



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

*Lane Chesley, Chair*  
*Mike Tupper, Vice Chair*  
*Bill Elam, Member*

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Tuesday, February 7, 2023

3:30 PM

Betty J. Glick Assembly Chambers

Zoom Link: [https://us06web.zoom.us/j/88473739641?](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)  
[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

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Meeting ID: 884 7373 9641 Passcode: 671108

### PUBLIC HEARINGS ON ORDINANCES

1. [2022-46](#) An Ordinance Amending KPB 21.02.230 to Modify the Boundaries of the Nikiski Advisory Planning Commission (Johnson, Ecklund, Tupper) (Hearing on 02/07/23)

Attachments:

[Ordinance 2022-46](#)  
[Memo](#)  
[Advisory Board Recommendation](#)  
[Ltr from Tyonek Native Corporation](#)  
[LAYDOWN Public Comments](#)  
[Reference Copy O2022-41](#)  
[LAYDOWN Nikiski Community Council Recommendations](#)

2. [2023-01](#) An Ordinance Amending KPB 2.04.060 to Increase the Mayor's Salary to \$130,000 and to Provide for an Inflation Adjustment Every Three Years (Mayor, Cox) (Hearing on 02/07/23)

Attachments:

[Ordinance 2023-01](#)  
[Memo](#)

### NEW BUSINESS

1. Resolutions

- \*c. [2023-010](#) A Resolution Authorizing the Mayor to Execute a First Amendment to the Operating Agreement with CPGH, Inc. (Mayor)

Attachments: [Resolution 2023-010](#)  
[Memo](#)  
[1st Amendment to Operating Agreement](#)  
[CPGH Resolution 2023-02](#)  
[Reference Copy 2022-19-04](#)

## 2. Ordinances for Introduction

- \*f. [2023-07](#) An Ordinance Amending Borough Code, KPB 12.08.100(A), Regarding Disposal of Abandoned Vehicles to Reflect the Ten-Calendar-Day Period in KPB 12.08.080(C)(6) (Mayor) (Hearing on 03/14/23)

Attachments: [Ordinance 2023-07](#)  
[Memo](#)

## 3. Other

- \*a. [KPB-4895](#) LAYDOWN Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the February 14, 2023 Special Mayoral Election and the March 7, 2023 Mayoral Run-Off Election (if required)

Attachments: [LAYDOWN Memo to Assembly - Election Workers](#)

- \*b. [KPB-4896](#) Confirming the Appointment of Cactus Moloney to the Position of Deputy Borough Clerk and Setting the Salary

Attachments: [Memo of Confirmation Cactus Moloney](#)  
[Moloney Resume](#)  
[Deputy Borough Clerk Job Description](#)

- \*c. [KPB-4907](#) Confirming the Appointment to the Anchor Point Advisory Planning Commission (Referred to Policies and Procedures Committee)

Barry White, Seat C, Term Expires September 30, 2023

Attachments: [Appointment to Advisory Planning Commission](#)

## MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-4897](#) Mayor's Report Cover Memo

*Attachments:* [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-4898](#) Authorization to Award a Contract for Professional Design Services for South Peninsula Hospital Nuclear Medicine, Infusion and Pharmacy

*Attachments:* [Auth to Award Professional Design Services SPH](#)

b. [KPB-4899](#) Authorization to Award a Contract for ITB23-022 North Peninsula Recreation Service Area Trails Lighting

*Attachments:* [Auth to Award ITB23-022](#)

c. [KPB-4900](#) Authorization to Award a Contract for RFP23-010 Japanese Alluvial Fan Flood Hazard Analyses

*Attachments:* [Auth to Award RFP23-010](#)

d. [KPB-4901](#) Authorization to Award a Contract for ITB23-029 CPL Overhead Door Replacement 2022

*Attachments:* [Auth to Award ITB23-029](#)

3. Other

a. [KPB-4902](#) City of Homer Local Hazards Mitigation Plan 2022 Update

*Attachments:* [City of Homer Mitigation Plan](#)

b. [KPB-4903](#) Tax Adjustment Request Approval

*Attachments:* [Tax Adjustment Request Approval](#)

c. [KPB-4904](#) Budget Revisions - December 2022

*Attachments:* [Budget Revisions - December 2022](#)

d. [KPB-4905](#) Revenue-Expenditure Report - December 2022

*Attachments:* [Revenue-Expenditure Report](#)

e. [KPB-4906](#) Investment Report Quarter Ended 12/31/22

*Attachments:* [Investment Report Quarter Ended 123122](#)