislation. When the respective board meets to discuss the item, their recommendations are sent to the clerk's office. The clerk's office then prepares a memo to the assembly describing the board's recommendation. Next, the clerk's office has to notify the president that a motion to amend the legislative item must be made during the assembly meeting to insert the recommendation.

This ordinance would simplify that procedure by authorizing the Borough Clerk or designee to insert the advisory board's recommendation into the legislation and notify the assembly with a memorandum of that action. Additionally, the clerk shall verbally inform the assembly of this action for the record prior to final action on the matter. The assembly may then choose to accept, modify or reject the amendment.

Your consideration of this ordinance is appreciated.