



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Bill Elam, Member

Tuesday, March 14, 2023

1:30 PM

Betty J. Glick Assembly Chambers

<https://us06web.zoom.us/j/88473739641?>

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](#)

Meeting ID: 884 7373 9641 Passcode: 671108

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-5006](#) LAYDOWN Annual Records Report to the Assembly, Michele Turner, Records Manager (5 minutes)

Attachments: [LAYDOWN Annual Records Report](#)

PUBLIC HEARINGS ON ORDINANCES

9. [2023-07](#) An Ordinance Amending Borough Code, KPB 12.08.100(A), Regarding Disposal of Abandoned Vehicles to Reflect the Ten-Calendar-Day Period in KPB 12.08.080(C)(6) (Mayor)

Attachments: [Ordinance 2023-07](#)
[Memo](#)
[LAYDOWN Advisory Board Recommendations](#)

UNFINISHED BUSINESS

1. Postponed Items

- a. [2022-46](#) An Ordinance Amending KPB 21.02.230 to Modify the Boundaries of the Nikiski Advisory Planning Commission (Johnson, Ecklund, Tupper)

[Clerk's Note: Assembly Member Ecklund gave notice of reconsideration at the 02/07/23 assembly meeting.]

Attachments:

[Ordinance 2022-46](#)

[Memo](#)

[LAYDOWN Tyonek Resident letters 031423](#)

[LAYDOWN Ltr from Tyonek Tribal Conservation District](#)

[LAYDOWN Map - Boundary Revision from APC](#)

[LAYDOWN Map - WestSide Parcel Ownership](#)

[LAYDOWN LBC Nikiski Preliminary Report](#)

[LAYDOWN Ltr from Furie Operating Alaska](#)

[Ltr from CIRI](#)

[Public Comment 031423](#)

[Public Comment 022123](#)

[Public Comments 020723](#)

[Map - Native Owned Parcels](#)

[Map - Boundary Approved under O2022-41](#)

[Map - Alternative Proposed Boundary Map](#)

[Nikiski Community Council Recommendations](#)

[Ltr from Tyonek Native Corporation](#)

[Advisory Board Recommendation](#)

[Ltr from Salamatof Native Assn](#)

[Ltr from Tyonek Native Corporation 021523](#)

[Ltrs from Tyonek Residents](#)

[Reference Copy O2022-41](#)

[O2022-46 Tyonek Resident letters 031423](#)

NEW BUSINESS

1. Resolutions

- *c. [2023-024](#) A Resolution Approving a New Collective Bargaining Agreement (Mayor)

Attachments: [Resolution 2023-024](#)
[Memo](#)
[2023 CBA Summary of Changes](#)
[2023-2026 CBA](#)

- *d. [2023-025](#) A Resolution Adopting a Memorandum of Agreement with the Moosehorn Amateur Radio Club (Mayor)

Attachments: [Resolution 2023-025](#)
[Memo](#)
[Moosehorn Radio Club 2023 MOA](#)

3. Other

- *a. [KPB-4979](#) Confirming Appointments to the Kachemak Bay Advisory Planning Commission (Mayor)

Penelope Haas, Seat A, Term Expires 09/30/2023
Hal Shepherd, Seat B, Term Expires 09/30/2025
Louise Seguela, Seat E, Term Expires 09/30/2025
William Dunne, Seat G, Term Expires 09/30/2025

Attachments: [Kachemak Bay APC Appointments](#)

- b. **KPB-5007** LAYDOWN Designation of Administrative Officer and Alternate Administrative Officer to Act on Behalf of the Mayor (Mayor)

Attachments: LAYDOWN Designation of Admin Officer & Alternate

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-4985](#) Mayor's Report Cover Memo

Attachments: [Mayors Report Cover Memo](#)

1. Assembly Requests/Responses- None.
2. Agreements and Contracts

- a. [KPB-4986](#) Authorization to Award a Contract for ITB23-030 Area 2SW & Recycle Container Hauling
Attachments: [Auth to Award Recycle Container](#)
- b. [KPB-4987](#) Authorization to Award a Contract for ITB23-031 Kenai Votec Portable Classroom
Attachments: [Auth to Award Kenai Votec Portable Classroom](#)
- c. [KPB-4988](#) Authorization to Award a Contract for ITB23-032 Redoubt Elementary Intensive Needs Restroom
Attachments: [Auth to Award Redoubt EI Intensive Needs Restroom](#)
- d. [KPB-4989](#) Authorization to Award a Contract for RFP23-012 CES Fire Station #1 Relocation
Attachments: [Auth to Award CES Fire Station 1 Relocation](#)
3. Other
- a. [KPB-4990](#) Tax Adjustment Request Approval
Attachments: [Tax Adj Request Approval](#)
- b. [KPB-4991](#) Certification of the 2022 Real Property Supplemental Assessment Roll
Attachments: [Cert of 2022 Real Property Suppl Roll](#)