



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda

Assembly

Kelly Cooper, President
Wayne Ogle, Vice President
Dale Bagley
Willy Dunne
Paul Fischer
Blaine Gilman
Brandii Holmdahl
Gary Knopp
Stan Welles

Tuesday, May 17, 2016

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-727](#) May 3, 2016 Regular Assembly Meeting Minutes

Attachments: [050316 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

[KPB-723](#) Central Peninsula Hospital Quarterly Report (10 minutes)

Attachments: [Central Peninsula Hospital Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**MAYOR'S REPORT**

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-711](#) Authorization to Enter Contract for Law Office Software with AbacusLaw

Attachments: [Authorization to Enter Contract - AbacusLaw](#)

b. [KPB-712](#) Request Sole Source Purchase from Liquid Springs (Nikiski Fire Service Area)

Attachments: [Request for Sole Source - Liquid Springs \(NFSA\)](#)

c. [KPB-713](#) Request Sole Source Purchase from Liquid Springs (Central Emergency Services)

Attachments: [Request for Sole Source - Liquid Springs \(CES\)](#)

d. [KPB-714](#) Authorization to Award Contract for ITB16-030 2016 Capital Improvement Project – Olympic Avenue and Ridge Row Drive to CIC, Inc., Soldotna, Alaska

Attachments: [Authorization to Award Contract - CIC, Inc.](#)

e. [KPB-715](#) Authorization to Award Contract for ITB16-033 Fire Alarm System Parts to Yukon Fire Protection, Anchorage, Alaska

Attachments: [Authorization to Award Contract - Yukon Fire Protection](#)

f. [KPB-716](#) Authorization to Award Contract for ITB16-032 CPH Mundell Building Repairs to Polar North Construction, LLC., Soldotna, Alaska

Attachments: [Authorization to Award Contract - Polar North Construction](#)

g. [KPB-717](#) Authorization to Award Contract for ITB16-031 2016 Capital Improvement Project – Greenfield Drive, Newbury Avenue and Starlight Street to JC Johnson & Sons of Anchor Point, Alaska

Attachments: [Authorization to Award Contract - JC Johnson and Sons](#)

3. Other

- a. [KPB-718](#) Investment Portfolio Report as of December 31, 2015
Attachments: [Investment Portfolio Report - December 31, 2015](#)
- b. [KPB-719](#) Investment Portfolio Report as of March 31, 2016
Attachments: [Investment Portfolio Report - March 31, 2016](#)
- c. [KPB-720](#) Revenue - Expenditure Report – April 2016
Attachments: [Revenue - Expenditure Report - April 2016](#)
- d. [KPB-721](#) Budget Revisions – April 2016
Attachments: [Budget Revisions - April 2016](#)
- e. [KPB-722](#) Proposed Sales Tax and Property Tax Code Revisions
Attachments: [Proposed Sales Tax and Property Tax Code Revisions](#)
- f. [KPB-728](#) LAYDOWN Homer Reso 16-038 A Resolution of the City Council of Homer, Alaska Supporting the Soccer Association of Homer's South Peninsula Athletic and Recreation Center (SPARC) Facility
Attachments: [Homer Reso 16-038](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Finance Committee

- [2015-19-30](#) An Ordinance Appropriating \$75,000 in Supplemental Funding for the Homer Medical Center Design from the South Kenai Peninsula Hospital Service Area Capital Project Fund for Additional Building Expansion Design (Mayor)
- Attachments:* [O2015-19-30](#)
[Memo](#)
[SAB and Inc. Board Recommendations](#)
[Homer Medical Clinic Amendment Memo](#)

[2016-19](#) An Ordinance Appropriating Funds for Fiscal Year 2017 (Mayor)

Attachments:

[O2016-19](#)

[Capital Project Priority Change Amendment](#)

[Memo](#)

[CKPHSA and RSA Amendment](#)

[Welles Amendment](#)

[Gilman Amendment](#)

[Bagley Amendment \(1\)](#)

[Bagley Amendment \(2\)](#)

[FY17 Mayor's Proposed Budget](#)

[FY17 Budget Presentation](#)

[Public Comment](#)

[Holmdahl Amendment](#)

[City of Homer Landfill Management Plan Comment letter](#)

[Capital Projects Purchasing Restructure Amendment](#)

[Bagley Amendment \(4\)](#)

[Bagley Amendment \(5\)](#)

[Bagley, Mayor Amendment](#)

[Clerk's Note: Teleconference sites will be established at the Borough Offices in Homer and Seward to receive public testimony on the above ordinance during the Assembly meeting.]

UNFINISHED BUSINESS

NEW BUSINESS

Resolutions

Resolutions referred to Finance Committee

[2016-030](#) A Resolution Authorizing the Assessor to Assess Gateway Apartments and Harbor Ridge Apartments, Low-Income Housing Tax Credit (LIHTC) Projects, Based on Restricted Rents Without Consideration of the Value of the Tax Credits (Mayor)

Attachments:

[R2016-030](#)

[Memo](#)

Resolutions referred to Lands Committee

[2016-031](#) A Resolution Classifying 29 +/- Acres of Borough Land in the Seldovia Area as Recreational (Mayor)

Attachments:

[R2016-031](#)

[Planning Commission Recommendations](#)

[Memo](#)

[Seldovia Land Classification Backup](#)

[Planning Commission Public Comments](#)

[Public Comment](#)

[City of Seldovia Comment](#)

[Additional Public Comments](#)

[Dunne Amendment](#)

[Additional Public Comments \(2\)](#)

[eComment Report](#)

Ordinances for Introduction

Ordinances for Introduction referred to Finance Committee

[2015-19-31](#) An Ordinance Appropriating \$637,988.40 to the Special Assessment Fund for the Eddy Hill Drive Road Improvement Assessment District (Mayor)

Attachments:

[O2015-19-31.pdf](#)

[Amendment Memo](#)

[Request to Remove from Table](#)

[Memo](#)

[Request to Table](#)

[2016-14](#) An Ordinance Providing for the Submission to the Qualified Voters of the Kenai Peninsula Borough, Alaska, the Question of Authorizing the Issuance of General Obligation Bonds Not To Exceed Ten Million Six Hundred Thousand Dollars (\$10,600,000) of the Kenai Peninsula Borough to Pay Costs of Planning, Design, Construction, and Equipping of Solid Waste Disposal Facilities, at an Election in and for the Kenai Peninsula Borough On October 4, 2016 (Mayor)

Attachments:

[O2016-14](#)

[Memo](#)

[2016-15](#) An Ordinance Providing for the Submission to the Qualified Voters of South Kenai Peninsula Hospital Service Area the Question of the Issuance of Not-to-Exceed Four Million Eight Hundred Thousand Dollars (\$4,800,000) of General Obligation Bonds of the South Kenai Peninsula Hospital Service Area to Pay Costs of Planning, Design, Construction, and Equipping of Facilities at the South Peninsula Hospital and Homer Medical Center at an Election in and for the Kenai Peninsula Borough on October 4, 2016 (Mayor)

Attachments: [O2016-15](#)
[Memo](#)

[2016-16](#) An Ordinance Amending KPB 5.18.200(A)(16) and 5.18.430 by Increasing the Maximum Amount of a Sale Subject to Borough Sales Tax to \$1,000, Subject to Voter Approval, with an Adjustment for Inflation Every Fifth Year; and, if Voters Approve Increasing the Maximum Taxable Amount to \$1,000, Exempting Residential Rentals From Sales Tax (Mayor)

Attachments: [O2016-16](#)
[Holmdahl Amendment](#)
[Memo](#)
[O2016-16 \(Welles\) SUB failed on 06/07/16](#)
[Welles SUB Memo](#)
[Public Comment](#)
[Homer Reso 16-068](#)
[Additional Public Comment \(1\)](#)
[Additional Public Comment \(2\)](#)

[2016-17](#) An Ordinance Approving a Policy Supporting the Standardization of Manufacturers' Brands of Fire Apparatus and Ambulances for the Nikiski Fire Service Area and Central Emergency Service Area, and Amending KPB 5.28.280(B) to Allow for Purchases Without Competition when in Accordance with Standardization Policies Approved by the Assembly (Mayor)

Attachments: [O2016-17](#)
[Memo](#)
[New Fire Apparatus Policy](#)

Ordinances for Introduction referred to Policies and Procedures Committee

[2016-18](#) An Ordinance Waiving the Right to Protest the State of Alaska's Issuance of Certain Marijuana Cultivation Licenses (Cooper)

Attachments: [O2016-18](#)
[Memo](#)
[Cooper Amendment](#)

Other

Other items referred to Finance Committee

[KPB-710](#) Approving an Application for a Restaurant Designation Permit Filed by Alaska Hotel Properties, LLC dba Eagle Crest Dining Room and Lounge

Attachments: [Memo](#)
[Application](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

2. June 7, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS

S. PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2016-13](#) An Ordinance Amending the Borough Code to Incorporate the Capital Projects Department into the Purchasing and Contracting Department and Make Other Associated Amendments (Mayor)

Attachments: [O2016-13](#)
[Memo](#)

2. [2016-19](#) An Ordinance Appropriating Funds for Fiscal Year 2017 (Mayor)

Attachments:

[O2016-19](#)

[Capital Project Priority Change Amendment](#)

[Memo](#)

[CKPHSA and RSA Amendment](#)

[Welles Amendment](#)

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[Capital Projects Purchasing Restructure Amendment](#)

[Bagley Amendment \(4\)](#)

[Bagley Amendment \(5\)](#)

[Bagley, Mayor Amendment](#)

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on June 7, 2016, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.