



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Bill Elam, Member

Tuesday, September 19, 2023

3:00 PM

Council Chambers, Homer City Hall

[https://us06web.zoom.us/j/88473739641?](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

Meeting ID: 884 7373 9641 Passcode: 671108

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. [KPB-5504](#) Presentation: Tsunami Mapping Updates, Dr. Elena Suleimani, UAF Earthquake Center (30 minutes)

Attachments: [LAYDOWN Tsunami Mapping Presentation](#)
2. [KPB-5505](#) Presentation: Use of Brine on State Roads, Andy Mills, Specialist Assistant to the Commissioner, Department of Transportation and Public Facilities (30 minutes)

PUBLIC HEARINGS ON ORDINANCES

5. [2023-17](#) An Ordinance Amending KPB 22.40.080 to Place the Mayor's Report Earlier on the Agenda (Johnson, Elam)

Attachments: [Ordinance 2023-17](#)
[Memo](#)
[Reference Copy O2019-08](#)
[Reference Copy O2019-17](#)

NEW BUSINESS

1. Resolutions

- *a. [2023-058](#) A Resolution Approving an Increase to the Limitation on the Total Cumulative Annual Cost of Real Property Leases in which South Peninsula Hospital, Inc. is the Sole Lessee, Approving Exhibit A Updates, and Approving a Third Amendment to the Operating Agreement (Mayor)

Attachments:

[Resolution 2023-058](#)

[Memo](#)

[Operating Agreement 3rd Amendment](#)

[Advisory Board Recommendations](#)

[Reference Copy R2023-019](#)

[South Peninsula Hospital Board Resolution 2023-18](#)

[South Peninsula Hospital Board Resolution 2023-19](#)

- *b. [2023-059](#) A Resolution Amending the Scope of Work for the Renovation of the 4201 Bartlett Street Leased Property for South Kenai Peninsula Hospital Service Area Purposes (Mayor)

Attachments:

[Resolution 2023-059](#)

[Memo](#)

[Advisory Board Recommendations](#)

[South Peninsula Hospital Board Resolution 2023-25](#)

2. Ordinances for Introduction

- *f. [2023-23](#) An Ordinance Amending KPB 20.30.280 and KPB 21.06 Regarding Floodplain Management to Adopt Required Changes to Remain Compliant with the National Flood Insurance Program (Mayor) (Hearing on 10/24/23)

Attachments:

[Ordinance 2023-23](#)

[Memo](#)

[Floodplain Amendment Guide](#)

3. Other

- *a. [KPB-5488](#) Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the October 3, 2023 Borough Election and the October 24, 2023 Mayoral Run-Off Election (if Required)

Attachments:

[Memo](#)

- *b. [KPB-5489](#) Confirming the Appointments of the Voter Turnout Working Group Members

Attachments: [Memo](#)

- *c. [KPB-5490](#) Confirming the Appointments to the Advisory Planning Commissions

Cooper Landing

Yvette Galbraith, Seat C, Term to Expire: 09/30/2026

Heather Harrison, Seat D, Term to Expire: 09/30/2026

Funny River

James L. Harpbring, Seat B, Term to Expire: 09/30/2026

Hope / Sunrise

Dawn Hammond-Sammet, Seat E, Term to Expire: 09/30/2026

Jim Skogstad, Seat G, Term to Expire: 09/30/2026

Moose Pass

Kevin Dunham, Seat B, Term to Expire: 09/30/2026

Nikiski

Tom Coursen, Seat E, Term to Expire: 09/30/2026

Stacy Oliva, Seat B, Term to Expire: 09/30/2026

Jon Harman, Seat F, Term to Expire: 09/30/2025

Attachments: [Appointments to Advisory Planning Commissions Memo](#)

- *d. [KPB-5491](#) Confirming the Appointments to the Road Service Area

Kathryn Thomas, West Region Seat, Term to Expire: 09/30/2026

(Areas of North K-Beach, Kasilof & Ninilchik)

Michele Hartline, North Region Seat, Term to Expire: 09/30/2026

(Areas of North Kenai and Nikiski)

Attachments: [Appointment to Road Service Area Board Memo](#)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5492](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report to the Assembly](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-5493](#) Authorization to Award a Contract for ITB23-035 Digital Signage – Western Emergency Services

Attachments: [Award Contract for ITB23-035 Digital Signage](#)

- b. [KPB-5494](#) Authorization to Award a Contract for ITB24-007 Gravel Road Projects FY2024 South Region, Units 5, 7 & 8

Attachments: [Award Contract for ITB24-007 Gravel Road Projects FY2024 South Region, Uni](#)

- c. [KPB-5495](#) Authorization to Award a Contract for ITB24-014 CPL Temporary Cover Purchase & Installation

Attachments: [Award a Contract for ITB24-014 CPL Temporary Cover Purchase & Installation](#)

- d. [KPB-5496](#) Authorization to Award a Contract for RFP24-001 Local Trust Fund Investment Services

Attachments: [Award a Contract for RFP24-001 Local Trust Fund Investment Services](#)

- e. [KPB-5497](#) Barge Services to Nanwalek Sole Source Waiver

Attachments: [Barge Services to Nanwalek Sole Source Waiver](#)

3. Other

- a. [KPB-5498](#) Certification of the 2023 Personal Property Supplemental Assessment Roll

Attachments: [Certification of the 2023 Personal Property Supplemental Assessment Roll](#)

- b. [KPB-5499](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval](#)