



# Assembly Action Agenda

October 24, 2023 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsular  
Borough Administration Building and Through  
Zoom Meeting ID: 884 7373 9641 Passcode: 671108

Brent Johnson  
President  
Seat 7 – Central  
Term Expires 2025

Tyson Cox  
Vice President  
Seat 4 - Soldotna  
Term Expires 2025

Kelly Cooper  
Assembly Member  
Seat 8 – Homer  
Term Expires 2026

Cindy Ecklund  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2024

Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2026

Brent Hibbert  
Assembly Member  
Seat 1 – Kalifornsky  
Term Expires 2024

Peter Ribbens  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2026

Ryan Tunseth  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2026

Michael Tupper  
Assembly Member  
Seat 9 - South  
Peninsula  
Term Expires 2024

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

*[Clerk's Note: The invocation was given by Lyndsey Bertoldo.]*

## ROLL CALL

## COMMITTEE REPORTS

## APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## ASSEMBLY REORGANIZATION

1. Election of President and Vice President

*[Clerk's Note: Assembly Member Johnson was elected as President. Assembly Member Cox was elected as vice President.]*

## APPROVAL OF MINUTES

- \*1. KPB-5574: October 10, 2023 Regular Assembly Meeting Minutes

## **COMMENDING RESOLUTIONS AND PROCLAMATIONS**

### **PRESENTATIONS WITH PRIOR NOTICE** (20 minutes total)

1. KPB-5575: South Kenai Peninsula Community Health Needs Assessment, Lorne Carroll and Claudia Haines (10 minutes)
2. KPB-5576: Youth Mental Health First Aid USA, Ingrid Harrald (10 minutes)

### **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA** (3 minutes per speaker; 20 minutes aggregate)

#### **MAYOR'S REPORT**

1. Assembly Requests/Responses – None.
2. Agreements and Contracts
  - a. KPB-5569: Authorization to Award a Contract for ITB24-015 Homer Middle School Kitchen
3. Other
  - a. KPB-5570: Tax Adjustment Request Approval
  - b. KPB-5571: Budget Revisions – September 2023
  - c. KPB-5572: Revenue-Expenditure Report – September 2023
  - d. KPB-5573: Litigation Status Report – Quarter Ending 09/30/23

#### **ITEMS NOT COMPLETED FROM PRIOR AGEND**

### **PUBLIC HEARINGS ON ORDINANCES** (Testimony limited to 3 minutes per speaker)

- \*1. Ordinance 2023-19-21: Accepting and Appropriating Pass-Through Grant Funds from the State of Alaska Office of Emergency Medical Services in the Amount of \$250,000 Through the Healthy and Equitable Communities Program Grant for the Nikiski Fire Mobile Integrated Healthcare Program (Mayor) (Referred to Finance Committee)

- \*2. Ordinance 2023-19-22: Appropriating Supplemental Funding of \$50,000 to Complete the Uninterrupted Power Supply Replacement Project Located in the Emergency Response Center (Mayor) (Referred to Finance Committee)
- \*3. Ordinance 2023-24: Approving the Capital Lease Purchase of the Stryker Mako Smartrobotics System for South Peninsula Hospital (Mayor) (Referred to Finance Committee)
- 4. **ENACTED** Ordinance 2023-23: Amending KPB 20.30.280 and KPB 21.06 Regarding Floodplain Management to Adopt Required Changes to Remain Compliant with the National Flood Insurance Program (Mayor) (Referred to Policies and Procedures Committee) **[9 Yes, 0 No, 0 Absent]**

Ordinance for Introduction and Public Hearing on Shortened Time

- 1. **ENACTED** Ordinance 2023-19-23: Appropriating Additional Funds from the Nikiski Fire Service Area Capital Project Fund for a Fire Engine at Station #3 (Mayor) (Hearing on Shortened Time 10/24/23) (Referred to Finance Committee) **[9 Yes, 0 No, 0 Absent]**

**UNFINISHED BUSINESS**

- 1. Postponed Items
  - a. **TABLED** Resolution 2023-005: A Resolution of Intent by The Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Postponed from 09/19/23) (Referred to Lands Committee) **[9 Yes, 0 No, 0 Absent]**

**NEW BUSINESS**

- 1. Resolutions
  - \*a. Resolution 2023-066: Authorizing a Sole Source Contract Award for the Acquisition of Epic Electronic Medical Software for South Peninsula Hospital (Mayor) (Referred to Finance Committee)

- \*b. Resolution 2023-067: Adding an Additional Landfill Laborer Position at Central Peninsula Landfill (Mayor) (Referred to Finance Committee)
- \*c. Resolution 2023-068: Supporting the Cooper Landing Community Club Recreational Trails Program Grant Application (Ecklund) (Referred to Policies and Procedures Committee) .....**LAYDOWN**
- \*d. Resolution 2023-069: Requesting the Governor of the State of Alaska Designate by Proclamation the Area of the Upper Cook Inlet East Side Set Net Fishery as an Area Impacted by an Economic Disaster in 2023 and Supporting a Recovery Plan (Johnson, Mayor, Cox) (Referred to Policies and Procedures Committee).....**LAYDOWN**

2. Ordinances for Introduction

- \*a. Ordinance 2023-19-24: Appropriating \$80,516 to the Disaster Response Fund for Expenditures Responding to the Recent Local Disaster Emergency Declaration (Mayor) (Hearing on 11/07/23) (Referred to Finance Committee)

3. Other

- \*a. KPB-5562: Confirming Ben Hanson as Information Technology Director (Mayor) (Referred to Policies and Procedures Committee)

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

**ASSEMBLY COMMENTS**

**PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

**INFORMATIONAL MATERIALS AND REPORTS**

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. November 7, 2023 6:00 PM Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 884 7373 9641 Passcode: 671108

## **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula and FM 88.1 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 884 7373 9641 Passcode: 671108 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 884 7373 9641 Passcode: 671108. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us): "Meeting and Public Notices" "Assembly Meeting Calendar".*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.kpb.us](http://www.kpb.us) for copies of the agenda, meeting minutes, ordinances and resolutions.*