



Assembly Action Agenda

June 15, 2021 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers
George A. Navarre Kenai Peninsula
Borough Administration Building and Through
Zoom. Meeting ID: 938 6524 5999 Passcode: 886199

Brent Hibbert
President
Seat 1 – Kalifornsky
Term Expires 2021

Brent Johnson
Vice President
Seat 7 – Central
Term Expires 2022

Jesse Bjorkman
Assembly Member
Seat 3 - Nikiski
Term Expires 2022

Kenn Carpenter
Assembly Member
Seat 6 – East Peninsula
Term Expires 2021

Lane Chesley
Assembly Member
Seat 8 – Homer
Term Expires 2023

Tyson Cox
Assembly Member
Seat 4 - Soldotna
Term Expires 2022

Richard Derkevorkian
Assembly Member
Seat 2 - Kenai
Term Expires 2023

Willy Dunne
Assembly Member
Seat 9 - South
Peninsula
Term Expires 2021

Bill Elam
Assembly Member
Seat 5-Sterling/Funny
River
Term Expires 2023

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Rebecca Hinsberger.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

APPROVAL OF MINUTES

- *1. June 1, 2021 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. A Resolution Commending the Kenai Peninsula Economic Development District for its Contributions to the Kenai Peninsula Borough (Hibbert)

APPROVAL OF MINUTES

- *1. June 1, 2021 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. A Resolution Commending the Kenai Peninsula Economic Development District for its Contributions to the Kenai Peninsula Borough (Hibbert)
- 2. Mayor's Proclamation Declaring June 20, 2021 as "The Longest Day"

PRESENTATIONS WITH PRIOR NOTICE (20 Minutes total)

- 1. Redistricting Update – Map Drawing Cycle Peter Torkelson, ED, Alaska Redistricting Board (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA (3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

- *1. Ordinance 2020-19-34: Appropriating Insurance Proceeds to Fund the Repair of Central Emergency Service Area's Medic #935 (Mayor) (Referred to Finance Committee)
- *2. Ordinance 2020-19-35: Approving and Accepting Grant Funds from the State of Alaska Department of Labor and Workforce Development to Credit Unemployment Benefits for the Kenai Peninsula Borough through the US Treasury Coronavirus Aid Relief, and Economic Security Act of 2020 Funds (Mayor) (Referred to Finance Committee)
- *3. Ordinance 2020-19-36: Appropriating \$71,988.62 in Supplemental Funding for Repairs to the Leachate Tank at the Central Peninsula Landfill Resulting from the November 30, 2018 Cook Inlet 7.0 Earthquake and Approving the Award to CCI Industrial Services, LLC (Mayor) (Referred to Finance Committee)

4. **ENACTED AS AMENDED** Ordinance 2021-18: Amending Title 4 Regarding Borough Elections and Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam) (Referred to Policies and Procedures Committee) **[8 Yes, 0 No, 1 Absent]**

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions
 - *a. Resolution 2021-041: Approving the Kenai Peninsula Borough's Participation in a Refinancing by the Alaska Municipal Bond Bank of its General Obligation Bonds that Provided Funds to Purchase the General Obligation Refunding School Bonds, 2011 of the Kenai Peninsula Borough, Under a Loan Agreement, as Amended, Between the Kenai Peninsula Borough and the Alaska Municipal Bond Bank; and Authorizing the Kenai Peninsula Borough Mayor or Designee to Approve a Revised Schedule of Principal and Interest Payments on the Kenai Peninsula Borough's 2011 Bond, in Accordance with the Loan Agreement, as Amended, and Providing for Related Matters (Mayor) (Referred to Finance Committee)
 - *b. Resolution 2021-042: Authorizing the Mayor to Execute the Fiscal Year 2022 Alaska Land Mobile Radio Communication System Membership Agreements (Mayor) (Referred to Finance Committee)
 - *c. Resolution 2021-043: Authorizing the Kenai Peninsula Borough Mayor to Enter into a Sole Source Contract with Custom Fire Apparatus, Inc. for a Fire Apparatus Conversion (Mayor) (Referred to Finance Committee)
 - *d. Resolution 2021-044: Authorizing the Kenai Peninsula Borough, on Behalf of the South Kenai Peninsula Hospital Service Area, to Enter Into an Office Space Lease Agreement for Office Space at 203 W. Pioneer Avenue in Home (Mayor) (Referred to Lands Committee)

- *e. Resolution 2021-045: Authorizing the Kenai Peninsula Borough, on Behalf of the South Kenai Peninsula Hospital Service Area, to Enter Into a Lease Agreement with First Right of Refusal and Option to Purchase, for Office Space at 4117 Bartlett Street in Homer (Mayor) (Referred to Lands Committee)

- f. **POSTPONED TO AUGUST 3, 2021** Resolution 2021-046: Classifying 420 Acres of Borough Land Located within Section 1, T5S, R14W, Seward Meridian, Alaska as Rural and Agriculture (Mayor) (Referred to Lands Committee) **[8 Yes, 0 No, 1 Absent]**

- *g. **AS AMENDED** Resolution 2021-047: Authorizing the Mayor to Execute Agreements with Numerous Governmental Agencies and Nonprofit Organizations for Services Provided by the Borough Soldotna Public Safety Communications Center (Mayor) (Referred to Policies and Procedures Committee)

- h. **POSTPONED TO JULY 6, 2021** Resolution 2021-048: Approving an Updated Management Agreement for the Sea Otter Community Center on Behalf of the Seldovia Recreational Service Area (Mayor) (Referred to Policies and Procedures Committee) **[8 Yes, 0 No, 1 Absent]**

- *i. Resolution 2021-049: Approving a Cooperative Agreement for Emergency Aid Between Eastern Peninsula Highway Emergency Service Area and Bear Creek Fire and Emergency Service Area, Central Emergency Services, Cooper Landing Emergency Services, Hope Sunrise Emergency Services, Inc., Moose Pass Volunteer Fire Company, Seward Volunteer Ambulance Corp. and the City of Seward on Behalf or the Seward Fire Department (Mayor) (Referred to Policies and Procedures Committee)

- *j. Resolution 2021-050: Authorizing the City of Seldovia to Set a Rate of Levy by June 18, 2021 (Mayor) (Referred to Finance Committee)**LAYDOWN**

2. Ordinances for Introduction

- *a. Ordinance 2021-19-01: Redirecting Previously Appropriated Bond Proceeds from the 2014 General Obligation School Bonds to Phase One of the Homer High School Roof Replacement Project in the Bond Capital Project Fund (Mayor) (Hearing on 07/06/21) (Referred to Finance Committee)
- *b. Ordinance 2021-19-02: Redirecting Nikiski Fire Service Area Capital Project Funds of \$135,221 from Previously Appropriated Projects to the Nikiski Fire Station #1 Air Quality and Station #2 Lighting Fixture Replacement Projects (Mayor) (Hearing on 07/06/21) (Referred to Finance Committee)
- *c. Ordinance 2021-19-03: Appropriating Refinanced 2011 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) (Hearing on 07/06/21) (Referred to Finance Committee)
- *d. Ordinance 2021-22: Authorizing the Assessor to Assess a Low-Income Housing Tax Credit Property Based on Restricted Rents (Mayor) (Hearing on 07/06/21) (Referred to Finance Committee)
- *e. Ordinance 2021-23: Authorizing the Sale of Certain Parcels of Borough Owned Land by Outcry Auction Followed by an Over-the-Counter Land Sale (Mayor) (Hearing on 07/06/21) (Referred to Lands Committee)
- *f. Ordinance 2021-24: Amending KPB 22.40.080 to Limit Assembly Members' Closing Comments to Three Minutes (Derkevorkian, Carpenter) (Hearing on 08/03/21) (Referred to Policies and Procedures Committee)
- *g. Ordinance 2021-25: Amending KPB 2.58.058(A) to Clarify that Assembly Members may Serve on the Board of Equalization (Mayor) (Hearing on 08/03/21) (Referred to Policies and Procedures Committee)

- *h. Ordinance 2021-26: Amending KPB 2.24.010 to Modify the Risk Management Committee School District Member's Requirements (Mayor) (Hearing on 08/03/21) (Referred to Policies and Procedures Committee)

3. Other

- *a. Confirming the Appointment to the KPB Advisory Planning Commission (Mayor) (Referred to Policies and Procedures Committee)

<u>Anchor Point APC</u>	<u>Seat</u>	<u>Term Expires</u>
Jay Wright	B	September 30, 2023

MAYOR'S REPORT

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. Authorization to Award a Contract for RFP21-007 Cybersecurity Assessment to Moss Adams, LLP.
- b. Authorization to Award a Contract for ITB21-028 Summer and Winter Road Maintenance – East Region Unit 1 to AG & Building Supply, Hope, AK.
- c. Authorization to Award a Contract for ITB21-028 Summer and Winter Road Maintenance – West Region Unit 3, to Vista Estates, dba Captain Cook Construction, Clam Gulch, AK.

3. Other

- a. Certification of the 2021 Main Roll Assessment
- b. Public Relations Update – “Know Your Borough” Campaign
- c. Budget Revisions –May 2021
- d. Revenue – Expenditure Report – May 2021
- e. Hutler Road CIP (\$7HLR) – Budget.....**LAYDOWN**

- f. Spruce Bark Beetle Brief**LAYDOWN**

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

ASSEMBLY COMMENTS

PENDING LEGISLATION (This item lists legislation that will be addressed at a later date as noted.)

1. Ordinance 2020-19-07: Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) *[Tabled as amended on 12/01/20]*
2. Ordinance 2020-19-08: Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) *[Tabled as amended on 12/01/20]*
3. Ordinance 2020-19-09: Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) *[Tabled as amended on 12/01/20]*

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. July 6, 2021 Regular Assembly Meeting
6:00 PM Betty J. Glick Assembly Chambers
 Borough Administration Building
 Remote participation available through Zoom
 Meeting ID: 938 6524 5999 Passcode: 886199

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199.

Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.