



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Bill Elam, Member

Tuesday, December 13, 2022

2:30 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. Executive Session (Attorney-client candid discussion of facts and to receive direction on legal strategy regarding the Wastell v. KPBB, Pierce case, which may have an immediate adverse effect upon the finances of the borough.)

NEW BUSINESS

1. Resolutions

*a. [2022-059](#) A Resolution Accepting the Resignation of Assembly Member Jesse Bjorkman and Declaring a Vacancy on the Assembly (Johnson, Cox)

Attachments: [Resolution 2022-059](#)
[Memo](#)
[Assembly Resignation Letter](#)

2. Ordinances for Introduction

*g. [2022-44](#) An Ordinance Amending KPBB 4.10.060 and 4.10.110 to Eliminate the Requirement that the Informational Election Brochure be Mailed to Every Borough Boxholder and to Eliminate the Requirement of the Borough Clerk to Seek Authorship Advocating Approval and Rejection of Ballot Propositions (Johnson, Cox) (Hearing on 01/17/23)

Attachments: [Ordinance 2022-44](#)
[Memo](#)
[Public Comment](#)

- *h. [2022-45](#) An Ordinance Amending KPB 4.60.030 Relating to Ballot Tabulator Testing Before a Run-Off Election (Johnson, Cox) (Hearing on 01/17/23)

Attachments: [Ordinance 2022-45](#)
[Memo](#)

- *i. [2022-46](#) An Ordinance Amending KPB 21.02.230 to Modify the Boundaries of the Nikiski Advisory Planning Commission (Johnson, Ecklund, Tupper) (Hearing on 02/07/23)

Attachments: [Ordinance 2022-46](#)
[Memo](#)
[Reference Copy O2022-41](#)

- *j. [2022-47](#) An Ordinance Amending KPB 5.04.095(B) to Remove the River Center as a Listed General Fund Department and KPB 5.20.030 to Remove the River Center Fund from the Special Revenue Fund List (Mayor) (Hearing on 01/17/23)

Attachments: [Ordinance 2022-47](#)
[Memo](#)

Other

- *c. [KPB-4769](#) Confirming Appointments to the Board of Equalization (Mayor)

Dale Bagley Seat B Term Expires 12/31/2025
Brent Johnson Seat E Term Expires 12/31/2025

Attachments: [Board of Equalization Appointments](#)

- *d. [KPB-4770](#) Confirming an Appointment to the Anchor Point Advisory Planning Commission (Mayor)

Joey Chamberlin Seat D Term to Expire
09/30/2025

Attachments: [Anchor Point Advisory Planning Commission Appointment](#)

- *e. [KPB-4772](#) Confirming an Appointment to the Resilience and Security Advisory Commission (Mayor)

Willow King At-Large Seat Term to Expire
09/30/2023

Attachments: [Resilience and Security Advisory Commission Appointment](#)

- *f. [KPB-4771](#) Confirming Appointments to Service Area Boards (Mayor)
- East Peninsula Highway Emergency Service Area Board
Clay Adam Seat B Term to Expire 10/2025
- Kachemak Emergency Service Area
Randall Blad Seat D Term to Expire 10/2025
- North Peninsula Recreation Service Area Board
Erin Bellotte Seat D Term to Expire 10/2024

Attachments: [Service Area Board Appointments](#)

MAYOR'S REPORT

[KPB-4797](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts
 - a. [KPB-4798](#) Authorization to Award a Contract for ITB23-011 Sport Lake Rd/Hakala Dr/Cotman Ct Gravel CIP
Attachments: [Authorization to Award ITB23-011](#)
 - b. [KPB-4799](#) Authorization to Award a Contract for ITB23-025 Central Peninsula Landfill Brush Burning
Attachments: [Authorization to Award ITB23-025](#)
 - c. [KPB-4800](#) Authorization to Award a Contract for RFP23-004 Gravel Road Design FY23
Attachments: [Authorization to Award RFP23-004](#)
 - d. [KPB-4801](#) Authorization to Award a Contract for ITB23-013 Kenai, Nikiski, Sterling Transfer Facilities Operation and Maintenance 2023
Attachments: [Authorization to Award ITB23-013](#)
 - e. [KPB-4802](#) Authorization to Award a Contract for ITB23-012 Seward Transfer Facilities Operation and Maintenance 2023
Attachments: [Auth to Award ITB23-012](#)

3. Other

- a. [KPB-4803](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval](#)
- b. [KPB-4804](#) Investment Report Quarter Ended 09/30/22
Attachments: [Investment Report Quarter Ended 09/30/22](#)
- c. [KPB-4805](#) Budget Revisions - October 2022
Attachments: [Budget Revisions October 2022](#)
- d. [KPB-4806](#) Revenue-Expenditure Report - October 2022
Attachments: [Revenue-Expenditure Report October 2022](#)