



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Blaine Gilman, President
Brent Johnson, Vice President
Dale Bagley
Kelly Cooper
Willy Dunne
Brandii Holmdahl
Gary Knopp
Wayne Ogle
Stan Welles

Tuesday, March 8, 2016

6:00 PM

Assembly Chambers

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

D. ROLL CALL

E. COMMITTEE REPORTS

F. APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

- *1. [KPB-0634](#) February 23, 2016 Regular Assembly Meeting Minutes

Attachments: [022316 Regular Assembly Meeting Minutes](#)

H. COMMENDING RESOLUTIONS AND PROCLAMATIONS

- *1. [KPB-0624](#) A Commending Resolution Thanking Jenny Neyman for Creating the "Redoubt Reporter" (Johnson)

Attachments: [Redoubt Reporter](#)

2. [KPB-638](#) LAYDOWN Mayor's Proclamation Declaring March 6-12, 2016 as Girl Scout Week in the Kenai Peninsula Borough (Mayor)

Attachments: [LAYDOWN Mayor's Proclamation - Girl Scout Week](#)

I. PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-0631](#) South Peninsula Hospital Quarterly Report (10 minutes)

Attachments: [LAYDOWN SPH Quarterly Report](#)

2. [KPB-0632](#) Kenai Peninsula Borough School District Quarterly Report (10 minutes)

Attachments: [LAYDOWN KPBSD Quarterly Report](#)

J. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

K. MAYOR'S REPORT

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

- a. [KPB-0630](#) Seward Elementary Control Retrofit to Siemens Under the Government General Services Administration (GSA) Contract

Attachments: [Authorization to Award Contract - Siemens](#)

3. Other

L. ITEMS NOT COMPLETED FROM PRIOR AGENDA

M. PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Finance Committee

- *1. [2015-19-24](#) An Ordinance Accepting and Appropriating a Grant from the State of Alaska Department of Commerce, Community, and Economic Development in an Amount of up to \$118,300 and Appropriating \$62,500 from the Road Service Area FY16 Capital Improvement Project Fund for the Aspen Avenue Paving Project in Ninilchik (Mayor) (Hearing on 03/08/16)

Attachments:

[O2015-19-24](#)

[LAYDOWN Roads Service Area Board Reccomendations](#)

[Memo](#)

[Grant Award Letter](#)

[R2015-042](#)

[Roads Service Area Board Reso 2015-12](#)

N. UNFINISHED BUSINESS

1. Postponed Item

Unfinished Business referred to Policies and Procedures Committee

- *a. [2016-014](#) Confirming an Appointment of an Assembly Member to a Non-Borough Board (Gilman) (Postponed to 03/08/16)

Attachments:

[R2016-014](#)

[Gilman's Request for Postponement \(dealt with on 2/23/16\)](#)

[LAYDOWN Council Carter 2016](#)

O. NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2016-015](#) A Resolution Extending the Contract for External Audit Services (Mayor)

Attachments:

[R2016-015](#)

[Memo](#)

Resolutions referred to Policies and Procedures Committee

- *b. [2016-016](#) Approving A Quarterly Update to the Borough Retention Schedule (Gilman at the Request of the Borough Clerk)

Attachments: [R2016-016](#)
[Grant Administration File Revisions](#)
[Payroll Revisions](#)
[Page 2 Excerpt from Retention Schedule](#)
[Various Record Series Revisions](#)

Ordinances for Introduction

2. Ordinances for Introduction and referred to the Finance Committee

- *a. [2015-19-25](#) An Ordinance Appropriating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska in the Amount of \$474,225.00 and Allocating \$447,170 to the City of Seward and \$27,055 to the City of Homer (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-25](#)
[Memo](#)
[CPV Tax backup](#)

- *b. [2015-19-26](#) An Ordinance Appropriating \$100,000 in the School Maintenance Fund for Snow Removal and Sanding (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-26](#)
[Memo](#)

- *c. [2015-19-27](#) An Ordinance Authorizing the Purchase of Imaging Equipment and Associated Service Agreements and Appropriating \$1,575,323 from the CPGH, Inc. Plant Replacement and Expansion Fund (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-27](#)
[Memo](#)
[CPH Resolution 2016-02](#)
[CPH Executive Summary](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *d. [2016-08](#) An Ordinance Approving the Revised Kenai Peninsula Borough Emergency Operations Plan (Mayor) (Hearing on 04/05/16)

Attachments:

[O2016-08](#)

[Memo](#)

[Summary of Changes](#)

[Updated 2015 Emergency Operations Plan](#)

P. PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

Q. ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. March 9, 2016 Health Care Task Force “Provider/Delivery Subcommittee Meeting 5:30 PM Conference Room C, Borough Administration Building
2. March 9, 2016 Health Care Task Force Meeting Charter Development Work Session 7:00 PM Assembly Chambers, Borough Administration Building
3. March 30, 2016 Health Care Task Force Meeting 6:30 PM Assembly Chambers, Borough Administration Building
4. April 5, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough Administration Building

R. ASSEMBLY COMMENTS

S. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2016-03](#) An Ordinance Amending KPB Chapters 21.44 and 21.46 Regarding Local Option Zoning, and Repealing KPB 21.50.050 Relating to Fines and Reenacting as KPB 21.50.055 (Johnson, Mayor) (Postponed to 04/05/16)

Attachments:

[O2016-03](#)

[02/23/16 Welles Amendment](#)

[02/11/16 Mayor Johnson Amendment](#)

[02/02/16 Bagley Amendment](#)

[01/25/16 Amendment Memo](#)

[Advisory Planning Commission Recommendations](#)

[Memo](#)

[Sectional Analysis](#)

[Proposed KPB 21.44 with no legislative format](#)

[Public Comment](#)

[Marijuana Task Force Recommendation Memo](#)

[Planning Commission's Request for Additional Public Hearing and Joint Workse](#)

[Additional Public Comment](#)

[eComments Report](#)

T. INFORMATIONAL MATERIALS AND REPORTS

U. NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on April 5, 2016, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.