

Assembly Action Agenda

November 21, 2017 - 6:00 PM

Regular Meeting

Assembly Chambers, Borough Administration Building

Wayne Ogle
Assembly President
Seat 3 - Nikiski
Term Expires 2019

Dale Bagley
Assembly Vice President
Seat 4 - Soldotna
Term Expires 2019

Norm Blakeley
Seat 5 - Sterling/Funny
River
Term Expires 2020

Kenn Carpenter
Assembly Member
Seat 6 – East Peninsula
Term Expires 2018

Kelly Cooper
Assembly Member
Seat 8 – Homer
Term Expires 2020

Willy Dunne
Assembly Member
Seat 9 - South Peninsula
Term Expires 2018

Paul Fischer
Assembly Member
Seat 7 – Central
Term Expires 2019

Brent Hibbert
Assembly Member
Seat 1 – Kalifornsky
Term Expires 2018

Harold “Hal” Smalley
Assembly Member
Seat 2 - Kenai
Term Expires 2020

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk’s Note: The invocation will be offered by John Rysdyk from Soldotna Bible Chapel, Soldotna, Alaska.]

D. ROLL CALL

E. COMMITTEE REPORTS

F. APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

G. APPROVAL OF MINUTES

- *1. October 31, 2017 Regular Assembly Meeting Minutes

H. COMMENDING RESOLUTIONS AND PROCLAMATIONS

I. PRESENTATIONS WITH PRIOR NOTICE (20 minutes total)

1. Central Peninsula Hospital Quarterly Report (10 Minutes)
2. Alaska Small Business Development Center Quarterly Report, Cliff Cochran, Kenai Peninsula Center Director (10 Minutes)

J. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA
(3 minutes per speaker; 20 minutes aggregate)

K. MAYOR'S REPORT

1. Assembly Requests/Responses – None.
2. Agreements and Contracts
 - a. Authorization to Award Contract for RFP 18-001 Management of Eagle Lake Material Site to East Road Services, Inc., Homer, AK
3. Other
 - a. Investment Portfolio Report
 - b. Budget Revisions – October 2017
 - c. Revenue-Expenditure Report – October 2017
 - d. Recap of 2017 Tax Foreclosure Auction as Authorized by KPB Ordinance 2017-20
 - e. FY18 – 1st Quarter Senior Grant Narrative Reports
 - f. FY18 – 1st Quarter Non-Department Grant Reports

L. ITEMS NOT COMPLETED FROM PRIOR AGENDA

M. PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

- *1. Ordinance 2017-28: Authorizing the Assessor to Accept Two Late-Filed Senior Exemption Applications for 2017, Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor, Cooper, Fischer) (Referred to Finance Committee)
2. ***POSTPONED TO DECEMBER 5, 2017*** Ordinance 2017-29: Amending KPB Chapter 5.18 to Establish a 6 Percent Areawide Sales Tax on Temporary Lodging and Overnight Camping Facilities and Providing for an Exemption of Up to 3 Percent of the Levy on Temporary Lodging and Overnight Camping within the Boundaries of Cities in the Borough that Levy a Similar Sales Tax in Addition to an Existing General Sales Tax, Subject to Approval by the Voters in the Regular Election on October 2, 2018 (Bagley) (Hearings on 12/05/17 and 03/06/18) (Referred to Finance Committee) [***9 Yes, 0 No, 0 Absent***]

3. **ENACTED AS AMENDED Ordinance 2017-30:** Authorizing the Negotiated Sale of a 60 Foot-Wide Strip of Land in the McBride Subdivision Near Seward to Dean Carl at Fair Market Value (Carpenter) (Referred to Lands Committee) **[8 Yes, 1 No, 0 Absent]**

N. UNFINISHED BUSINESS – None.

O. NEW BUSINESS

1. Resolutions

- *a. Resolution 2017-065: Authorizing Community Revenue Sharing Program Expenditures for Unincorporated Communities (Mayor) (Referred to Finance Committee) **LAYDOWN**
- *b. Resolution 2017-064: Supporting the Transportation Priorities to be Considered for Grant Funding to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor) (Referred to Legislative Committee)
- *c. Resolution 2017-066: Confirming Appointments of Assembly Members to Non Borough Boards (Ogle) (Referred to Policies and Procedures Committee)..... **LAYDOWN**

2. Ordinances for Introduction

- *a. Ordinance 2017-33: Confirming the Assessment Roll for the South Kasilof Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor) (Hearing on 12/05/17) (Referred to Finance Committee)
- *b. Ordinance 2017-19-10: Appropriating Additional Funds from the Anchor Point Fire and Emergency Service Area Capital Project Fund to Cover Costs in Excess of the Budgeted Amount for Purchase of an Incident Command Vehicle (Mayor) (Hearing on 12/05/17) (Referred to Finance Committee)
- *c. Ordinance 2017-19-11: Appropriating Revenue Bond Proceeds and Authorizing the Use of \$3,153,200 from the \$10,000,000, that was Appropriated from the Central Peninsula Hospital Plant Replacement and Expansion Fund for the Design and Construction of the Obstetrics Facility, Cardiac Catheterization Laboratory and Related Projects at Central Peninsula Hospital (Mayor) (Hearing on 12/05/17) (Referred to Finance Committee)

3. Other

- *a. Approval of the 2018 Assembly Meeting Schedule (Ogle)
(Referred to Policies and Procedures Committee)
- *b. Confirmation of Brandi Harbaugh as Director of Finance (Mayor)
(Referred to Policies and Procedures Committee)
- *c. Designation of Administrative Officer and Alternate
Administrative Officer to Act on Behalf of the Mayor (Mayor)
(Referred to Policies and Procedures Committee)
- *d. Confirming the Appointment to the Seward-Bear Creek Flood
Service Area Board (Mayor) (Referred to Policies and Procedures)

<u>Applicant</u>	<u>Board Seat</u>	<u>Term Expires</u>
Regan Schwertfeger	Seat A	October, 2018

- *e. Approving an Application for a Restaurant Designation Permit
filed by Homestead Restaurant, LLC dba Homestead Restaurant,
East End Road, Homer (Referred to Finance Committee) **LAYDOWN**
- *f. Authorizing a Letter of Non-Objection to the Issuance of a New
Liquor License Filed by James W. Skogstad dba Hope Beer
Crafters, Fifth Street, Hope (Referred to Finance Committee) **LAYDOWN**

P. PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

Q. ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

- 1. December 5, 2017 Regular Assembly Meeting 6:00 PM
Assembly Chambers, Soldotna, Alaska

R. ASSEMBLY COMMENTS

S. PENDING LEGISLATION (This item lists legislation which will be addressed at a later date as noted.)

- 1. Ordinance 2017-29: Amending KPB Chapter 5.18 to Establish a 6 Percent Areawide Sales Tax on Temporary Lodging and Overnight Camping Facilities and Providing for an Exemption of Up to 3 Percent of the Levy on Temporary Lodging and Overnight Camping within the Boundaries of Cities in the Borough that Levy a Similar Sales Tax in Addition to an Existing General Sales Tax, Subject to Approval by the Voters in the

Regular Election on October 2, 2018 (Bagley) (Hearings on 12/05/17 and March 6, 2018) (Referred to Finance Committee)

2. Ordinance 2017-31: Approving McKinley Single-Family Residential R-1 Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Hearing on 12/05/17) (Referred to Lands Committee)
3. Ordinance 2017-32: Amending KPB Title 16 to Authorize Certain Volunteers to Serve on their Respective Service Area Board (Dunne, Fischer, Carpenter) (Hearing on 12/05/17) (Referred to Policies and Procedures Committee)

T. INFORMATIONAL MATERIALS AND REPORTS

U. NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on December 5, 2017, at 6:00 P.M. in the Assembly Chambers, Soldotna, Alaska

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office and in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.