



May 21, 2024 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsula  
Borough Administration Building and Through  
Zoom Meeting ID: 895 1103 3332 Passcode: 193069

*Brent Johnson  
President  
Seat 7 – Central  
Term Expires 2025*

*Tyson Cox  
Vice President  
Seat 4 - Soldotna  
Term Expires 2025*

*Kelly Cooper  
Assembly Member  
Seat 8 – Homer  
Term Expires 2026*

*Cindy Ecklund  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2024*

*Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2026*

*Brent Hibbert  
Assembly Member  
Seat 1 – Kalifornsky  
Term Expires 2024*

*Peter Ribbens  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2025*

*Ryan Tunseth  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2026*

*Michael Tupper  
Assembly Member  
Seat 9 - South Peninsula  
Term Expires 2024*

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **INVOCATION**

An invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

## **ROLL CALL**

## **COMMITTEE REPORTS**

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## **APPROVAL OF MINUTES**

- \*1. KPB-6010: May 7, 2024 Regular Assembly Meeting Minutes

## **COMMENDING RESOLUTIONS AND PROCLAMATIONS**

- \*1. KPB-6012: A Resolution Commending Coach Ward Romans for His Exemplary Contributions to Athletics and His Induction into the Alaska High School Hall of Fame (Tunseth, Ribbens)

- \*2. KPB-6013: A Resolution Commending Kenai Central High School Cheer Team for Their Exemplary Performance and Victory in the State Championship (Tunseth)

**PRESENTATIONS WITH PRIOR NOTICE** (20 minutes total)

- 1. KPB-6014: Alaska Christian College Update, Dr. Keith Hamilton, President (10 minutes)
- 2. KPB-6015: Voter Integrity Hand Counting Ballots, Waynette Coleman (10 minutes)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**  
(3 minutes per speaker; 20 minutes aggregate)

**MAYOR'S REPORT**

- 1. Assembly Requests/Responses – None.
- 2. Agreements and Contracts
  - a. KPB-6017: Authorization to Award a Contract for ITB24-048 Kenai Central High School Site Improvements
  - b. KPB-6018: Authorization to Award a Contract for ITB24-050 Asbestos Flooring Abatement
  - c. KPB-6019: Replacement of Tanker 125, Under the National Purchasing Partners (NPPGov) Contract
- 3. Other
  - a. KPB-6020: Capital Project Reports – March 31, 2024
  - b. KPB-6021: Investment Report Quarter Ended March 31, 2024

**ITEMS NOT COMPLETED FROM PRIOR AGENDA**

## NEW BUSINESS

1. Resolutions
  - a. **ADOPTED** Resolution 2024-006: To Form the Rollins Way Road Improvement Assessment District and Proceed with the Improvement (Mayor) (Referred to Finance Committee) **[9 Yes, 0 No 0 Absent]**

*[Clerk's Note: Resolution 2024-006 was Moved on the Agenda to be Heard Prior to Ordinance 2023-19-36.]*

## PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

1. **ENACTED** Ordinance 2023-19-36: Appropriating \$289,178.64 to the Rollins Way Road Improvement Assessment District (Mayor) (Referred to Finance Committee) **[9 Yes, 0 No 0 Absent]**
2. **ENACTED** Ordinance 2023-19-48: Authorizing a Lease Agreement for Medical Office Space Located at 4251 Hohe Street, Appropriating Funds for Acquisition Due Diligence and Earnest Money, and Authorizing Conditional Acquisition for Three Commercial Properties in Homer, Alaska, on behalf of the South Kenai Peninsula Hospital Service Area (Mayor) (Referred to Finance Committee) **[9 Yes, 0 No 0 Absent]**
- \*3. Ordinance 2023-19-49: Accepting and Appropriating Grant Funds from Southern Region Emergency Medical Services, Inc. on behalf of Central Emergency Services and Appropriating Central Emergency Service Area Operating Fund Balance to Provide Local Match Funds for FY2022 and FY2024 Alaska Code Blue Grants (Mayor) (Referred to Finance Committee)
- \*4. Ordinance 2023-19-50: Deobligating and Appropriating Solid Waste Capital Project Funds Previously Appropriated for the Gas to Energy Project and Dumpster Replacement Projects at Central Peninsula Landfill to the CPL Baler Building Boiler Replacement (Mayor) (Referred to Finance Committee)
5. **POSTPONED TO 06/04/24** Ordinance 2024-19: Appropriating Funds for Fiscal Year 2025 (Mayor) (Second Hearing on 06/04/24) (Referred to Finance Committee) **[9 Yes, 0 No 0 Absent]**

## UNFINISHED BUSINESS

### NEW BUSINESS

#### 1. Resolutions

- \*b. Resolution 2024-021: Authorizing the Assessor to Accept Two Late-Filed Disabled Veteran Exemption Applications, One Late-Filed Proof of Disability, and One Late-Filed Senior Citizen Exemption Application (Mayor) (Referred to Finance Committee)
- \*c. Resolution 2024-022: Authorizing the Mayor to Enter into a Memorandum of Agreement with Homer Electric Association, Inc. to Provide Efficient Danger Tree Removal Adjacent to Above-Ground Utility Infrastructure within KPB Lands and KPB Rights-Of-Way (Mayor) (Referred to Lands Committee)

#### 2. Ordinances for Introduction

- \*a. Ordinance 2023-19-51: Accepting and Appropriating Opioid Settlement Funds and Amending Ordinance 2021-19-50 Relating to the Opioid Settlement Fund Grant Program (Mayor) (Hearing on 06/04/24) (Referred to Finance Committee)
- \*b. Ordinance 2023-19-52: Redirecting Previously Appropriated State and Federal Fiscal Recovery Funds to the Borough Administration Building Roof Replacement Project (Mayor) (Hearing on Shortened Time on 05/21/24) (Referred to Finance Committee)
- \*c. Ordinance 2023-19-53: Appropriating an Additional \$4,031 to the Special Assessment Fund for the Jubilee Street Utility Special Assessment District (Mayor) (Hearing on 06/04/24) (Referred to Finance Committee)
- \*d. Ordinance 2024-11: Amending KPB Chapter 21.29 Relating to Consolidated Material Extraction within Material Site Permits (Mayor, Johnson, Ribbens, Ecklund) (Hearing on 06/18/24) (Referred to Lands Committee)

#### 3. Other – None.

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

### **ASSEMBLY COMMENTS**

**PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

1. Resolution 2023-005: A Resolution of Intent by The Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Referred to Lands Committee) [*Tabled on 10/24/23*]
2. Ordinance 2024-08: Amending KPB Chapter 7.10 Relating to Liquor License Protests to Account for License Endorsements and Deadlines for a Protest (Johnson at the Request of the Borough Clerk) (Hearing on 06/04/24) (Referred to Policies and Procedures Committee)
3. Ordinance 2024-09: Amending KPB 22.40.130 Regarding Agenda for Assembly Meetings, Providing Materials for Public Presentation and Removing Language Regarding Requesting Teleconferencing (Johnson at the Request of the Borough Clerk) (Hearing on 06/04/24) (Referred to Policies and Procedures Committee)
4. Ordinance 2024-10: Amending KPB 22.40.080 to Place a Student Council Presentation with Prior Notice on the Agenda (Cox, Tunseth) (Hearing on 06/04/24) (Referred to Policies and Procedures Committee)
5. Ordinance 2024-19: Appropriating Funds for Fiscal Year 2025 (Mayor) (Second Hearing on 06/04/24) (Referred to Finance Committee)

### **INFORMATIONAL MATERIALS AND REPORTS**

#### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. June 4, 2024  
6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom

Meeting ID: 895 1103 3332 Passcode: 193069

## **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 895 1103 3332 Passcode: 193069 and in-person from the Betty J. Glick Assembly Chambers, George A. Navarre Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 895 1103 3332 Passcode: 193069. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us): "Borough Assembly Meeting Agendas" "Assembly Meeting Calendar".*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*