



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Tuesday, November 7, 2023

3:45 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

[https://us06web.zoom.us/j/88473739641?](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

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MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5598](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report to the Assembly](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-5599](#) Authorization to Award a Contract for ITB24-026 Snow Removal and Sanding of Various Borough Schools and Facilities:
1. Steam on Wheels, LLC Section A, Groups 1, 2, 3, 4, 5, 6, 7 & 8
 2. Todaly Unlimited, Inc. Section A, Group 9
 3. Gregoire Construction Section B, Groups 1, 2, 3, 5 & 6
 4. Alaska Welding Works Section B, Group 4
 5. Metco Alaska, LLC Section C, Group 2

Attachments: [ITB24-026 Snow Removal and Sanding of Various Borough School and Facilitie](#)

- b. [KPB-5600](#) Authorization to Award a Contract for ITB24-027 Central Peninsula Landfill Cell 3 Gas Piping Materials

Attachments: [ITB24-027 Central Peninsula Landfill Cell 3 Gas Materials](#)

- c. [KPB-5601](#) Authorization to Award a Contract for RFP-004 McGahan Drive and Goodrich Street / Center Avenue Capital Improvement Project

Attachments: [RFP23-004 McGahan Dr and Goodrich St](#)

3. Other

- a. [KPB-5602](#) Capital Project Reports - September 30, 2023

Attachments: [Capital Project Reports - September 30, 2023](#)

NEW BUSINESS

1. Resolutions

- *d. [2023-073](#) A Resolution Authorizing One Full-Time IT System Manager Administrative Service Position (Mayor)

Attachments: [Resolution 2023-073](#)
[Memo](#)

- *e. [2023-074](#) A Resolution Authorizing the Reinstatement of One Full-Time GIS Analyst Classified Service Position (Mayor)

Attachments: [Resolution 2023-074](#)
[Memo](#)

- *f. [2023-075](#) A Resolution Amending the Assembly Invocation Policy to Provide that Invocations will be given by Chaplains (Mayor, Cox, Cooper, Elam)

Attachments: [Resolution 2023-075](#)
[Memo](#)
[Reference Copy R2016-056](#)
[110723 Public Comment](#)
[eComments](#)

- j. [2023-079](#) A Resolution Authorizing a Memorandum of Agreement Between the Kenai Peninsula Borough and the Cities of Kachemak, Kenai, Homer, Seldovia, Seward, and Soldotna for the Joint Exercise of Tourism Promotion (Mayor, Cox)

Attachments: [Resolution 2023-079](#)
[Memo](#)
[Memorandum of Agreement Backup](#)

3. Other

- *a. [KPB-5603](#) Approval of the 2024 Assembly Meeting Schedule (Johnson at the Request of the Borough Clerk)

Attachments: [Memo](#)

- *b. [KPB-5604](#) Confirming the Appointments to Service Area Boards (Mayor)

Kachemak Emergency
Milli Martin, Seat A, Term to Expire: October, 2026

Seldovia Recreational

Jessica Lowdermilk, Seat B, Term to Expire: October, 2026

Jenifer Cameron, Seat E, Term to Expire: October, 2026

Seward Bear Creek Flood

Rodney Roemmich, Seat D, Term to Expire: October, 2026

Attachments: [Confirming the Appointments to Service Area Boards](#)

- *c. [KPB-5605](#) Confirming an Appointment to the Hope / Sunrise Advisory Planning Commission (Mayor)

Barbra Bureau, Seat F, Term to Expire: September 30, 2026

Attachments: [Confirming the Appointment to Advisory Planning Commission](#)