



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Blaine Gilman, President*  
*Brent Johnson, Vice President*  
*Dale Bagley*  
*Kelly Cooper*  
*Willy Dunne*  
*Brandii Holmdahl*  
*Gary Knopp*  
*Wayne Ogle*  
*Stan Welles*

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Tuesday, December 8, 2015

6:00 PM

Assembly Chambers

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### A. CALL TO ORDER

### B. PLEDGE OF ALLEGIANCE

### C. INVOCATION

### D. ROLL CALL

### E. COMMITTEE REPORTS

### F. APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and approved by one motion. There will be no separate discussion of these items unless an Assembly Member so requests in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

### G. APPROVAL OF MINUTES

- \*1. [KPB-0544](#) November 10, 2015 Regular Assembly Meeting Minutes

Attachments: [November 10, 2015 Regular Assembly Meeting Minutes](#)

### H. COMMENDING RESOLUTIONS AND PROCLAMATIONS

- \*1. [KPB-0533](#) A Commending Resolution Honoring Robert "Bob" Bielefeld for His 40 Years of Service and High Commitment to Aviation Safety (Mayor)

Attachments: [Robert Bielefeld Commending Resolution](#)

### I. PRESENTATIONS WITH PRIOR NOTICE

1. [TMP-0141](#) South Peninsula Hospital Quarterly Report (10 minutes)
2. [TMP-0145](#) Kenai Peninsula Borough School District Quarterly Report (10 minutes)

*Attachments:* [KPBSD Quarterly Report](#)

## **J. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

### **K. MAYOR'S REPORT**

1. Assembly Requests/Responses - None.
2. Agreements and Contracts

- a. [KPB-0534](#) Authorization to Award Contract through the WSCA Cooperative Purchasing Group for the purchase of Digital Trunked Portable Motorola Radios, Accessories, Programming and Shipping from Motorola Solutions

*Attachments:* [Auth to Award Radios](#)

- b. [KPB-0535](#) Sole Source Request for Panel Migration Field Services for the Seward Middle School to Siemens Industry Inc., Anchorage, Alaska

*Attachments:* [Sole Source Seward Middle School](#)

3. Other

- a. [KPB-0536](#) LNG Project Update Presentation by Larry Persily

*Attachments:* [LNG Update](#)  
[Borough scoping comments to FERC](#)

- b. [KPB-0537](#) Alaska Legislature Citation Honoring Kenai Peninsula Borough Finance Department for the 2015 Distinguished Budget Presentation Award, Presented by Rep. Mike Chenault, Speaker of the House

*Attachments:* [Legislature Citation Honoring KPB Finance Dept](#)

- c. [KPB-0538](#) Heroin Addiction on the Kenai Peninsula Presentation by Dr. Saral Spencer

*Attachments:* [Addressing Heroin Addiction on the Kenai Peninsula](#)

- d. [KPB-0539](#) Budget Revision – October 2015

*Attachments:* [Budget Revisions Oct 2015](#)

- e. [KPB-0540](#) Revenue-Expenditure Report – October 2015  
*Attachments:* [Rev-Exp Report Oct 2015](#)
- f. [KPB-0541](#) Investment Portfolio as of September 30, 2015  
*Attachments:* [Investment Portfolio 093015](#)
- g. [KPB-0542](#) FY16 – 1st Quarter Senior Grant Narrative Reports  
*Attachments:* [FY16 1Q Senior Grant Reports](#)
- h. [KPB-0543](#) FY16 – 1st Quarter Non-Department Grant Reports  
*Attachments:* [FY16 1Q NonDepartment Grant Reports](#)

#### L. ITEMS NOT COMPLETED FROM PRIOR AGENDA

#### M. PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Policies and Procedures Committee

- 1. [2015-26](#) An Ordinance Amending the Notice Requirements in KPB 5.35.150(C) and KPB 14.31.100(B) to Allow Ordinances of Assessment to be Heard at Least 13 Days After Introduction as Allowed in KPB 1.12.010 (Mayor)  
*Attachments:* [O2015-26](#)  
[Memo](#)
- 2. [2015-27](#) An Ordinance Amending KPB 7.10.020 to Reduce the Minimum Distance Between a Liquor Licensed Premise and an Established School, Church or Playground from 500 Feet to 300 Feet, and Changing the Method of Measuring the Distance to Match State Statute (Bagley)  
*Attachments:* [O2015-27](#)  
[Memo](#)  
[Public Comment Debbie Cary](#)  
[Additional Public Comment](#)  
[Additional Public Comment \(2\)](#)  
[KPBSD Letter of Opposition](#)  
[Additional Public Comment \(3\)](#)  
[Additional Public Comment \(4\)](#)  
[Petition in Support of Ninilchik Liquor Store](#)

**N. UNFINISHED BUSINESS**

1. Postponed Items

Unfinished Business referred to Lands Committee

- a. [2014-32](#) An Ordinance Authorizing an Exchange with Paula and Timothy Keohane of a 4.3 Acre Drainage Easement at Karluk Avenue for a 1.84 Acre Parcel of Borough Land at Mile 12.1 K-Beach Road Which Shall be Subject to the Reservation of a 0.9 Acre Drainage Outlet Easement (Mayor)

(Johnson) Substitute: An Ordinance Authorizing the Sale of Borough Property to Dan and Teresa Sterchi Subject to a Drainage Easement and the Acquisition of a 4.3 Acre Drainage Easement on Property Along Kalifornsky Beach Road from Paula and Timothy Keohane (Johnson)

**Attachments:**

[O2014-32](#)  
[Executive Summary of Keohane Exchange Proposal](#)  
[Quitclaim Deed](#)  
[Drainage Easement](#)  
[Maps](#)  
[Exchange Map](#)  
[O2014-32 \(Johnson\) Substitute](#)  
[\(Johnson\) Sub Planning Commission Recommendations](#)  
[\(Johnson\) Sub Memo](#)  
[\(Johnson\) Sub Easement Purchase Agreement](#)  
[\(Johnson\) Sub Quitclaim Deed with Reservation of Drainage Easement](#)  
[\(Johnson\) Sub Purchase Agreement](#)  
[Memo](#)  
[Exhibit A](#)  
[Exchange Proposal Response Letter](#)  
[Welles Comment](#)  
[Public Comment](#)  
[Additional Public Comment](#)  
[Planning Commission Recommendations \(approved 11/25/14\)](#)  
[Postponement Memo \(Dealt with on 11/25/14\)](#)  
[Request to Remove from Table \(dealt with on 07/07/15\)](#)  
[Information Provided by Wolf](#)  
[Additional Public Comment \(2\)](#)  
[01/20/15 Memo & Summary Evaluation](#)  
[Revised Amendment Memo & Drainage Easement Map \(dealt with on 08/18/15\)](#)  
[Additional Public Comment \(3\)](#)  
[Alaska Dept. of Transportation and Public Facilities Letter](#)  
[Additional Public Comment \(4\)](#)  
[Additional Public Comment \(5\)](#)  
[Additional Public Comment \(6\)](#)  
[Information Provided by Welles](#)  
[Additional Public Comment \(7\)](#)  
[Review and Consideration of Reeves Amodio LLC Opinion Memo](#)  
[Reponse to Regis Memo](#)  
[Amendment Memo \(2\)](#)

Unfinished Business referred to Legislative Committee

2. [2015-047](#) A Resolution Requesting Governor Walker to Ask the Alaska National Guard Engineering Battalion to Repair and Reopen Rocky River Road Easement From Kachemak Bay to the Gulf of Alaska (Bagley TABLED 10/27/15)

[Clerk's Note: Assembly Member Bagley gave notice to remove Resolution 2015-047 from the table, per KPB 22.40.070.]

Attachments:

[R2015-047](#)

[Bagley Amendment Memo](#)

[Memo](#)

[Public Comments](#)

## O. NEW BUSINESS

### 1. Bid Awards

Bid Awards referred to Finance Committee

- a. [2015-051](#) A Resolution Authorizing the Sole Source Award of a Health Care Consulting Contract to Stroudwater Associates (Mayor)

Attachments:

[R2015-051](#)

[Memo](#)

[Stroudwater Proposal](#)

[Reference Letter](#)

- \*b. [2015-052](#) A Resolution Authorizing Award of a Contract to Soderstrom Architects, Ltd for Professional Design Services for the Central Peninsula Hospital Radiology Department Renovation Phases III, IV and V (Mayor)

Attachments:

[R2015-052](#)

[Memo](#)

### 2. Resolutions

Resolutions referred to Finance Committee

- \*a. [2015-053](#) A Resolution Adopting an Alternate Allocation Method for the FY16 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in the Cook Inlet Fisheries Management Area (Mayor)

Attachments: [R2015-053](#)  
[Memo](#)

Resolutions referred to Policies and Procedures Committee

- \*b. [2015-054](#) A Resolution Approving Labor Negotiation Procedures for a New Collective Bargaining Agreement with the Kenai Borough Employees Association (Mayor)

Attachments: [R2015-054](#)  
[Memo](#)  
[Collective Bargaining Agreement Negotiation Rules](#)

### 3. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- \*a. [2015-19-18](#) An Ordinance Appropriating \$2,500 in Supplemental Funding for the Kachemak Emergency Service Area (Mayor)

Attachments: [O2015-19-18](#)  
[Memo](#)

- \*b. [2015-19-19](#) An Ordinance Appropriating \$49,000 for Repairs to the River Center Building (Mayor)

Attachments: [O2015-19-19](#)  
[Memo](#)

### 4. Other

Other items referred to Finance Committee

- \*a. [KPB-0545](#) Approving the Application for Restaurant Designation Permit Filed by Sunrise Holdings LLC dba Sunrise Inn

Attachments: [Sunrise Inn Memo](#)  
[Sunrise Inn Application & Attachments](#)

Other items referred to Lands Committee



- \*b. [KPB-0546](#) Petition to Vacate the 60-foot Wide Goracke Circle Cul-de-Sac Right-of-Way and all Associated Utility Easements as Dedicated Granted by Soldotna – East Subdivision No. 7, Plat KN 85-10. The Right-of-Way Being Vacated is Unconstructed and Located within the NW ¼, NW ¼, NW ¼ of Section 25, T5N R10W, Seward Meridian Alaska and within the Kenai Peninsula Borough; KPB File 2015-134 (Mayor)

[Clerk's Note: The Planning Commission approved the referenced vacation by unanimous consent at its meeting of November 23, 2015.]

Attachments:

[Goracke Petition Memo](#)

[Goracke Petition Unapproved PC Minutes 112315](#)

[Goracke Planning Commission Decision](#)

[Goracke Plats](#)

[Goracke Maps](#)

[Goracke Petition Appln](#)

## P. PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

## Q. ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. December 10, 2015 Marijuana Task Force Meeting 6:00 PM  
Assembly Chambers, Borough Administration Building
2. January 5, 2016 Regular Assembly Meeting 6:00 PM  
Assembly Chambers, Borough Administration Building

## R. ASSEMBLY COMMENTS

## S. PENDING LEGISLATION - None.

*(This item lists legislation which will be addressed at a later date as noted.)*

## T. INFORMATIONAL MATERIALS AND REPORTS

## U. NOTICE OF NEXT MEETING AND ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on January 5, 2016, at 6:00 P.M. in the Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201.88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-444, 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinance resolutions.*

